



**PRE-QUALIFICATION DOCUMENT**

**FOR**

**Enhancement of 75-IPNV Sites, Lahore**

**PQD No: PSCA/16/07 Feb, 22**

**PUNJAB SAFE CITIES AUTHORITY**

**Date: February 07, 2022**



# PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES LAHORE

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## DISCLAIMER

1. These Pre-Qualification documents has been prepared by the Punjab Safe Cities Authority (“PSCA”)/Procuring Agency/ Employer. This Pre-Qualification Document (PQDs) constitutes no commitment on the part of the PSCA to enter into any arrangements with any eligible Applicant/Bidder/Contractor in respect of this proposed Pre-Qualification/procurement or otherwise.
2. The information contained in these PQDs or as may be subsequently provided to applicant (whether verbally or in documentary or any other form) by or on behalf of the PSCA, on the terms and conditions set out in these PQDs, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement.
3. These Pre-Qualification documents do not constitute an agreement; its sole purpose is to provide interested Applicants with information that may be useful to them in preparing their applications pursuant to these PQDs.
4. These Pre-Qualification documents may not be appropriate for all persons and it’s not possible for PSCA to consider the objectives and particular needs of each party which reads or uses these PQDs.
5. The assumption, assessment, statements and information contained in theses Pre-Qualification documents may not be complete, accurate and adequate or correct for the purposes of any or all applicant(s).
6. Each applicant shall, therefore, conduct its own due investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these Pre-Qualification documents and seek independent professional advice on any or all aspects of these Pre-Qualification documents, as deemed appropriate. However, PSCA is not under obligation to consider any such advice or opinion.
7. All information submitted in response to these PQDs becomes the property of the Procuring Agency (PSCA), including all business information and proprietary data submitted with all rights of communication and disclosures.
8. The PSCA shall not be responsible for non-receipt or missing or delay of any correspondence/ application etc., sent by the post/courier/email/fax by the applicant/services provider/contractor.
9. No decision shall be based solely on the basis of the information provided for any statements, opinions or information provided in these PQDs.
10. While submitting application in response to these PQDs, each applicant/service provider/ contractor certifies that it understands, accepts and agrees to the disclaimers set forth above.
11. Nothing contained in any provision of these PQDs or any statements made orally or in writing by the person or party/applicant shall have the effect of negating or suspending any of the disclaimers set forth herein.
12. This PSCA reserves the right to withdraw it or cancel this procurement process or any part thereof, or to vary any of its term at any, without incurring any financial obligation in connection therewith.
13. PSCA has also reserve the right to rectify any arithmetical or typo mistake at any time of this process.

## **Invitation for Pre-Qualification Works**

*Employer: Punjab Safe Cities Authority (PSCA)*

*Project: Enhancement of 75-IPNV Sites, Lahore*

*PQD No: PSCA/16/07 Feb, 22*

*Issued on: February 07, 2022*

1. Punjab Safe Cities Authority, Lahore (PSCA) / Employer intends to Pre-Qualify the Applicants for the Enhancement of 75 IPNV Sites. The “Eligible Applicants” as defined in the relevant clause may participate in the Pre-Qualification process by submitting their Application in the manner prescribed in this Pre-Qualification Documents (PQDs).
2. A transparent Pre-Qualification procedure shall be followed in accordance with these PQDs in view the guidelines of Punjab Procurement Rules, 2014 (amended from time to time).
3. Only the Pre-Qualified Applicants shall be invited through Request for Proposals (RFP) for submission of their bids. The PQDs carrying all details may be obtained from this office or may also be downloaded from the website of PSCA ([www.psca.gop.pk](http://www.psca.gop.pk)) & PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) subject to the submission of document fee i.e PKRs. 10,000/- in PSCA’s Account titled “Chief Operating Officer Punjab Safe Cities Authority”, Account# PK07BPUN6580045845500064 Bank of the Punjab (having NTN: 7129125-0), Maisonette Branch, Gulberg III, Lahore, Pakistan” or submit a Pay Order/CDR of the same amount.
4. The complete applications along with all supporting documents shall be received in sealed envelope by hand on date and time as detailed in this PQDs. No application(s) sent by email, parcel or any other manner excepted mentioned above shall be considered and accepted.
5. Under Punjab Procurement Rules 2014, the Employer reserves the exclusive right to accept or reject the Applications and to annul the prequalification process, without justifying the reasons and/or thereby incurring any liability to Applicants at any stage before the issuance of RFP or signing of the contract.

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## **PART 1 – Pre-Qualification Procedures**



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## **Section I - Instructions to Applicants (ITA)**

### **A.General**

- 1. Scope of Application**
  - 1.1 In connection with the invitation for Pre-Qualification indicated in Section II, Pre-Qualification Data Sheet (**PQDS**), the Employer, as defined **in the PQDS**, issues this Pre-Qualification Document (“Pre-Qualification Document”) to prospective applicants (“Applicants”) interested in submitting applications (“Applications”) for Pre-Qualification to submit Proposals for the execution of the Works on EPC/Turnkey basis described in Section VI, Scope of Employer’s Requirements.
- 2. Source of Funds**
  - 2.1 The cost for the execution of the Project on EPC/Turnkey is envisaged to be financed from Government of the Punjab.
- 3. Fraud and Corruption**
  - 3.1 An Applicant must comply with the Standard Anti-Corruption Policy of Government of the Punjab and must not be declared ineligible by any Court of Law or any Governmental Body of Pakistan due to corrupt/fraudulent/coercive/collusive practices etc.
  - 3.2 The Employer shall disqualify the Applicant(s) pursuant to Punjab Procurement Regulatory Authority (PPRA) Act of 2009 and PPRA Rules (2014) amended time to time for award of contract, if it determines that the Applicant(s) recommended for award has(ve), directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract.
  - 3.3 The Employer shall sanction the Applicant(s) or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in bidding activities in Pakistan, if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing the contract.
  - 3.4 In case the application submitted through Joint Venture, if JV (any member of JV) indulged in fraudulent practice or attempt to such fraudulent practice, all JV members shall be blacklisted/debarred.
  - 3.5 For the purpose of this PQD Corrupt Practice means; the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or contractor in the procurement process or in contract execution to the detriment of the Employer ; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid

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submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Employer of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

- (i) coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- (ii) Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the Employer to establish prices at artificial, noncompetitive levels for any wrongful gain;
- (iii) Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- (iv) any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (v) obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process;

3.6 For the purpose of this PQD Fraudulent Practice means; a fraudulent practice means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.

#### **4. Eligible Applicants**

4.1 Applicants shall meet the eligibility criteria as per this ITA and ITA 5.1.





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- 4.2 An Applicant may be a firm or any combination of such entities in the form of a joint venture (“JV”) or “Consortium” under an existing agreement or with the intent to enter into such an agreement supported by a JV Agreement/ Consortium Agreement. The requirements pertaining to joint venture wherever referred in this PQD shall also apply equally to the “Consortium”. In the case of a joint venture,
- 4.2.1 All members of the JV shall be jointly and severally liable towards the Employer; and
- 4.2.2 JV members must be represented by its lead member and such representative/lead member must be authorized from all the members in writing/duly stamped.
- 4.2.3 The lead member shall be responsible to provide all authorization documents/evidence on behalf of all JV members such as JV signatory authorization or legal status of all JV members.
- 4.2.4 Lead member shall have at least 55% financial share in the JV.
- 4.2.5 The Foreign firm is entitled to pre-qualification only in a JV arrangement with a local/ domestic member, in accordance with applicable laws.
- 4.2.6 A foreign firm shall be registered in an eligible country. A foreign firm shall be deemed to be registered in an eligible country, if the firm has got its registered head office in that country; or is constituted, incorporated, or registered or deemed to be registered under the prevailing acts/laws and operates in conformity with the provisions of the laws of that country.
- 4.2.7 Application submitted by a Joint Venture (JV) shall include the Joint Venture Agreement (on Stamp paper of amounting PKRs. 1,200) (in the form provided in this PQD) entered into by all members. Any member of the JV shall not be allowed to withdraw itself from JV or shall not be excluded by the other members etc. after submitting the application and if it is essential to replace any member of JV (except lead member) it shall only could be done with the prior approval of the Employer on solid reasons and justifications and in such eventuality the member shall be replaced with the same range/profile company/member or higher of the member to be replaced but in no case lower to that

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- 4.2.8 In case the application submitted through JV, if JV (any member of JV) is indulged in fraudulent practice or attempt to such fraudulent practice all JV members shall be blacklisted/debarred.
- 4.2.9 In case any member of JV has been debarred/blacklisted by any procuring agency then the application of such JV shall be rejected whether it is at any stage and such debarment shall equally be applicable in case of each member of JV.
- 4.3 A firm is not permitted to participate for Pre-Qualification for the same contract both as an individual firm and as a part of a joint venture or as a subcontractor.
- 4.4 A firm and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that firm) are not permitted to submit more than one application for Pre-Qualification for the same contract, either individually, as joint venture or as a subcontractor among them. Applications submitted in violation of this procedure will be rejected.
- 4.5 Applicants shall not have a conflict of interest. Employer considers a conflict of interest to be a situation in which an Applicant has interests and could improperly influence the parties' performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations. The Employer will take appropriate actions to manage such conflicts of interest which may include, rejecting a proposal for award, if it determines that a conflict of interest has flawed the integrity of any procurement process. At the time of bidding process, Applicants may be considered to be in a conflict of interest with one or more parties if they, including but not limited to, participation in any respect in the preparation of the design or technical specifications of the works that are the subject of this prequalification or the applicant has direct or indirect relation with the affairs of this office, that may be considered a conflict of interest for this project.
- 4.6 An Applicant which is under a declaration of ineligibility/blacklisting, due to reasons, including but not limited to, corrupt practices and poor performance, by the Government of Pakistan/Government of Punjab, the Employer or the international agencies, at the date of submission of the application or thereafter, shall not be considered.



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4.7 An Applicant shall provide such documentary evidence of eligibility satisfactory to the Employer, as the Employer shall reasonably request.

4.8 An Applicant must comply with the Standard Anti-Corruption Policy of Government of the Punjab and all other related requirements specified in the Pre-Qualification Documents.

4.9 The Applicant must not conceal any information that might hinder the execution of the Works. The Employer shall disqualify or blacklist an Applicant pursuant to Punjab PPRA Rules on grounds of false, fabricated or materially incorrect information.

4.10 The Government own & control entities/ organizations/ institutions may participate in this Pre-Qualification if such public entity is eligible to participate in accordance with Applicable Laws.

4.11 The Applicant should be a legal person in accordance of the Pakistani Laws or a JV as described in this Pre-Qualification Documents.

## 5. Eligibility

5.1 A foreign firms shall be ineligible if they are nationals of ineligible countries as indicated in Section V.

## B. Contents of the Pre-Qualification Document

### 6. Sections of Pre-Qualification Document

6.1 This Pre-Qualification Document consists of parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.

#### PART 1 Pre-Qualification Procedures

- Section I - Instructions to Applicants (ITA)
- Section II - Pre-Qualification Data Sheet (PQDS)
- Section III - Pre-Qualification Criteria and Requirements
- Section IV - Application Forms
- Section V – Eligible Countries

#### PART 2 Employer's Requirements

1. Section VI - Scope of Employer's Requirements

6.2 Unless obtained directly from the Employer, the Employer accepts no responsibility for the completeness of the document,

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responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Pre-Qualification Document in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Employer shall prevail.

6.3 The Applicant is expected to examine all instructions, forms, and terms in the Pre-Qualification Document and to furnish with its Application all information or documentation as is required by the Pre-Qualification Document.

### 7. Clarification of Pre-Qualification Document and Pre-Application Meeting

7.1 An Applicant requiring any clarification of the Pre-Qualification Document shall contact the Employer in writing at the Employer's address indicated **in the PQDS**. The Employer will respond in writing to any request for clarification provided that such request is received no later than ten (10) days prior to the deadline for submission of the applications. The Employer shall forward a copy of its response to all prospective Applicants who have obtained the Pre-Qualification Document directly from the Employer, including a description of the inquiry but without identifying its source. Should the Employer deem it necessary to amend the Pre-Qualification Document as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.

7.2 If indicated **in the PQDS**, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned **in the PQDS**. During this pre-Application meeting, prospective Applicants may request clarification of the project requirement, the criteria for qualifications or any other aspects of the Pre-Qualification Document.

7.3 Minutes of the pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Pre-Qualification Document. Any modification to the Pre-Qualification Document that may become necessary as a result of the pre-Application meeting shall be made by the Employer exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.

### 8. Amendment of Pre-Qualification Document

8.1 At any time prior to the deadline for submission of Applications, the Employer may amend the Pre-Qualification Document by issuing an Addendum.



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8.2 Any Addendum issued shall be part of the Pre-Qualification Document and shall be communicated in writing to all Applicants who have obtained the Pre-Qualification Document from the Employer.

8.3 To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Employer may, at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2.

### C. Preparation of Applications

#### 9. Cost of Applications

9.1 The Applicant shall bear all costs associated with the preparation and submission of its Application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-Qualification process.

#### 10. Language of Application

10.1 The Application as well as all correspondence and documents relating to the Pre-Qualification exchanged by the Applicant and the Employer, shall be written in the language specified **in the PQDS**. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified **in the PQDS**, in which case, for purposes of interpretation of the Application, the translation shall govern.

#### 11. Documents Comprising the Application

11.1 The Application shall comprise the following:

- (a) **Application Submission Letter**, in accordance with ITA 12.1;
- (b) **Eligibility**: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13;
- (c) **Qualifications**: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and
- (d) any other document required as specified **in the PQDS**.

#### 12. Application Submission Letter

12.1 The Applicant shall complete an Application Submission Letter as provided in Section IV, Application Forms. This Letter must be completed without any alteration to its format.

#### 13. Documents Establishing the Eligibility of the Applicant

13.1 To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Forms ELI (eligibility) 1.1 and 1.2, included in Section IV, Application Forms and submit all requisite documents specified in PQD.

#### 14. Documents Establishing the

14.1 To establish its qualifications to perform the contract(s) in accordance with Section III - Pre-Qualification Criteria, and

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### Qualifications of the Applicant

Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms.

14.2 Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the PKR equivalent using the rate of exchange determined as follows:

- (a) for turnover or financial data required for each year - exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year are to be converted); and
- (b) value of single contract - exchange rate prevailing on the date of the contract.

Exchange rates shall be taken from the publicly available source identified **in the PQDS**. Any error in determining the exchange rates in the Application may be corrected by the Employer.

### 15. Signing of the Application and Number of Copies

15.1 The Applicant shall prepare one original of the documents comprising the Application as described in ITA 11 and clearly mark it "ORIGINAL". The original of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.

15.2 The Applicant shall submit copies of the signed original Application, in the number specified **in the PQDS**, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.

## D. Submission of Applications

### 16. Sealing and Marking of Applications

16.1 The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:

- (a) bear the name and address of the Applicant;
- (b) be addressed to the Employer, in accordance with ITA 17.1; and
- (c) bear the specific identification of this Pre-Qualification process indicated in the PQDS 1.1.

16.2 The Employer will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.



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- 17. Deadline for Submission of Applications**
- 17.1 Applicants shall submit their Applications by hand. Applications shall be received by the Employer at the address and no later than the deadline indicated **in the PQDS**.
- 17.2 The Employer may, at its discretion, extend the deadline for the submission of Applications by amending the Pre-Qualification Document in accordance with ITA 8, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.
- 18. Late Applications**
- 18.1 The Employer shall not accept applications received after the deadline for submission of applications.
- 19. Opening of Applications**
- 19.1 The Employer shall open all Applications at the date, time and place specified **in the PQDS**. Late Applications shall be treated in accordance with ITA 18.1.
- 19.2 The Employer shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.

**E. Procedures for Evaluation of Applications**

- 20. Confidentiality**
- 20.1 Information relating to the Applications, their evaluation and results of the Pre-Qualification shall not be disclosed to Applicants or any other persons not officially concerned with the Pre-Qualification process until the notification of Pre-Qualification results is made to all Applicants in accordance with ITA 28.
- 20.2 From the deadline for submission of Applications to the time of notification of the results of the Pre-Qualification in accordance with ITA 28, any Applicant that wishes to contact the Employer on any matter related to the Pre-Qualification process may do so only in writing.
- 21. Clarification of Applications**
- 21.1 To assist in the evaluation of Applications, the Employer may, at its discretion, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Employer and all clarifications from the Applicant shall be in writing.
- 21.2 If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Employer's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.



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| <b>22. Responsiveness of Applications</b> | 22.1 The Employer may reject any Application which is not responsive to the requirements of the Pre-Qualification Document.  |
| <b>23. Margin of Preference</b>           | 23.1 Unless otherwise specified <b>in the PQDS</b> , a margin of preference for domestic Proposers shall not apply in the RFP process resulting from this Pre-Qualification.   |
| <b>24. Manufacturer's Authorization</b>   | <p>24.1 The Applicant shall furnish the Authorization Letter from the manufacturer of surveillance cameras to be incorporated in the Works EPC/Turnkey in the form included in Section IV, Application Forms.</p> <p>24.2 The manufacturer shall provide such authorization to not more than one Applicant participating in the Pre-Qualification process.</p> |

**F. Evaluation of Applications and Pre-Qualification of Applicants**

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| <b>25. Evaluation of Applications</b>                        | <p>25.1 The Employer shall use the factors, methods, criteria, and requirements defined in Section III, Pre-Qualification Criteria and Requirements and the PQDS to evaluate the qualifications of the Applicants, and no other factors, methods, criteria, or requirements shall be used.</p> <p>25.2 Only the qualifications of the Applicant shall be considered. The qualifications of other firms, including the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be considered.</p>                             |
| <b>26. Employer's Right to Accept or Reject Applications</b> | 26.1 The Employer reserves the right to reject all Applications and annul the Pre-Qualification process at any time, without thereby incurring any liability to the Applicants.  |
| <b>27. Pre-Qualification of Applicants</b>                   | <p>27.1 Pre-Qualification of Applicants involves several steps, as follows:</p> <ul style="list-style-type: none"><li>(a) <b>Step 1</b> - The first step of Pre-Qualification involves evaluation against the methods, criteria and requirements described in Section III, Table 1: Qualification Criteria and Requirements;</li><li>(b) <b>Step 2</b> - Applicants that do not substantially meet the qualification criteria and requirements in Table 1: Qualification Criteria and Requirements will not be evaluated further, and will be eliminated from the Pre-Qualification process;</li></ul> |





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- (c) **Step 3** - Applicants that substantially meet the qualification criteria and requirements in Table 1: Qualification Criteria and Requirements will be long listed, and evaluated further;
- (d) **Step 4** - the Employer shall evaluate all long-listed Applicants against Table 2: Rated Criteria and Requirements. This evaluation method involves scoring each Application against rated criteria using the scoring methodology described; and
- (e) **Step 5** - The only Applicants meeting the minimum qualifying scoring criteria shall be declared prequalified. The Applicants not meeting the minimum qualifying scoring criteria will be eliminated from the Pre-Qualification process.

### 28. Notification of Pre-Qualification

- 28.1 The Employer shall notify all Pre-Qualified Applicants in writing that they have been Pre-Qualified.
- 28.2 The Employer shall separately notify all other Applicants that they have not been Pre-Qualified, and that they have been eliminated from the process. Any Applicant that has been eliminated from the process at this stage may request, in writing, the reasons on which they were eliminated.

### 29. Request for Proposals

- 29.1 The Employer, after the notification of the results of the Pre-Qualification, shall invite Proposals from all the Applicants that have been Pre-Qualified.

### 30. Changes in Qualifications of Applicants

- 30.1 Any change in the structure or formation of an Applicant after being Pre-Qualified in accordance with ITA 27 and invited to submit Proposal (including, in the case of a JV, any change in the structure or formation of any member) shall be subject to the written approval of the Employer prior to the deadline for submission of Proposals. Such approval may be denied at the sole discretion of the Employer.

### 31. Procurement Related Complaint

- 31.1 The procedures for making a Procurement-related Complaint are as specified **in the PQDS**.



## Section II - Pre-Qualification Data Sheet (PQDS)

A. General	
ITA 1.1	The identification of the Invitation for Pre-Qualification is: PSCA/16/07 Feb, 22 The Employer is: Punjab Safe Cities Authority (“PSCA”), PPIC3 Center, Qurban Police Lines, Lahore, Pakistan
ITA 2.1	The name of the Project is: Enhancement of 75- IPNV Sites, Lahore
B. Contents of the Pre-Qualification Document	
ITA 7.1	For <b>clarification purposes</b> , the Employer's address is: Punjab Safe Cities Authority (“PSCA”), PPIC3 Center, Qurban Police Lines, Lahore, Pakistan
ITA 7.2	Pre-Application Meeting will be held: Yes The Pre-Application Meeting shall be held at PSCA Office at 1100 Hrs dated February 15, 2022.
C. Preparation of Applications	
ITA 10.1	This Pre-Qualification document has been issued in “English” language. All correspondence exchange shall be in “English” language. The Application as well as all correspondence shall be submitted in “English” language. Language for translation of supporting documents and printed literature is “English” language.
ITA 11.1 (d)	The Applicant shall submit with its Application, the following additional documents: All documents submission requirements specified in PQD
ITA 14.2	The source for determining exchange rates is National Bank of Pakistan Foreign Exchange Rate Sheet or State Bank of Pakistan notified exchange rate for the corresponding month/ date.
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: Two Hard & One Soft

**PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES  
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**D. Submission of Applications**

**ITA 17.1**

**The deadline for Application submission is:**

Date: February 24, 2022

Time: 1130 Hrs

For **Application submission purposes only**, the Employer's address is:

“Employer’s address is the same as that indicated in 1.1

Applicants shall not have the option of submitting their Applications by mail

**E. Procedures for Evaluation of Applications**

**ITA 23.1**

A margin of domestic preference shall not apply

**F. Evaluation of Applications and Pre-Qualification of Applicants**

**ITA 31.1**

If an Applicant wishes to make a Procurement-related Complaint, the Applicant shall submit its complaint following these procedures:

1. The Applicant may file its grievance/complaint in writing pertaining to this Pre-Qualification process/evaluation results within 10 days of announcement of Pre-Qualification results.
2. After the expiration of this grievance period of 10 days no complaint/grievance, whatsoever, shall be entertained against this Prequalification process/evaluation results.
3. A committee as constituted by the Employer (of odd members) shall address objections/complaints/grievance filed by the Applicants during the prequalification process
4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process



## Section III - Pre-Qualification Criteria and Requirements

### Contents

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**Table 1 – Qualification Criteria and Requirements**

*[Only applications that are substantially responsive to the qualification criteria and requirements in Table 1 shall be assessed against Table 2, Rated Criteria and Requirements.]*

**1. Eligibility**

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
1.1	PEC Registration	Registration with Pakistan Engineering Council in Category C-3 or above	Must meet requirement	Must meet requirement	Each Domestic/ local Member must be registered with PEC.	In case of JV of domestic firms, Lead Member must be registered with PEC in Category C-3 or above.  In case of JV with foreign Firm, the local firm must meet the criteria requirement.	PEC Valid Registration License/Certificate
1.2	Non Blacklisting	The applicant must not be blacklisted by the Employer, any Government Department, International Agencies and autonomous bodies (ITA-4.6)	Must meet requirement	Must meet requirement	Must meet requirement	Must meet requirement	Completed certificate of compliance & Affidavit on Judicial Stamp Paper of PKR 100 against non-blacklisting

## PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES LAHORE

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
1.3	Company/ Firm Registration	Incorporation of the firm in accordance with the Pakistani Laws and for the foreign firm the respective law of the country of incorporation as the case may be. (ITA 4.11)	Must meet requirement	Must meet requirement	Must meet requirement	Must meet requirement	Incorporation Certificate SECP or Registrar of Firms, Foreign Firm must attach registration certificate from their authorized registration body in their home country, partnership deed & Form C/D, as applicable or any other valid supporting document in case of sole proprietorship
1.4	Registration with Tax Authorities	Domestic Firms Registration and active status with Tax Authorities in Pakistan	Must meet requirement	Must meet requirement	Must meet requirement	Must meet requirement	Certificate and current status from Tax Authorities (FBR & PRA).
1.5	Pending Litigation	No pending Litigation against the applicant	Must meet requirement	N/A	Must meet requirement	N/A	Completed certificate of compliance & Affidavit on Judicial Stamp Paper against no pending litigation
1.6	Conflict of Interest	No conflict of Interest as per ITA 4.5	Must meet requirement	Must meet requirement	Must meet requirement	Must meet requirement	Affidavit on Judicial Stamp Paper against no

## PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES LAHORE

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
							conflict of interest
1.7	One Applicant per Application	Each Applicant shall submit only one Application either by himself, or as a member in a joint venture. (ITA 4.3 & 4.4)	Must meet requirement	Must meet requirement	Must meet requirement	Must meet requirement	
1.8	Eligible Country	Foreign firm participating in the JV shall have the nationality of an eligible country (ITA 5.1)	N/A	N/A	N/A	Foreign firm participating in the JV must meet requirement	
1.9	History of Non-Performing Contracts	Non-performance of a contract did not occur as a result of contractor's default since 1st January 2011.	Must meet requirement	Must meet requirements	Must meet requirement	N/A	Form CON-2 & Affidavit on Judicial Stamp Paper
1.10	JV Requirements	JV requirements as per ITA 4.2	N/A	Must meet requirements	Must meet requirements	N/A	
1.11	Manufacturer Authorization	Manufacturers' Authorization as per ITA 24.	Must meet requirement	Must meet requirement	N/A	N/A	Form AL

## 2. Financial Situation and Performance

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
2.1	<b>Financial Capabilities</b>	Submission of audited Financial Statements or, if not required by the law of the applicant's country, management financial statements, signed by the Senior Management i.e Managing Director, CFO for the last three (03) years to demonstrate the current soundness of the Applicant and its prospective long-term profitability.	Must meet requirement	Must meet requirement	N/A	N/A	Form FIN – 3.1, with attachments
2.2	<b>Annual Turnover</b>	Minimum annual turnover of PKR Three Hundred and Fifty Million (PKR 350,000,000/-) collectively for the last three (03) years, computed as per Audited Financial statements of the Applicant.	Must meet requirement	Must meet requirement	N/A	Lead member must meet the requirement corresponding to its share in JV	Form FIN – 3.2
2.3	<b>Cash Flow/ Source of Finance</b>	The available credit line, Cash Flow Statement of the Applicant, shall be equivalent to PKR 150 M to meet the cash flow requirement, which is a combination of undrawn /unencumbered credit facility/ cash bank balances or supported by available credit line from a bank(s) for smooth execution and completion of the Project.	Must meet requirement	Must meet requirement	N/A	N/A	Form FIN – 3.1, with attachments



### 3. Experience

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
3.1	<b>General Construction Experience</b>	A minimum number of 02 construction contracts each of value PKR 200 M, as a prime contractor, joint venture member <sup>2</sup> , management contractor or subcontractor between 1st January 2014 and Application submission deadline of which at least one must have been completed.	Must meet requirement	Must meet requirement <sup>3</sup>	N/A	N/A	Form EXP – 4.1
3.2	<b>Specific Experience</b>	One or more similar contracts (Surveillance Systems, Optical Fiber Cable and allied activities) having aggregate value of PKR 150 M that have been completed as a prime contractor, joint venture member <sup>4</sup> , management contractor or subcontractor between 1st January 2016 and Application submission deadline:	Must meet requirement	Must meet requirement <sup>5</sup>	N/A	N/A	Form EXP 4.2

<sup>2</sup> For contracts under which the Applicant participated as a joint venture member or sub-contractor, only the Applicant's role and responsibilities shall be considered to meet this requirement.

<sup>3</sup> In the case of JV, the value of contracts completed by its members shall not be aggregated to determine whether the requirement of the minimum value of a single contract has been met. Instead, each contract performed by a member contributing to meeting the requirement shall satisfy the minimum value of a single contract as required for single entity. In determining whether the JV meets the requirement of total number of contracts, only the number of contracts completed by members, each of value equal or more than the minimum value required, shall be aggregated.

<sup>4</sup> For contracts under which the Applicant participated as a joint venture member or sub-contractor, only the Applicant's role and responsibilities shall be considered to meet this requirement.

<sup>5</sup> In the case of JV, the value of contracts completed by its members shall not be aggregated to determine whether the requirement of the minimum value of a single contract has been met. Instead, each contract performed by a member contributing to meeting the requirement shall satisfy the minimum value of a single contract as required for single entity. In determining whether the JV meets the requirement of total number of contracts, only the number of contracts completed by members, each of value equal or more than the minimum value required, shall be aggregated.

## PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES LAHORE

Criteria			Single Entity Requirements	Joint Venture Requirements			Documentation
No.	Subject	Requirement		All Members Combined	Each Member	One Member	Submission Requirements
		Each of the contracts required above shall meet the similarity requirement in terms of nature, functional characteristics, performance, complexity, methods/technology and/or other characteristics.					

**Table 2 – Rated Criteria and Requirements**

*[Only applications that are substantially responsive to the qualification criteria and requirements in Table 1 shall be assessed against Table 2, Rated Criteria and Requirements]*

Minimum overall Score of 80 is **mandatory** for compliance with Rated Criteria and Requirements.

## 1. Personnel

								Documentation
Requirement								Submission Requirement
<b>Scoring methodology:</b>								CV, Qualification & Experience certificates
Personnel	Project Manager	Data Networking and Integration Expert (Router, Switches etc.)	OFC Network Expert	Civil Works Expert	IP Cameras Configuration & Commissioning Expert	Electrical Systems Expert	Data Center / System Administration Expert	
Qualification requirement	Sixteen (16) years of education (Engineering or relevant) and Minimum 7 Years relevant Experience	Minimum of Sixteen (16) years of education Electrical / computer or relevant and Minimum 5 Years relevant Experience	Minimum of Sixteen (16) years of education Electrical / computer or relevant and Minimum 5 Years relevant Experience	Minimum of Sixteen (16) years of education Civil or relevant and Minimum 5 Years relevant Experience	Minimum of Sixteen (16) years of education Electrical / computer or relevant and Minimum 3 Years relevant Experience	Minimum of Sixteen (16) years of education Electrical / computer or relevant and Minimum 3 Years relevant Experience	Minimum of Sixteen (16) years of education Electrical / computer or relevant and Minimum 3 Years relevant Experience	
Score	[10]	[6]	[6]	[6]	[4]	[4]	[4]	

## 2. Contract/Project Management Capability

Criteria	Documentation										
Requirement	Submission Requirement										
<p><i>[Contract/project management capability demonstrated in the following key areas:</i></p> <p><b><i>[The applicant shall provide each of the responses in maximum 10 pages of A-4 size paper]</i></b></p> <ol style="list-style-type: none"><li><i>1. Description of project management system/s and how they will be applied (including status of accreditation with recognized international standards applicable to the industry)</i></li><li><i>2. Environmental and Social management practice, and</i></li><li><i>3. Use of value Engineering, innovation and continuous improvement.]</i></li></ol> <p><b>Scoring methodology:</b></p> <table><tr><td><b>Key areas:</b> <i>[Number and extent of key areas demonstrated.]</i></td><td><i>[all 3]</i></td><td><i>[2]</i></td><td><i>[1]</i></td><td><i>[0]</i></td></tr><tr><td><b>Score</b></td><td><i>[30]</i></td><td><i>[20]</i></td><td><i>[10]</i></td><td><i>[0]</i></td></tr></table>	<b>Key areas:</b> <i>[Number and extent of key areas demonstrated.]</i>	<i>[all 3]</i>	<i>[2]</i>	<i>[1]</i>	<i>[0]</i>	<b>Score</b>	<i>[30]</i>	<i>[20]</i>	<i>[10]</i>	<i>[0]</i>	Table 2-PM
<b>Key areas:</b> <i>[Number and extent of key areas demonstrated.]</i>	<i>[all 3]</i>	<i>[2]</i>	<i>[1]</i>	<i>[0]</i>							
<b>Score</b>	<i>[30]</i>	<i>[20]</i>	<i>[10]</i>	<i>[0]</i>							

### 3. Employer's Requirements

Criteria	Documentation										
Requirement	Submission Requirement										
<p><i>[The applicant shall provide each of the responses in maximum 10 pages of A-4 size paper for 1 &amp; 3 and in the form of a chart for 2]</i></p> <p><i>[Understanding of the Employer’s Requirements through an outline of the following:</i></p> <p>1. <i>Approach to the contract</i></p> <p>2. <i>Program of the main design and works activities, timeline and completion schedule</i></p> <p>3. <i>Key impacts and risks]</i></p> <p><b>Scoring methodology:</b></p> <table><tr><td><b>Key aspects:</b> <i>[Number and extent of key areas demonstrated.]</i></td><td><i>[all 3]</i></td><td><i>[2]</i></td><td><i>[1]</i></td><td><i>[0]</i></td></tr><tr><td><b>Score</b></td><td><i>[30]</i></td><td><i>[20]</i></td><td><i>[10]</i></td><td><i>[0]</i></td></tr></table>	<b>Key aspects:</b> <i>[Number and extent of key areas demonstrated.]</i>	<i>[all 3]</i>	<i>[2]</i>	<i>[1]</i>	<i>[0]</i>	<b>Score</b>	<i>[30]</i>	<i>[20]</i>	<i>[10]</i>	<i>[0]</i>	Table 2-ER
<b>Key aspects:</b> <i>[Number and extent of key areas demonstrated.]</i>	<i>[all 3]</i>	<i>[2]</i>	<i>[1]</i>	<i>[0]</i>							
<b>Score</b>	<i>[30]</i>	<i>[20]</i>	<i>[10]</i>	<i>[0]</i>							

## Section IV - Application Forms

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## **Application Submission Letter**

Date: *[insert day, month, and year]*  
PQD No. and title: *[insert PQD number and title]*

### **ENHANCEMENT OF 75 IPNV SITES LAHORE**

To: The Punjab Safe Cities Authority (PSCA)  
Qurban Police Lines Lahore, Pakistan.

We, the undersigned, apply to be prequalified for the referenced RFP and declare in accordance with relevant provisions of this RFP, the following;

- a) We have examined and have no reservations to the Prequalification Documents, including Addends No(s) ----issued.
- b) We understand that at the time of bidding, we, for any part of the contract resulting from this procurement process, shall not have any conflict of interest
- c) We, for any part of the contract(s) resulting from this pre-qualification, have not been declared ineligible/blacklisted by the Government of Pakistan/Government of Punjab etc./ including the Procuring Agency and international donor agencies.
- d) We, for any part of the contract(s) resulting from this pre-qualification, comply with the Standard Anticorruption Policy of Government of the Punjab have not been declared ineligible any Court of Law or Governmental Body of the world due to corrupt/fraudulent/collusive/coercive practices.
- e) We, comply with the registration Requirements (Note: SECP etc. or respective country registration body in case of foreign company).
- f) We understand that you may cancel the prequalification process at any time and that you are not bound either to accept any application that you may receive or to invite the pre-qualified Applicants to bid for the contract subject of this pre-qualification, without incurring any liability to the Applicants.
- g) We agree to permit the Employer or its representative to inspect our accounts and records and other documents relating to the application for pre-qualification and to have them audited by auditors appointed by the Procuring Agency.
- h) All of the Forms accompanying the Application have duly been signed by the undersigned and stamped.
- i) We adhering that in case if it is found that any information or document submitted by us is bogus, fabricated, illegal or we acted in a manner that falls with the definition of fraudulent practice or deteriorated to the public interest or good practice, the Procuring Agency has the right to blacklist our firm.



**PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES  
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Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

---

Name *[insert full name of person signing the Application]*

---

In the capacity of *[insert capacity of person signing the Application]*

Duly authorized to sign the Application for and on behalf of:

---

Applicant's Name *[insert full name of Applicant or the name of the JV]*

---

Address *[insert street number/town or city/country address]*

---

Dated on *[insert day number]* day of *[insert month]*, *[insert year]*

*[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]*





**Form ELI -1.1  
Applicant Information Form**

Date: *[insert day, month, year]*  
PQD No. and title: *[insert PQD number and title]*  
Page *[insert page number]* of *[insert total number]* pages

Applicant's name <i>[insert full name]</i>
In case of Joint Venture (JV), name of each member: <i>[insert full name of each member in JV]</i>
Applicant's actual or intended country of registration: <i>[indicate country of Constitution]</i>
Applicant's actual or intended year of incorporation: <i>[indicate year of Constitution]</i>
Applicant's legal address [in country of registration]: <i>[insert street/ number/ town or city/ country]</i>
Applicant's authorized representative information Name: <i>[insert full name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i>
1. Attached are copies of original documents of <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.11. <input type="checkbox"/> In case of JV, JV agreement, in accordance with ITA 4.2.7. 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

**Form ELI -1.2  
Applicant's JV Information Form**

*[The following form is additional to Form ELI – 1.1., and shall be completed to provide information relating to each JV member (in case the Applicant is a JV)]*

Date: *[insert day, month, year]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

Applicant name: <i>[insert full name]</i>
Applicant's JV Member's name: <i>[insert full name of Applicant's JV Member]</i>
Applicant's JV Member's country of registration: <i>[indicate country of registration]</i>
Applicant JV Member's year of constitution: <i>[indicate year of constitution]</i>
Applicant JV Member's legal address in country of constitution: <i>[insert street/ number/ town or city/ country]</i>
Applicant JV Member's authorized representative information Name: <i>[insert full name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i>
1. Attached are copies of original documents of <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITA 4.11. 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

**Form CON – 2**  
**Historical Contract Non-Performance and Pending  
Litigation**

*[The following table shall be filled in for the Applicant and for each member of a Joint Venture]*

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member's Name: *[insert full name]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

Non-Performed Contracts in accordance with Section III, Table 1 Qualification Criteria, and Requirements
<input type="checkbox"/> We undertake that contract non-performance did not occur since 1 <sup>st</sup> January 2011 specified in Section III, – Table 1 Qualification Criteria, and Requirements, Sub-Factor 1.9.
Pending Litigation, in accordance with Section III, Table 1 Qualification Criteria, and Requirements
<input type="checkbox"/> We undertake that there is no pending litigation in accordance with Section III, Table 1 Qualification Criteria, and Requirements, Sub-Factor 1.5.

**Form FIN – 3.1**  
**Financial Situation and Performance**

*[The following table shall be filled in for the Applicant and for each member of a Joint Venture]*

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

**1. Financial data**

Type of Financial information in (currency)	Historic information for previous _ <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)		
	Year 1	Year 2	Year 3
Statement of Financial Position (Information from Balance Sheet)			
Total Assets (TA)			
Total Liabilities (TL)			
Total Equity/Net Worth (NW)			
Current Assets (CA)			
Current Liabilities (CL)			
Working Capital (WC)			
Information from Income Statement			
Total Revenue (TR)			
Profits Before Taxes (PBT)			
Cash Flow Information			
Cash Flow from Operating Activities			

\* Refer ITA 14 for the exchange rate



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**2. Sources of Finance**

*[The following table shall be filled in for the Applicant and all parties combined in case of a Joint Venture]*

Specify sources of finance to meet the cash flow requirements:

No.	Source of finance	Amount (PKR equivalent)
1		
2		
3		

- ☐ Attached are copies of financial statements for the three years required above and credit lines facilities (if any). For international firms, financial statements shall be accompanied with translated version in English language authenticated/certified by the concerned ministry.



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**Form FIN - 3.2  
Annual Turnover**

*[The following table shall be filled in for the Applicant and for each member of a Joint Venture]*

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	Amount Currency	Exchange rate*	PKR equivalent
2021			
2020			
2019			
		Aggregate Annual Turnover **	

\* Refer ITA 14 for date and source of exchange rate.

\*\* Total PKR equivalent for all years. See Section III, Table 1 Qualification Criteria, and Requirements, 2.2.



**Form EXP - 4.1  
General Construction Experience**

*[The following table shall be filled in for the Applicant and in the case of a JV Applicant, each Member]*

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

*[Identify two contracts in past five years each of value PKR 200M that demonstrate construction work pursuant to Section III, Table 1 Qualification Criteria and Requirements, Sub-Factor 3.1.]*

<b>Starting Year</b>	<b>Ending Year</b>	<b>Contract Identification</b>	<b>Role of Applicant</b>
<i>[indicate year]</i>	<i>[indicate year]</i>	Contract name: <i>[insert full name]</i> Brief Description of the Contracts performed by the Applicant: <i>[describe contracts performed briefly]</i> Amount of contract: <i>[insert amount in currency, mention currency used, exchange rate and PKR equivalent*]</i> Name of Employer: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Prime Contractor" or "JV Member" or "Sub-contractor" or "Management Contractor"]</i>
		Contract name: <i>[insert full name]</i> Brief Description of the Contracts performed by the Applicant: <i>[describe contracts performed briefly]</i> Amount of contract: <i>[insert amount in currency, mention currency used, exchange rate and PKR equivalent*]</i> Name of Employer: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Prime Contractor" or "JV Member" or "Sub-contractor" or "Management Contractor"]</i>

\* Refer ITA 14 for date and source of exchange rate.



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## Form EXP - 4.2 Specific Experience

*[The following table shall be filled in for contracts performed by the Applicant, each member of a Joint Venture]*

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

PQD No. and title: *[insert PQD number and title]*

Page *[insert page number]* of *[insert total number]* pages

Similar Contract No. <i>[insert number]</i>	Information			
Contract Identification	<i>[insert contract name and number, if applicable]</i>			
Award date	<i>[insert day, month, year]</i>			
Completion date	<i>[insert day, month, year]</i>			
Role in Contract <i>[check the appropriate box]</i>	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub- contractor <input type="checkbox"/>
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		PKR <i>[insert Exchange rate and total contract amount in PKR equivalent] *</i>	
If member in a JV or sub-contractor, specify share in value in total Contract amount and roles and responsibilities	<i>[insert a percentage amount]</i>	<i>[insert total contract amount in local currency]</i>	<i>[insert exchange rate and total contract amount in PKR equivalent] *</i>	
	<i>[insert roles and responsibilities]</i>			
Description of the similarity in accordance with Section III Table 1, 4.2				
Nature of required contracts items	<i>[insert physical nature of items]</i>			
Complexity	<i>[insert description of complexity]</i>			
Methods/Technology	<i>[insert specific aspects of the methods/technology involved in the contract]</i>			
Other Characteristics	<i>[insert other characteristics as described in Section VII, Scope of Employer's Requirements]</i>			
Employer's Name:	<i>[insert full name]</i>			
Address:	<i>[indicate street / number / town or city / country]</i>			
Telephone/fax number E-mail:	<i>[insert telephone/fax numbers, including country and city area codes]</i>			





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<b>Similar Contract No.</b> <i>[insert number]</i>	<b>Information</b>
	<i>[insert e-mail address, if available]</i>

\* Refer ITA 14 for date and source of exchange rate.



**Table 2-PM**  
**Contract / Project Management Capability**



**Table 2-ER**  
**Understanding of the Employer's Requirements**



## Form of Joint Venture Agreement

(Applicable to Joint Venture Only)

(Shall be a Formal Joint Venture Agreement on a Stamp Paper of value PKR 1,200)

To: Punjab Safe Cities Authority, Lahore

[*Name and address of the Leading Member firm*] who for the purpose of this Agreement shall hereinafter called "Lead Member"

[*Name and address of the all Member firms*]

Who, for the purpose of this Agreement shall hereinafter called "Member". They hereby declare:

- i. That we all JV members will legalize a JV in case the Contract is awarded to their JV
- ii. That all JV members have nominated \_\_\_\_\_ (name of the Lead member) as the Lead Member of the Joint Venture.
- iii. That all JV members have authorized Mr. /Ms. \_\_\_\_\_ (*Name of the person who is authorized to act as the Representative on behalf of the Joint Venture*) to act as the Joint Venture's Representative in the name and on the behalf of all Joint Venture members.
- iv. That all members of the Joint Venture shall be liable jointly and severally towards the Employer for the execution of the Contract or any other assignment or project related work/ services or consequences of any such action of the lead member.
- v. That this Joint Venture is constituted for the project titled "Enhancement of 75 IPNV Sites Lahore".
- vi. That the financial share of the members of the JV shall be following: [*insert share*]
- vii. That after submitting of this application through JV for pre-qualification in said project/procurement, Joint Venture shall not be modified in its composition or constitution until the completion of Contract without the prior consent of the Employer/PSCA.
- viii. The JV (all members) are under obligation, undertake and acknowledged that in case of any wrong entry or providing false intimation or forged document all the JV members shall be blacklisted or any other legal action may be initiated against them (all JV members) by the PSCA

1. Signed for and on behalf of [*Name of the Lead Member*]

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation: \_\_\_\_\_  
Date \_\_\_\_\_  
Seal \_\_\_\_\_

2. Signed for and on behalf of [*Name of the Member*]

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation: \_\_\_\_\_  
Date \_\_\_\_\_  
Seal \_\_\_\_\_



**PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES  
LAHORE**

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**Form of Certificate of Compliance**

Date: *[insert day, month, and year]*  
PQD No. and title: *[insert PQD number and title]*

Applicant's Legal Name

To,  
The Punjab Safe Cities Authority (PSCA)  
Qurban Police Lines Lahore, Pakistan.

We ---- (Name of Applicant), hereby certify that pursuant to the requirements of this Prequalification Documents, our status is as following:

Description	Status	
	Yes	No
We are not Blacklisted by the Government of Pakistan/Government of Punjab/ etc., Employer or International Agencies		
We fulfill the requirement of Pending Litigations		
We comply with the Standard Anticorruption Policy of Government of the Punjab and have not been declared ineligible any Court of Law or Governmental Body of the world due to corrupt/fraudulent/collusive/coercive practices		
We are not Concealing any Information that might hinder the execution of the project		

We hereby certify that all information stated above is correct and non-compliance to any of the above mentioned mandatory requirements will disqualify us from the prequalification process.

**NOTE:** In case an application is being submitted through a JV than all members of such JV shall sign and Stamp this certificate.

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Applicant's Signatures



## Form AL

### Manufacturer's Authorization Letter

Date: *[insert day, month, and year]*  
PQD No. and title: *[insert PQD number and title]*

Manufacturers / Authorized Dealers Legal Name

To,  
The Punjab Safe Cities Authority (PSCA)  
Qurban Police Lines Lahore, Pakistan.

We \_\_\_\_\_, who are official manufacturers of \_\_\_\_\_, having factories at \_\_\_\_\_, do hereby solely authorize \_\_\_\_\_ to submit application the purpose of which is to provide the following goods, manufactured by us \_\_\_\_\_, and to subsequently submit the bid, negotiate and sign the Contract.

We further undertake that such authorization shall not be issued to any other firm interested to submit the application for the same project.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Duly authorized to sign this Authorization on behalf of: \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_



## **Section V - Eligibility for the Provision of Goods, Works and Services**

In reference to ITA 5.1, supply of goods, or contracting of works or services, from the countries as notified by the Government of the Pakistan are excluded from this Pre-Qualification process.



## **PART 2 – Employer’s Requirements**





## **Section VI - Scope of Employer's Requirements**

### **Contents**

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<b>2. Implementation Period.....</b>	<b>51</b>



## **1. Description of the Works (EPC/Turnkey)**

The overall objective of the Punjab Police Integrated Command Control and Communication (PPIC3) Centre Lahore is to modernize the infrastructure, systems and capabilities for the police to proactively manage the security situation and to professionalize the police response to incidents by moving towards directed and mission-focused deployment of resources. Installation of additional sites at the identified crime hotspots and crucial areas, under the PPIC3 Lahore, is designed to further enhance the capability and efficacy of the state-of-the art surveillance system to bring together the innovative Concept of Operations (ConOps), quality focused business processes with an integrated technical solution to provide an operational solution that delivers

- Improved sense of safety and security among public.
- Support in smart and dynamic Policing.
- Improved Police efficiency and timely response
- Improved resource allocation and response as per evidence based demands
- Monitoring Police presence and performance for improved service delivery and accountability
- Collection of evidence for investigation and inquiries
- Mitigation of risks associated with crime and terrorism
- Protection of public and private properties and assets
- Controlling Riot and any law and order situation during major events/festivals
- New technology and process infrastructure to provide real-time information and intelligence to facilitate Police making evidence based decisions in operationally critical situations
- Ability to have access to and share information within the Punjab Police departments as well as external agencies to ensure seamless service delivery and a timely and effective response
- Provision of information and intelligence to ensure that informed decisions are made with regard to priority and allocation of the most appropriate resources in response to calls/requests for assistance
- Delivery of flexible operational systems that can evolve and expand with the evolving needs of the Punjab and Pakistan
- Increased capacity that acknowledges foreseeable growth profiles in the future.



## PRE-QUALIFICATION DOCUMENT FOR ENHANCEMENT OF 75 IPNV SITES LAHORE

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- The design and implementation of a consolidated PPIC3 organizational operating model to optimize cross agency coordination, communication, and effectiveness of tourist safety and emergency services delivery.

The project is aimed at enhancing the existing operational processes, facilities and ICT infrastructure aligned together to ensure support to the evolving capacity, capability and efficiency in accomplishing the duties of law enforcement agencies. As part of the overall solution design, the project will ensure that Punjab Police has improved capabilities and facilities to access and assess background information on the incident and deployment activity as well as any other relevant information which may influence what, how, when, where and whether deployment is made and provide information relevant to investigation and officer safety. The key components of the scope of the work are enlisted below. The components may be added or deleted based on the design proposed by various Applicants.

1. Technology Implementation – To be provided with the following systems:
  - a) IPNV (Internet Protocol Network Video) System – To provide images for incident and event management but will also be connected to the analytics systems.
  - b) Technical Solution including the following:
    - i. Video Surveillance
    - ii. Data Integration with PPIC3 Lahore
    - iii. Networking
2. Camera Field Sites Equipment - Field equipment installation including surveillance cameras, cabinet, specialized field assets, network distribution switches.
3. Civil works related to the poles, power and OFC connections etc.
4. Laying of Optical Fiber Cable and Poles erection for field sites.

### ➤ Technical Work Information:

- ❖ IPNV (Fixed cameras, PTZ Cameras, Network/Power Cabinets, UPS with batteries.
- ❖ Civil – Foundation and Telecom Works
- ❖ Networks |Routers, Switches, SFPs and allied accessories
- ❖ OFC Trench works (Laying and testing of optical fiber cables)
- ❖ Power Connections (cables & allied works)
- ❖ Transformers & Meters (if required)
- ❖ Energizing and Earthing / Grounding of sites



## **2. Implementation Period**

The detailed Project Implementation period completion for whole of the Works (including design, supply, construction, installation, testing and commissioning of project) and all associated works required for successful completion of the Contract is Twenty four (24) months reckoned from the Commencement Date. Key milestones pertaining to project implementation are as under: Site Survey and Kickoff Installation of Poles Laying of OFC and allied works Connectivity and Configuration of IPNV Sites SAT & UAT of the sites & surveillance sites Within the city, PSCA shall establish its own fiber optics and to connect with PPIC3 Centre Lahore. The 75 locations for installation of new surveillance sites have been selected in order to optimize and maximize the outcome and efficacy of the surveillance system under the Punjab Police Integrated Command, Control and Communication (PPIC3) Centre. The list of the shortlisted sites with respect to each financial year is attached as annex-03 with this document. The sites shall cover the crime hotspots highlighted through local police as well as crime statistics in order to fulfill the objectives of the project. The execution of the Project will be on Engineering, Procurement and Construction (EPC) Mode wherein, the EPC Contractor shall be hired in accordance with PPRA rules to deliver all the components of the project in accordance with the Project Requirements. Payments shall be made to the contractor against each individual site, keeping in view that all the required work against that respective site has been completed.

### **❖ Time for Completion**

The Time for Completion for whole of the Works (including design, supply, construction, installation, testing and commissioning of Project) and all associated works required for successful completion of the Contract is **Twenty four (24) months** reckoned from the Commencement Date.

### **❖ Operation and Maintenance (O&M) Period**

The Operation & Maintenance (O&M) shall start after issuance of Commissioning Certificate of Project and shall continue till **Thirty Six (36) months** after overall Completion of the whole EPC Works under the Contract.

