



BIDDING DOCUMENT
FOR
“REPAIR & MAINTENANCE OF OFFICIAL VEHICLES”

Tender No: PSCA/01/1st- July/22

PUNJAB SAFE CITIES AUTHORITY

Date: 1st July, 2022

DISCLAIMER

1. This request for bidding documents has been prepared by the Punjab Safe Cities Authority ("PSCA")/ procuring agency. This request constitutes no commitment on the part of the PSCA to enter into any arrangements with any bidder in respect of this proposed procurement or otherwise.
2. The information contained in these bidding documents or as may be subsequently provided to bidder (whether verbally or in documentary or any other form) by or on behalf of the PSCA, on the terms and conditions set out in these bidding documents, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement. Moreover each Bid (including each lot- if any) shall be evaluated in accordance with the prescribed Technical/ Financial Criteria provided in the Bidding Documents.
3. These bidding documents do not constitute an agreement; its sole purpose is to provide interested bidders with information that may be useful for them in preparing their bids pursuant to these bidding documents.
4. These bidding documents may not be appropriate for all persons and it's not possible for PSCA to consider the objectives and particular needs of each party which reads or uses these bidding documents.
5. The assumption, assessment, statements and information contained in these bidding documents may not be complete, accurate and adequate or correct for the purposes of any or all bidders.
6. Each bidder shall, therefore, conduct its own due investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these bidding documents and seek independent professional advice on any or all aspects of these bidding documents, as deemed appropriate. However, PSCA not under obligation to consider any such advice or opinion.
7. All information submitted in response to this bidding documents becomes the property of the procuring agency (PSCA), including all business information and proprietary data submitted with all rights of communication and disclosures.
8. The PSCA shall not be responsible for non-receipt or missing or delay of any correspondence/ bid etc., sent by the post / courier / email / fax by the bidder.
9. No decision shall be based solely on the basis of the information provided for any statements, opinions or information provided in these bidding documents.
10. While submitting a proposal in response to these bidding documents, each bidder certifies that he/it understands, accepts and agrees to the disclaimers set forth above.
11. Nothing contained in any provision of these bidding documents or any statements made orally or in writing by the person or party/bidder/contractor shall have the effect of negating or suspending any of the disclaimers set forth herein.
12. PSCA reserves the right to withdraw it or cancel this bidding process or any part thereof, or to vary any of its term at any time during the completion of this process & Contract milestone or termination of such Contract signed between the successful Bidder & PSCA without incurring any financial obligation in connection therewith.
13. PSCA has also right to rectify any arithmetical or typo mistake at any time of this process.



INVITATION FOR BIDS



Punjab Safe Cities Authority, Lahore (PSCA) invites sealed bids from eligible bidders for:

"REPAIR & MAINTENANCE OF OFFICIAL VEHICLES"

Interested eligible bidders can obtain detailed bidding documents which are available in the office of PSCA by depositing tender fee of **Rs. 2000/- (non-refundable) for each Lot** in favor of "Chief Operating Officer Punjab Safe Cities Authority", Account# PK07BPUN6580045845500064 (Bank of Punjab) having NTN: 7129125-0 and may also be downloaded from the website of Punjab Safe Cities Authority (**www.pasca.gop.pk**) & PPRA (**www.ppra.Punjab.gov.pk**).

Sealed and completed bids in accordance with the requirement of the bidding documents must be reached in this office on or before **PST 1100** hours on **July 22th, 2022** which **shall be opened on the same date** in the presence of bidder's representative (who chose to attend) at **PST 1130** hours in the office of PSCA.

For obtaining any further information or clarifications, please feel free to contact at procurement@psca.gop.pk

Contact: (+92) (42) (99051605-7) Website: www.pasca.gop.pk

Punjab Safe Cities Authority

The Future of Punjab Police



PPIC3 Centre Qurban Police Line Lahore, Pakistan

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Punjab Safe Cities Authority

Part- I (Section I)

INSTRUCTIONS TO BIDDERS

A. Introduction

1. Punjab Safe Cities Authority & This Project

- 1.1. Punjab Safe Cities Authority (PSCA) has been established and functioning in Police Qurban Lines Lahore.
- 1.2. PSCA has sufficient funds for this project, subject to the approval of the competent authority.
- 1.3. PSCA intends to **"REPAIR & MAINTENANCE OF OFFICIAL VEHICLES"** as per requirements of PSCA.

2. Eligible Bidders/ Services Providers

- 2.1. This Invitation for Bids is open to all Bidder(s)/Contractors except as provided hereinafter and the Bidder/Contractor must meet the requirements as described in this bidding Document.
- 2.2. Government-owned enterprises/entities may participate only if they are legally and financially authorized for that purpose.
- 2.3. Bidders/Contractors shall not be under a declaration of blacklisting by any Government department or Punjab Procurement Regulatory Authority (or any PPRA) or Courts or involved in any corrupt practice or facing such case anywhere or declared bankrupt/defaulter.
- 2.4. Each bidder/Contractor is allowed to submit only one bid for either individually or as a partner /firm etc. In case a bidder/Contractor submits more than one bid his/its all bids shall be rejected.
- 2.5. Bidder may not participate through its authorized agent or sub-contractor.
- 2.6. Joint Venture (JV) is not allowed in this procurement.

3. Scope of Services

- 3.1. PSCA intends to **"REPAIR & MAINTENANCE OF OFFICIAL VEHICLES"** - (Section IV)
- 3.2. Contractor shall appoint Project Coordinator/ Manager for this project to coordinate with Punjab Safe Cities Authority and all relevant departments.
- 3.3. The bidder/Contractor may visit the site at its own risk and cause if he desired so.

3.4. Vendor will monitor the repair & maintenance of 8 buses (Hino), 42 different cars (Toyota & Suzuki (Cultux /Wagon R), 18 motorbikes and repair / replace the parts as per the requirement.

3.5. This will be a framework services contract.

4. Cost of Bidding

4.1. The Bidder/Contractor shall bear all costs associated with the preparation and submission of its bid, and the PSCA will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

5. Content of Bidding Documents

5.1. The services required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- a. Instructions to Bidders/Contractors (ITB);
- b. Bid Data Sheet (duly signed & stamped)
- c. Specification of Bids;
- d. Preparation of Bids;
- e. Price Schedule;
- f. Bid Submission Form;
- g. Bid evaluation Criteria;
- h. Technical & Financial Bids;
- i. Performance Security Form;
- j. Services/Goods Delivery time or completion time/schedule, Payment milestone;
- k. Contract Forms;
- l. General Conditions of Contract (GCC);
- m. Special Conditions of Contract (SCC);
- n. Any other/subsequent form if any;

5.2. The Bidder/Contractor is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Service Provide/Bidder's risk and may result in the rejection of its bid.

6. Clarification of Bidding Documents

6.1. A prospective Bidder/Contractor requiring any clarification of the bidding documents may notify the PSCA in writing or by email at the Punjab Safe Cities Authority's address seven (07) calendar days before to the closing date and time of the bids or as per decision of PSCA.

- 6.2. Pre-bid meeting may be called by the PSCA at its own or to clarify the bidding document. But it is the sole discretion of the PSCA which can't be claim by any bidder /Contractor as a right.

7. Amendment of Bidding Documents

- 7.1. At any time prior to the deadline for submission of bids, PSCA, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Contractor/Bidder, may modify the bidding documents by amendment.
- 7.2. All prospective Contractor/Bidders that have submitted the bidding documents will be notified of the amendment in writing or by email, and will be bidding on them.
- 7.3. In order to allow prospective Contractor/Bidder reasonable time to incorporate the amendment (if any) in account to preparing their bids, the PSCA, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

8. Language of Bid

- 8.1. The bid prepared by the Bidder/Contractor, as well as all correspondence and documents relating to the bid exchanged by the Bidder/Contractor and the PSCA shall be written in English language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder/Contractor may be in same language.
- 8.2. In case of any other language, the authentic copy of the translation & translated document (duly notarized) shall be enclosed and in case of any ambiguity the true contract / copy shall be prevailed.

9. Documents Comprising the Bid

- 9.1. The bid prepared by the Bidder/Contractor shall comprise the following components:
- (a) A Bid Form and a Price Schedule completed in accordance with relevant ITB Clauses and evaluation criteria;
 - (b) Documentary evidence established in accordance with relevant ITB Clause that the Bidder/Contractor is eligible to bid and is qualified to perform the contract if its bid is accepted;
 - (c) Documentary evidence established in accordance with relevant ITB Clause that the services to be supplied by the bidder/Contractor are conform to the bidding documents; and

- (d) Bid security furnished in accordance with relevant ITB Clause or any other information required by PSCA.

10. Bid Form

- 10.1. The Bidder/Contractor shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the services provided and delivery of any items regarding the provision of services. Nevertheless, in case of Lot- wise procurement, the bidders are required to submit their bids (Technical or/and Financial) separately against each lot and combined/joined bids shall not be considered, if otherwise not allowed.

11. Bid Prices

- 11.1. The Bidder/Contractor shall fill up the Performa provided in the bidding document as required.

- 11.2. Prices quoted by the Bidder/Contractor shall be fixed during the Contractor/Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an **adjustable price/Optional quotation** will be treated as nonresponsive and rejected.

12. Bid Currencies

- 12.1. Prices shall be quoted in **Pak Rupees** unless otherwise specified in the Bid Data Sheet.

13. Documents Establishing Bidder's Eligibility and Qualification

- 13.1. Pursuant to relevant ITB Clause, the Bidder/Contractor shall furnish, as part of its bid, documents establishing the Contractor/Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

- 13.2. The documentary evidence of the Contractor/Bidder's eligibility to bid shall establish to the PSCA satisfaction that the Contractor/Bidder, at the time of submission of its bid, is eligible as defined under relevant ITB Clause.

- 13.3. The documentary evidence of the Contractor/Bidder's qualifications to perform the contract if its bid is accepted shall establish to the PSCA satisfaction:

- (a) That if a bidder/Contractor is a firm / company or organization has a valid certificate from Government entity in respect of its registration / renewal.
- (b) That the Contractor/Bidder has the financial, technical, managerial and production capability necessary to perform the contract;
- (c) That the Contractor/Bidder meets the qualification criteria listed in the Bid Data Sheet.

14. Conformity to Bidding Documents

- 14.1. Pursuant to relevant ITB Clause, the Contractor/Bidder shall furnish, as part of its bid, documents establishing

the eligibility and conformity to the bidding documents of all services and any goods of works related to such services, which the Contractor/Bidder proposes to supply under the contract.

- 14.2. Documentary evidence of the eligibility of the Services Provider inform of literature, letter, work plan, scope of work etc.

15. Bid Security

- 15.1. Pursuant to relevant ITB Clause, the Bidder/ Contractor shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

- 15.2. The bid security shall be in Pak. Rupees as per bid data sheet or as required by PSCA.

- 15.3. Unsuccessful Contractor/bidders' bid security will be discharged or returned as promptly as possible the expiration of the period of bid validity prescribed by the PSCA pursuant to relevant ITB Clause as per PPRA rules 2014 (amended). The bid security of successful Contractor/bidder shall be released after receiving of valid performance guarantee and/or contract signing.

- 15.4. The bid security is required to protect the PSCA against the risk of Contractor/Bidder's conduct which would warrant the security's forfeiture under the followings:

- (a) If a Contractor withdraws its bid during the period of bid validity specified by the Contractor/Bidder on the Bid Form; or
- (b) In the case of a successful Contractor/Bidder, if the Contractor/Bidder fails;
 - I. to sign the contract in accordance with requirements
 - II. to furnish performance guarantee in accordance with relevant ITB Clause.
 - III. to submit its bid in accordance with the conditions of knock out clause / basic requirement or in case of any false information or submission a fake documents or in case of any illegal / fraudulent practice.

16. Period of Validity of Bids

- 16.1. Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Punjab Safe Cities Authority, pursuant to relevant ITB Clause. A bid valid for a shorter period shall be rejected by the PSCA.

- 16.2. In exceptional circumstances, the PSCA may solicit the Contractor/Bidder's consent to an extension of the period of validity as provided in PPRA Rules 2014 amended time to time.

D. Submission of Bids

17. Sealing/ Signing & Marking of Bids

- 17.1. The Contractor/Bidder shall seal the bid(s)/ lot wise (if applicable) **(technical and financial) in separate envelopes** after duly marking each page and stamping, signing of the bid(s) (each pages) and then separately in an **outer envelope**. The Bidder. Contractor than pack the both envelopes in main envelope with clear name, address of the Bidder & PSCA and tender title.

18. Deadline for Submission of Bids

- 18.1. Bids received by the PSCA at the address specified must no later than the time and date specified in the Tender.
- 18.2. PSCA may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with applicable laws.

19. Late Bids

- 19.1. Any bid received by the PSCA after the deadline for submission of bids prescribed by the PSCA pursuant to said ITB Clause will be rejected and returned unopened to the Contractor/Bidder.

20. Withdrawal of Bids

- 20.1. The Contractor/Bidder may withdraw its bid after the bid's submission, provided that written notice of such withdrawal should receive in the office of PSCA prior to two days of the deadline prescribed for submission of bids.
- 20.2. The Contractor/Bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of said ITB Clauses. A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked no later than the two days prior to deadline for submission of bids (That request/mail shall reach in PSCA within – in office hours- before the day stated above).

E. Opening and Evaluation of Bids

21. Process of Procurement

- 21.1. The whole process of bid, such as bid opening, evaluation, announcement, contract management and execution provided/ described in these bidding documents shall be followed which is not contrary with the process of **"SINGLE STAGE TWO ENVELOP"**, provided in Punjab Procurement Rules, 2014 (amended to date).

22. Opening of Bids by the Punjab safe cities authority

- 22.1. PSCA will open all received bids in the presence of Contractor/bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The Contractor/bidders' representatives with authorization letter and Original Identity Card who are present shall sign an attendance sheet evidencing their presence.
- 22.2. The Contractor/Bidders' names, bid modifications or withdrawals, attachment / missing of requisite bid security and such other details will be announced at the opening time. No bid shall be rejected at bid opening (after opening the bids), except late bids, which shall be returned unopened to the Contractor/Bidder or bids without bidding fee, once the bids are opened it shall be evaluated accordingly.
- 22.3. The bid without required documents/ documentary evidences, unsigned or unstamped documents or deficient in any manner may not be considered for the evaluation. Evaluation of submitted proposal will be made on the basis of provided documents only and PSCA may forfeit the bid security in such eventuality if submitted bids are deficient or legally incorrect.

23. Preliminary Examination

- 23.1. PSCA will preliminary examine the received bids/ lot wise (if applicable) to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bid document fee has paid and bids are generally in order.
- 23.2. PSCA may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation or change the substance of the bid, provided such waiver does not prejudice or affect the relative ranking of any Contractor/Bidder.
- 23.3. At the stage of preliminary examination (after opening of the bids) no bid shall be returned or rejected except stated above.

24. Clarification of Bids

- 24.1. During evaluation of the bids/prior the signing of the contract, PSCA may, at its discretion, ask the Contractor/Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, accepted or permitted.

24.2. PSCA, during evaluation of the bids/prior the signing of the contract may also ask for the following clarification among others:

- a. Familiarize themselves with the works/services to be performed in accordance with the Inquiry documents.
- b. Request the locations coordinates and Point of Contact (POC) from the concern office.
- c. Familiarize themselves with the working conditions, applicable laws and regulations, labor conditions, environmental aspects and all other conditions that can affect timely delivery of required service.
- d. Make his own arrangement and inquiries with regards to transportation of own staff and equipment.
- e. Ask to the bidder for test report from any lab or institution at the bidder's cost or ask for submitting the fee for such test or examine the performance of the machine/equipment at PSCA office or anywhere.
- f. Any other certificate or exercise or action or clarification test that PSCA deems necessary for the said project / procurement.

24.3. PSCA, at any level prior and after the contract execution may ask for the following Inspections & Tests:

- a. PSCA or its representative shall have the right to assign any team to inspect and/or to test the services area / office / workshop / to confirm their conformity to the Contract specifications / requirement / deliverables. PSCA shall notify the Contractor/bidder in writing the details of Point of Contact (POC) for this purpose.
- b. The inspections and tests may be conducted on any premises. If conducted on the premises of the Bidder/Contractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge.
- c. If any inspected or tested services fail to conform to the Specifications, PSCA may reject the services, and the Contractor/bidder shall either replace the rejected services or make alterations necessary to meet specification requirements free of cost to PSCA.
- d. Any other action may be taken by PSCA to inspect or test.

25. Qualification & Evaluation of Bids

25.1. In the absence of prequalification, PSCA will determine to its satisfaction whether the Contractor/Bidder is qualified to perform the contract satisfactorily, in

accordance with the Evaluation Criteria prescribed for such procurement/ lot wise (if applicable).

- 25.2. The determination will take into account the Contractor/Bidder's financial, technical, and service capabilities. It will be based upon an examination of the documentary evidence of the Contractor/Bidder's qualifications submitted by the Contractor/Bidder, pursuant to ITB relevant Clause(s), as well as such other information, as the PSCA deems necessary and appropriate.
- 25.3. PSCA will **technically evaluate** and compare the bids, which have been determined to be substantially responsive, as per Technical Specifications/ Requirement/ Evaluation criteria.
- 25.4. Technical responsive bidders shall be intimated accordingly and the technical disqualified/ irresponsible bidder may collect their financial bid subject to submitting an application to PSCA with the contents that he/it is satisfied with the technical results announced by PSCA and shall not object against this process before any legal forum/court.
- 25.5. If any technically disqualified bidder showed his/its dissatisfaction on the technical evaluation report/ results its financial bid(s) shall be retained and shall be returned accordingly.
- 25.6. PSCA shall only **financially evaluate** those bid/ bids, which are declared technically responsive, and the quoted price shall be inclusive of all prevailing taxes and duties, if otherwise not mentioned.
- 25.7. Arithmetical errors may be rectified if PSCA desired on the following basis.
- a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.
 - b. If the Contractor does not accept the correction of the errors, its bid will be rejected, and its bid security shall be forfeited.
 - c. If there is a discrepancy between words and figures, the amount in words will prevail.
- 25.8. PSCA may consider a single bid if it is responsive.
- 25.9. Financial evaluation bid shall be free from all computational errors.

26. Announcement of Evaluation of Bids 26.1. PSCA shall announce the evaluation report through email/ fax/ letter or any other way and also follow the guidelines of the government in this regard.

27. Contacting the Punjab Safe Cities Authority 27.1. No Contractor/Bidder shall contact the PSCA on any matter relating to its bid, from the time of the bid opening to the time evaluation report is made public. If the Contractor/Bidder wishes to bring additional information or has grievance to the notice of the Punjab Safe Cities Authority, it shall do so in writing.
27.2. Any effort by a Contractor/Bidder to influence the PSCA during bid evaluation, or bid comparison may result in the rejection of the Contractor/Bidder's bid and forfeiting of its bid security and its blacklisting.

F. Award of Contract

28. Award Criteria 28.1. Subject to relevant ITB Clause, PSCA will award the contract to the successful Contractor/ Bidder whose bid has been determined to be substantially responsive in accordance with the evaluation criteria and has been determined to be the lowest evaluated bid as defined in Punjab Procurement Rules 2014.

28.2. In case if more than one Contractor/ Bidder quotes the same cost/equal (lowest bid) the PSCA may ask only to those lowest Contractor/ Bidders at once to submit their financial bids again or opt any other option under intimation to all such bidders.

29. Punjab Safe Cities Authority's Right to Vary Quantities at Time of Award 29.1. PSCA reserves the right at the time of contract awarding to add/delete/change/review terms and conditions or add / delete any items or scope of services etc. the Scope of services originally specified in the Schedule of Requirements or payment milestone without any change in unit price in accordance with prevailing rules & regulations.

30. Punjab Safe Cities Authority's Right to Accept or Reject All Bids 30.1. PSCA reserves the right to reject all bids, or any lot in case of more than one lot and to annul the bidding process at any time prior to contract award. In such rejection, PSCA shall incur no liability, solely or by virtue of its invoking the clause of rejection towards the bidder(s)/Contractor or any obligation to inform the Contractor/Bidder or bidders the grounds for the rejection of bids.

31. Notification of Award 31.1. Prior to the expiration of the period of bid validity, PSCA will notify the successful Contractor/Bidder in writing by registered letter or by email, that its bid has been accepted subject to verification of the performance

guarantee (if any). However, such acceptance shall not be termed as a contract or the Contractors/ bidders cannot make any claim or consider as a vested right on this ground.

31.2. The notification of award will constitute the formation of the Contract subject to receipt of a valid Performance Guarantee (if any) duly verified by the concern bank.

32. Signing Contract

of 32.1. After notifications to the successful Contractor/ Bidder that its bid has been accepted, the successful bidder/Contractor will send the same notification to PSCA after signing and stamping within a week or before. Subsequently, the stamp paper for the Contract shall be provided by the bidder/ Contractor within seven (07) days (or extendable date or as per requirement by the PSCA). The same contract may be registered as per applicable laws.

32.2. Prior to that signing of the contract the successful Contractor/bidder may discuss any issue regarding the contents of the contract with PSCA. Nevertheless, there shall be no variation or amendment in the proposed contract without prior approval or consent of PSCA. However, no amendment, variation shall be allowed that violate the principles of procurement.

32.3. The Stamp Duty on the contract of the same shall be imposed as per the "The Stamp Act, 1899" that shall be paid by the bidder/ Contractor.

32.4. If the successful Contractor/bidder fails to submit the model contract in the prescribed time period as mentioned above, the next lowest evaluated bidder/Contractor (whose bid is responsive and acceptable) may be issued a letter of acceptance. In such case, the bid security of the former Contractor/bidder shall be forfeited in addition to any other legal action.

33. Commencement of the Contract

33.1. The Contract shall be commenced after its signing subject to confirmation the performance guarantee (if any) from the concern bank.

34. Integrity Pact (Beneficial owner)

34.1. PSCA may require from the Contractor/bidder (qualified) for submission of an integrity pact, and including the confirmation of its beneficial owners / contractor.

35. Performance Guarantee

35.1. Within Seven (07) days or as per requirement of PSCA of the receipt of notification of award from the Punjab Safe Cities Authority, the successful Contractor/Bidder shall

furnish the performance guarantee (if required) in accordance with the Conditions of Contract, on the Performance Guarantee Form provided in the bidding documents, or in another form acceptable to the Punjab Safe Cities Authority. PSCA may issue Advance Letter of Acceptance (ALOA) to the successful bidder containing the requirement of performance guarantee. However, such ALOA shall not be declared a Contract or create any right for contract.

35.2. Failure of the successful Contractor/ Bidder to comply with the requirement of relevant ITB Clauses or any other requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/black listing, in which event or on any other action deems appropriate, the PSCA may make the award to the next lowest evaluated Contractor/Bidder or call for new bids. The Performance Guarantee may be released after the completion of deliverables/ project on the satisfaction/ completion certificate/ note by the concerned unit of PSCA. Moreover, PSCA may ask the contractor for signing/ submission of indemnity bond at the time of releasing of performance guarantee to the contractor.

**36. Corrupt
Fraudulent
Practices**

or

36.1. PSCA requires that Contractor/ Bidders, observe the highest standard of ethics during the procurement and execution of agreement/ contract(s). For the purposes of this provision, the terms set forth in PPRA Rules/ Act or any other Law(s)/ Rule(s) of the Punjab for corrupt or fraudulent practices shall be applicable:

36.2. PSCA will bar a firm/ company, in accordance with prevailing Blacklisting procedures under Punjab Procurement Rules 2014 in any case if deems so.

36.3. Furthermore, Contractor/ Bidders shall be aware of the provision stated in General Conditions of Contract.

**37. Grievance
Redressal
Committee**

37.1. In case of any dis-satisfaction or objection against the evaluation report, the aggrieved Contractor/bidder may approach to the Grievance Redressed Committee (GRC) that shall be notified by the PSCA for the purpose to address the grievance within 10 days after the announcement of the final evaluation report as provided in PPRA Rules 2014 amended. Nevertheless, the disqualified bidder cannot object its technical ineligibility at the stage of the announcement of final evaluation report/results i.e after technical & financial evaluation of the bid(s).

37.2. In case, if the bid of any Bidder/Service Provide is declared technically irresponsive or disqualified by the technical evaluation committee of PSCA such bidder/ Contractor can file its technical rejection grievance within three (03) days after such announcement to GRC of PSCA. After three (03) days, his technical rejection grievance shall not be considered/ received and straightforwardly rejected.

38. Resolution of Disputes

38.1. Punjab Safe Cities Authority (through its COO) and the Contractor shall make every effort to resolve amicably by direct informal negotiation or any disagreement or dispute arising between them under or in connection with the Contract within thirty (30) days.

38.2. The matter shall be referred to Managing Director of PSCA in case PSCA and Contractor are not agreed or dispute is unsettled after 30 days who shall decide the matter in accordance with prevailing laws after affording opportunity of hearing to the parties whose decision shall be final.

38.3. In case of any objection thereafter, the matter may be referred for decision / arbitration in accordance with Arbitration Act 1940.

39. General Guidelines for the Contractor

39.1. In case of any illness/ injuries/ causality resulting from any accident to the staff of Contractor; PSCA shall not take any responsibility for the same toward compensation, medical care or meeting any/all medical expenses incurred for the same.

39.2. In case of any labor dispute regarding the employees of Contractor PSCA; shall not facilitate to the Contractor or wait for its resolution. However, in no case the schedule work/ services shall be disturbed and the Contractor ensure its completion within timeframe and such circumstances never be treated as force majeure.

39.3. In no case PSCA shall be responsible for the conduct/ behavior/ action of the Contractor or its employees toward the breach of any law of the land.

Section-II

Bid Data Sheet

The following specific data for the required services shall complement, supplement, or amend under the provisions provided in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction
PUNJAB SAFE CITIES AUTHORITY
Name of Project: "REPAIR & MAINTENANCE OF OFFICIAL VEHICLES"
For clarification purposes, the Employer's address is: PSCA – Qurban Police Lines, Lahore. Phone # : 042-99051605-7 and Email: procurement@psca.gop.pk Requests for clarification shall be received by the PSCA seven (07) calendar days before to the closing date the bids.
Language of the bid – English
Bid Price and Currency
The price quoted against each bid (lot- if applicable) shall be delivered duty paid at the following locations in accordance with the Schedule of Requirements including all payment taxes.
The price shall be in Pak Rupees (including all taxes) and shall be fixed subject to verification.
Preparation and Submission of Bids
EVALUATION CRITERIA:
Eligibility Criteria: (Mandatory Requirements):
<p>The bidder has to fulfil all mandatory requirements detailed below, in order to Technically Qualify for the assignment. The interested bidder/Contractor has to provide documentary evidence(s) against the below mentioned requirements:</p> <ol style="list-style-type: none"> a. Legal Status of the bidder (s) (Incorporation Certificate (<i>showing its location and the date of registration and original ID card etc</i>), Partnership Deed or Form C/D (whichever is applicable) Affidavit and any other valid supporting document in case of Sole Proprietorship) b. Proof of valid Income Tax Registration (NTN) c. Proof of valid Punjab Sales Tax & General Sales Tax d. Proof of valid Professional Tax Certificate (FY 2022-23). e. Bid Document Fee for each Lot f. Bid Security attached with Technical Bid/proposal. g. Audited Financial Statement or Bank Statement for the last year from 1st July, 2021 to 30th June, 2022. (Signed & stamped) h. Past relevant experience in such procurement. i. Signed & stamped bidding document and all attachments (all type of appendices & statements) j. Submission of undertaking of legal duly stamped (PKRs. 100/=one hundred Rupees) and signed that the firm, company, is not blacklisted or involve in any corrupt or illegal practice or banned or declared ineligible / blacklisted by any procuring agency/PPRA/throughout the country/internationally

Amount of Bid Security:

The required **bid security** for **Lot- I is PKRs. 100,000/-**, **Lot- II is PKRs. 100,000/-** and **Lot- III is PKRs. 10,000/-** that is not more than 5% of the estimated cost in accordance with the Punjab Procuring Rules 2014.

The **Estimated Cost** for Lot- I is **PKRs. 42,761,732.50/-**, **Lot- II is PKRs. 51,207,904.50/-** and **Lot- III is PKRs. 4,610,572.50/-**

Bids shall be in the prescribed format, sealed and accompanied by the Bid Security in the form of Call Deposit Receipt (CDR) in favor of **"Chief Operating Officer Punjab Safe Cities Authority", Account# PK07BPUN-6580045845500064 (Bank of Punjab)** having NTN: 7129125-0 having its **validity 180 days** from the date of opening of bid that shall be **annexed with the technical proposal (bid)**.

Bid Validity Period: 180 days after the date of opening of bids/ extendable period.

Bids must be accompanied by unit price and total price, if applicable.

Deadline for **Bid Submission: July 22th, 2022** no later than **1100 Hours**

Time, Date, and Place for Bid Opening: July 22th, 2022 at 1130 Hours PSCA Office. However, in case of said bid opening/ closing date, the office is closed due to public holiday etc. the next working day shall be considered as the bid submission/ opening date and there would be no change in the time as provided above.

Bid Evaluation

Criteria for bid evaluation, lowest price offered by the technically qualified/ responsive bidder/ Contractor inclusive of all taxes.

Contract Award

The Bidder whose bid found the Lowest Evaluated Bid as per requirement of these documents, PSCA may call for the execution of the contract. The terms and conditions of the Contract shall be decided, at the stage of signing of Contract as per the requirement of Bidding documents/ or PSCA requirement. The percentage for quantity/number/item increase or decrease and the scope of services may be reviewed as per the requirement of PSCA at the time of signing of contract keeping in view the parameter of applicable laws/rules.

Note:

1. Original CNIC, in case the owner of the firm/company attend the Bid Opening and the valid authorization letter from the bidder to its representative is required in order to attend the bid opening meeting on bidder's behalf and original identity card or any other legal proof of the bidder/representative.
2. To qualify, the bidder is required to pass/comply the Evaluation Criteria (Technically + financially).
3. Supporting Evidence shall be provided for each criterion (where applicable/ required).
4. PSCA has right to delete / add / review / any terms and condition or item / quantity or scope of work at its own level in accordance with applicable laws.

Section-III EVALUATION CRITERIA

QUALIFICATION REQUIREMENTS. (Marking System)				
Sr No	Criteria	Description	Max. Marks	Documents Required
1.	OPERATIONAL HISTORY: Number of Years, Firm is operational	<ul style="list-style-type: none"> • More than 05 Years = 10 Points • Less than 05 years = 0 Points 	10	Verifiable proof showing operations of firm/business must be attached
2.	No. of similar contracts/ award successfully completed	<ul style="list-style-type: none"> • Less than 02 Projects = 0 Point • 02 – 05 Projects = 10 Points • More than 05 Projects= 20 Points 	20	Verifiable proof showing similar contracts completed, must be attached
3.	Cumulative value of similar contracts/ award successfully completed in last Five (05) years	<ul style="list-style-type: none"> • Less than PKRs. 10 Million = 0 Point • PKRs. 10 Million or above and less than PKRs. 20 Million = 05 Point • PKRs. 20 Million or above = 10 Points 	10	Verifiable proof showing value of Contracts must be attached
4.	Own Workshop Evidence	<ul style="list-style-type: none"> • Max – 10 Marks 	10	Picture Signed & Stamped (Evidence)
Total Marks = 50		Minimum Passing Marks = 40		

Section IV

Requirement & Technical Specification

PSCA intends to hire Contractor/Supplier for ““REPAIR & MAINTENANCE OF OFFICIAL VEHICLES””. Detailed Technical Requirements is as follow;

List of Vehicles:

VEHICLES DESCRIPTION	QUANTITY
Hilux Toyota	1
Cultus Suzuki 1000cc	1
Corolla Toyota XLI 1300cc	5
Corolla Toyota GLI 1300cc	19
WagonRs Suzuki 1000cc	16
Bus Star Liner (56 seater) HinoPak	8
MotorBike Yamaha 125cc	10
Honda CD 70cc	8
MCC Van	1
Total Vehicles	69

LOT # 1

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL BUSES

Sr. #	Description	Type	Unit	Qty
1	AC Blower Motor	Genuine	No	24
2	AC Dryer Filter	Genuine	No	6
3	AC Compressor	Genuine	No	2
4	AC Compressor Clutch Unit	Genuine	No	4
5	AC Cut-out	Genuine	No	15
6	AC Discharge Pipe	Genuine	No	8
7	AC Fan Belt	Genuine	Set	32
8	AC Inspection Valve	Genuine	No	2
9	AC Penal	Genuine	No	2
10	AC Pipe	Genuine	No	8
11	AC Pipe O Ring Kit	Genuine	No	8

12	AC Service	Genuine	No	4
13	AC Switch	Genuine	No	8
14	AC Wiring	Genuine	No	4
15	Accelerator Cable	Genuine	No	32
16	Air Compressor	Genuine	No	2
17	Air Filter	Genuine	Set	60
18	Back Light Cover Crystal	Genuine	No	30
19	Battery	Genuine	No	24
20	Beam Grip	Genuine	No	24
21	Blub	Genuine	No	150
22	Blub Holder	Genuine	No	100
23	Body Siliver Gola	Genuine	No	8
24	Bolt	Genuine	No	100
25	Brake Booster Kit Complete	Genuine	No	2
26	Brake Lining (Leather) - Front - Complete	Genuine	Set	8
27	Brake Lining (Leather) - Rear - Complete	Genuine	Set	8
28	Brake Oil	Genuine	Bottle	200
29	Brake Pedal Valve Cover	Genuine	No	10
30	Brake Shoes - Front/Rear	Genuine	No	4
31	Brake Valve Kit	Genuine	No	6
32	Bumper Light (Extra) Complete	Genuine	Set	8
33	Cam Shaft	Genuine	No	1
34	Carbon Bush Holder Rectifier	Genuine	No	8
35	Centre Rubber & Bearing Complete	Genuine	No	4
36	Chain Cuppi	Genuine	No	2
37	Clutch Bearing	Genuine	No	8
38	Clutch Booster Complete	Genuine	No	4
39	Clutch Cylinder - Upper	Genuine	No	4
40	Clutch Kit Complete - Upper	Genuine	No	8
41	Clutch Plate Complete	Genuine	No	8
42	Compressor Oil	Genuine	Ltr	40
43	Compressor Seal Kit	Genuine	No	4
44	Condenser Fan	Genuine	No	10
45	Condenser Fan Motor	Genuine	No	32
46	Compound Polish	Genuine	No	8
47	Coolant	Genuine	Ltr	160
48	Diggi Lock	Genuine	No	20
49	Deferential Over Hauling Kit	Genuine	No	1
50	Door Bearing	Genuine	No	8
51	Double Point Switch Horn	Genuine	No	12
52	Driver Door Lock	Genuine	No	6
53	Driver Door Lock Repairing Kit	Genuine	No	6
54	Engine Fan	Genuine	No	6
55	Engine Liner Kit	Genuine	No	1
56	Enter Cooler Washing & Service	Genuine	No	8
57	Exhaust (Hawadan)	Genuine	No	8
58	Fan Belt	Genuine	Set	24
59	Flying Wheel	Genuine	No	2
60	Fog Light	Genuine	Set	8
61	Front & Back Screen Rubber	Genuine	Set	4
62	Fuel Filter - Engine Side	Genuine	No	200
63	Fuel Filter - Tank Side	Genuine	No	150
64	Fuel Tank	Genuine	No	3

65	Fuel Tank Cup With Out Lock	Genuine	No	8
66	Fuel Pump Gain Kit	Genuine	No	8
67	Fuse	Genuine	No	30
68	Gas Free on 134	Genuine	Kg	100
69	Gas Kit	Genuine	No	2
70	Gear Box Over Hauling Kit	Genuine	No	1
71	Gear Liver Bush	Genuine	No	8
72	Gear Liver Kit	Genuine	No	8
73	Gear Oil	Genuine	Ltr	150
74	Generator	Genuine	No	5
75	Generator Over Hauling Kit	Genuine	No	10
76	Head Light Cut-out	Genuine	No	40
77	Head Light Round	Genuine	No	16
78	Head Light Tube	Genuine	No	48
79	Head Valve & Seats	Genuine	Set	2
80	Heater Pipe	Genuine	No	8
81	Horn (Electric)	Genuine	No	8
82	Horn (Music)	Genuine	No	8
83	Horn Button	Genuine	No	8
84	Horn Music Kit	Genuine	No	8
85	Hose Pipe Clump	Genuine	No	32
86	Hose Pipe Lower	Genuine	No	24
87	Hose Pipe Upper	Genuine	No	24
88	Hydraulic Filter	Genuine	No	4
89	Hydraulic Oil	Genuine	Ltr	50
90	Hydraulic Pipe	Genuine	No	8
91	Indicator Cover	Genuine	No	16
92	Langoti for Tyre	Genuine	No	20
93	Leaf Spring Bush	Genuine	No	24
94	Leaf Spring Centre Bolt	Genuine	No	24
95	Leaf Spring Clump	Genuine	No	24
96	Leaf Spring Patta Large - Front	Genuine	No	16
97	Leaf Spring Patta Large - Rear	Genuine	No	16
98	Leaf Spring Patta Small - Front	Genuine	No	16
99	Leaf Spring Patta Small - Rear	Genuine	No	16
100	Leaf Spring Pin	Genuine	No	24
101	Leaf Spring Pin Double Nut	Genuine	No	24
102	Leaf Spring Pin Warshal	Genuine	No	24
103	Leaf Spring U Bolt Rakab	Genuine	No	24
104	LED Light	Genuine	No	50
105	Lifti Pump Boki	Genuine	No	8
106	Lifti Pump Valve ND	Genuine	No	8
107	Main Begin	Genuine	Set	2
108	Main Pressure Pipe	Genuine	No	8
109	Main Wiring	Genuine	No	2
110	Meter Tube	Genuine	No	16
111	Mobile Oil	Genuine	Ltr	2,500
112	Nozzle	Genuine	Set	4
113	Oil Filter	Genuine	No	150
114	Oil Pump	Genuine	No	2
115	Plunger Delivery Valve	Genuine	Set	4
116	Power Steering Over Hauling Kit	Genuine	No	4
117	Power Steering Pump	Genuine	No	4

118	Pressure Plate	Genuine	No	4
119	Pressure Safety Valve	Genuine	No	4
120	Profiler Shaft Universal Joint	Genuine	No	4
121	Radiator 4 Rpw	Genuine	No	4
122	Radiator Service	Genuine	No	4
123	Ring	Genuine	Set	2
124	Roof Indicator	Genuine	No	32
125	RPM Meter Kit	Genuine	No	4
126	Self-Starter	Genuine	No	2
127	Service Bus	Genuine	No	200
128	Shield Luppi	Genuine	No	100
129	Shock Absorber - Front	Genuine	No	8
130	Shock Absorber - Rear	Genuine	No	8
131	Shock Absorber Bush	Genuine	No	40
132	Show Light	Genuine	No	28
133	Side Mirror	Genuine	No	8
134	Side Mirror Complete	Genuine	No	4
135	Silencer	Genuine	No	4
136	Silencer Baffler (Dholki)	Genuine	No	2
137	Silencer Washer	Genuine	No	16
138	Silicon	Genuine	No	50
139	Speaker	Genuine	No	8
140	Steering Indicator Assembly	Genuine	No	2
141	Tie Clump	Genuine	No	100
142	Tie Rod End	Genuine	No	4
143	Tie Rod End Kit	Genuine	No	4
144	Tube for Tyre	Genuine	No	30
145	Tyre Puncher	Genuine	No	250
146	Wheel Allayment	Genuine	No	16
147	Wheel Bearing - Front	Genuine	No	4
148	Wheel Bearing - Rear	Genuine	No	4
149	Wheel Bolt	Genuine	No	100
150	Wheel Cylinder Boot	Genuine	No	64
151	Wheel Cylinder Washer	Genuine	No	64
152	Wheel Drum - Rear	Genuine	No	4
153	Wheel Grease - MP3 + MP4	Genuine	Kg	300
154	Wheel Hub Oil Seal	Genuine	No	32
155	Wheel Bari	Genuine	No	8
156	Wheel Pana	Genuine	No	8
157	Wheel Rim Steel	Genuine	No	16
158	Wheel Spring Double - Rear	Genuine	No	12
159	Wiper Arms	Genuine	Set	8
160	Wiper Blade	Genuine	Set	16
161	Wiper Blade Motor	Genuine	No	4
162	Air Filter Cleaning, Air Checking & Filling	Genuine	No	300

LOT # 2

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL CARS SUZUKI WAGON R / SUZUKI CULTUS/ TOYOTA XLI & GLI / HILUX

SUZUKI WAGON R / SUZUKI CULTUS - I

Sr. #	Description	Type	Unit	Qty
1	AC Belts	Genuine	No	16
2	AC Blower Switch Remove & Reinstall	Genuine	No	10
3	AC Compressor	Genuine	No	8
4	AC Compressor Clutch Unit	Genuine	No	8
5	AC Condenser	Genuine	No	16
6	AC Cooling Coil	Genuine	No	8
7	AC Cut-out	Genuine	No	10
8	AC Discharge Pipe	Genuine	No	10
9	AC Dryer Filter	Genuine	No	17
10	AC Fan Belt	Genuine	No	17
11	AC Inspection Valve	Genuine	No	8
12	AC Pipe	Genuine	No	16
13	AC Pipe O Ring Kit	Genuine	No	16
14	AC Service Compressor Remove & Reinstall	Genuine	No	18
15	AC Service With Gas R134a	Genuine	No	34
16	AC Switch	Genuine	No	16
17	AC Wiring	Genuine	No	16
18	Accelerator Cable	Genuine	No	18
19	Adjuster Pulli Bearing	Genuine	No	8
20	Air Filter	Genuine	No	300
21	Alternator Service	Genuine	No	10
22	Automatic Rely	Genuine	No	8
23	Battery	Genuine	No	17
24	Blub	Genuine	No	100
25	Blub Holder	Genuine	No	100
26	Brake Disc. Pad Front	Genuine	Set	60
27	Brake Mater Cylinder Replacement	Genuine	No	10
28	Brake Oil	Genuine	Ltr	50
29	Brake Shoe - Rear	Genuine	Set	60
30	Bumper Opening Fitting Each	Genuine	No	16
31	C.V. Joint Replacement Each Side	Genuine	No	20
32	Centre Locking Motor Each	Genuine	No	17

33	Chimty Bush	Genuine	No	32
34	Chimty With Boll Joint	Genuine	No	16
35	Clutch Bearing	Genuine	No	17
36	Clutch Plate	Genuine	No	16
37	Combination Switch Replacement	Genuine	No	10
38	Compound Polish Full Vehicle	Genuine	No	17
39	Computer	Genuine	No	2
40	Computer Scanning	Genuine	No	30
41	Coolant	Genuine	Ltr	50
42	Cylinder Head Gasket Replacement	Genuine	No	10
43	Dashboard Remove & Reinstall	Genuine	No	28
44	Disc Plate - Front	Genuine	No	12
45	Door Key	Genuine	No	10
46	Door Lock	Genuine	No	16
47	Engine Foundation	Genuine	No	20
48	Engine Gasket	Genuine	No	16
49	Engine Mounting Replacement Each	Genuine	No	16
50	Engine Oil	Genuine	Ltr	1,000
51	Engine Remove & Reinstall	Genuine	No	10
52	Engine Sensor	Genuine	No	20
53	Engine Tune Up	Genuine	No	120
54	Fan Belt	Genuine	No	20
55	Flesher Cut Out	Genuine	No	8
56	Floor Mating	Genuine	No	17
57	Flying Wheel Bearing	Genuine	No	16
58	Foot Mat Carpet	Genuine	Set	4
59	Front Bonnet Cable	Genuine	No	16
60	Front Exhaust Pipe & Packing Replacement	Genuine	No	16
61	Fuel Filter Replacement	Genuine	No	10
62	Fuel Gauge Replacement	Genuine	No	10
63	Fuel Pump	Genuine	No	6
64	Fuel Pump Replacement	Genuine	No	10
65	Fuel Tank	Genuine	No	4
66	Fuel Tank Cap	Genuine	No	8
67	Gear Box Over Hauling Kit	Genuine	No	2
68	Gear Mounting	Genuine	No	8
69	Gear Oil	Genuine	Ltr	140
70	Gear Remove & Reinstall	Genuine	No	17
71	General Service	Genuine	No	20
72	Generator Automatic	Genuine	No	5

73	Generator Bearing	Genuine	No	12
74	Generator Belt	Genuine	No	16
75	Generator Cut-out	Genuine	No	8
76	Generator Over Hauling	Genuine	No	8
77	Glass Handle Liver	Genuine	No	30
78	Head Light Assy. Remove & Refill Each	Genuine	No	17
79	Head Light Cut Out	Genuine	No	8
80	Head Light Tube	Genuine	No	50
81	Head Valve	Genuine	Set	8
82	Head Valve Guaid	Genuine	Set	8
83	Head Valve Seal	Genuine	Set	8
84	Head Valve Seats	Genuine	Set	8
85	Heater Coil	Genuine	No	8
86	Horn	Genuine	No	17
87	Horn Remove & Reinstall / Repair	Genuine	No	17
88	Interior Cleaning Without Carpet	Genuine	No	20
89	Jack	Genuine	No	8
90	Main & Begin	Genuine	Set	8
91	Main Oil Seal	Genuine	No	8
92	Main Wiring	Genuine	No	4
93	Mud Flap	Genuine	Set	17
94	Mudguard Shield	Genuine	No	10
95	Oil Filter	Genuine	No	300
96	Oil Gauge Stick	Genuine	No	8
97	Oil Pump	Genuine	No	8
98	Piston	Genuine	Set	4
99	Plug	Genuine	Set	80
100	Pressure Plate	Genuine	No	16
101	Radiator	Genuine	No	10
102	Radiator Bottle	Genuine	No	10
103	Radiator Cup	Genuine	No	16
104	Radiator Fan / Motor Replacement	Genuine	No	10
105	Radiator Remove & Reinstall Service	Genuine	No	10
106	Radiator Wash & Service	Genuine	No	17
107	Ring Piston	Genuine	Set	8
108	Seat Poshish	Genuine	Set	17
109	Self Starter Service	Genuine	No	10
110	Service Car	Genuine	No	550
111	Shock Absorber - Front	Genuine	No	20
112	Shock Absorber - Rear	Genuine	No	20

113	Shock Absorber Replacement Each - Front	Genuine	No	20
114	Shock Absorber Replacement Each - Rear	Genuine	No	20
115	Side Mirror	Genuine	No	16
116	Silencer	Genuine	No	12
117	Silencer Baffler (Dholki)	Genuine	No	12
118	Silencer Bush	Genuine	No	16
119	Silencer Cover	Genuine	No	12
120	Silencer Washing	Genuine	No	17
121	Speaker	Genuine	No	10
122	Steering Assembly	Genuine	No	17
123	Steering Control Assembly	Genuine	No	8
124	Steering Indicator Assembly	Genuine	No	4
125	Steering Rack Removing Refitting	Genuine	No	17
126	Sun Shade	Genuine	No	8
127	Suspension Overhauling - Front	Genuine	No	17
128	Tail Light Replacement Each	Genuine	No	14
129	Thottle Body Service	Genuine	No	70
130	Tie Rod End	Genuine	No	16
131	Timing Bearing	Genuine	No	12
132	Timing Belt	Genuine	No	16
133	Tire Rotation	Genuine	No	40
134	Tyre Nozzle	Genuine	No	100
135	Tyre Puncher	Genuine	No	300
136	Universal Joint	Genuine	No	20
137	V Belt Replacement	Genuine	No	16
138	Water Body	Genuine	No	4
139	Water Body Pulli	Genuine	No	10
140	Water Pump Replacement	Genuine	No	10
141	Wheel Alignment	Genuine	No	80
142	Wheel Balancing (Steel Rim) 4 Wheel	Genuine	No	100
143	Wheel Bearing - Front	Genuine	No	50
144	Wheel Bearing - Rear	Genuine	No	50
145	Wheel Bearings Front - Replacement Each	Genuine	No	200
146	Wheel Bearings Rear - Replacement Each	Genuine	No	200
147	Wheel Brake Service - Front	Genuine	No	64
148	Wheel Brake Service - Rear	Genuine	No	64
149	Wheel Calliper - Front	Genuine	No	50
150	Wheel Cambering - Front	Genuine	No	20
151	Wheel Cup	Genuine	No	48
152	Wheel Hub - Front	Genuine	No	20

153	Wheel Rim Steel	Genuine	No	10
154	Wheel Stud	Genuine	No	50
155	Wiper Blade	Genuine	Set	34
156	Wiper Blade Arm With Wiper Blade	Genuine	Set	12
157	Wiper Machine Assembly Complete	Genuine	No	8

TOYOTA XLI & GLI - II

Sr. #	Description	Type	Unit	Qty
1	AC Dryer Filter	Genuine	No	10
2	AC Compressor	Genuine	No	12
3	AC Compressor Clutch Unit	Genuine	No	12
4	AC Condenser	Genuine	No	6
5	AC Cooling Coil	Genuine	No	8
6	AC Cut-out	Genuine	No	8
7	AC Discharge Pipe	Genuine	No	12
8	AC Fan Belt	Genuine	No	24
9	AC Filter	Genuine	No	34
10	AC Inspection Valve	Genuine	No	6
11	AC Pipe	Genuine	No	24
12	AC Pipe O Ring Kit	Genuine	No	16
13	AC Service Compressor Remove & Reinstall	Genuine	No	16
14	AC Service With Gas R134a	Genuine	No	24
15	AC Switch	Genuine	No	16
16	AC Wiring	Genuine	No	16
17	Adjuster Pulli Bearing	Genuine	No	8
18	Air Cleaner Box	Genuine	No	4
19	Air Filter	Genuine	No	300
20	Air Press	Genuine	Set	12
21	Alternator Service	Genuine	No	10
22	Automatic Rely	Genuine	No	10
23	Battery	Genuine	No	24
24	Blub	Genuine	No	100
25	Blub Holder	Genuine	No	100
26	Brake Disc. Pad Front	Genuine	Set	60
27	Brake Mater Cylinder Replacement	Genuine	No	5
28	Brake Oil	Genuine	Bottle	50
29	Brake Shoe - Rear	Genuine	Set	60
30	C.V. Joint Replacement Each Side	Genuine	No	8
31	Centre Locking Motor Each	Genuine	No	12

32	Chikkar Mat	Genuine	Set	16
33	Chimty With Boll Joint	Genuine	No	16
34	Clutch Bearing	Genuine	No	8
35	Clutch Pressure Plate	Genuine	Set	10
36	Compound Polish Full Vehicle	Genuine	No	12
37	Compressor Belts	Genuine	No	24
38	Computer	Genuine	No	3
39	Computer Scanning	Genuine	No	24
40	Coolant	Genuine	Ltr	100
41	Cut Bush	Genuine	No	50
42	Cylinder Head Gasket Replacement	Genuine	No	10
43	Dashboard Remove & Reinstall	Genuine	No	24
44	Endi	Genuine	No	50
45	Engine Foundation	Genuine	No	24
46	Engine Gasket	Genuine	No	10
47	Engine Mounting Replacement Each	Genuine	No	24
48	Engine Oil	Genuine	Ltr	1,650
49	Engine Remove & Reinstall	Genuine	No	10
50	Engine Sensor	Genuine	No	20
51	Engine Tune Up	Genuine	No	34
52	Fan Belt	Genuine	No	24
53	Fan Belt	Genuine	No	24
54	Flesher Cut Out	Genuine	No	8
55	Floor Mating	Genuine	No	24
56	Flying Wheel Bearing	Genuine	No	24
57	Foot Mat Carpet	Genuine	No	12
58	Front Bonnet Cable	Genuine	No	12
59	Front Exhaust Pipe & Packing Replacement	Genuine	No	24
60	Fuel Filter Replacement	Genuine	No	10
61	Fuel Gauge Replacement	Genuine	No	10
62	Fuel Pump	Genuine	No	12
63	Fuel Pump Replacement	Genuine	No	10
64	Fuel Tank	Genuine	No	4
65	Fuel Tank Cap	Genuine	No	12
66	Gear Mounting	Genuine	No	15
67	Gear Oil	Genuine	Ltr	200
68	Gear Remove & Reinstall	Genuine	No	24
69	General Service	Genuine	No	10
70	Generator Automatic	Genuine	No	2

71	Generator Bearing	Genuine	No	15
72	Generator Belt	Genuine	No	24
73	Generator Cut-out	Genuine	No	10
74	Generator Over Hauling	Genuine	No	12
75	Glass Handle Liver	Genuine	No	10
76	Head Light Cut Out	Genuine	No	8
77	Head Light Tube	Genuine	No	50
78	Head Valve	Genuine	Set	4
79	Head Valve Guaid	Genuine	Set	4
80	Head Valve Seal	Genuine	Set	4
81	Head Valve Seats	Genuine	Set	4
82	Heater Coil	Genuine	No	4
83	Horn	Genuine	No	24
84	Interior Cleaning Without Carpet	Genuine	No	10
85	Jack	Genuine	No	8
86	Lower Arm Bush	Genuine	No	50
87	Main & Begin	Genuine	Set	4
88	Main Oil Seal	Genuine	No	4
89	Main Wiring	Genuine	No	4
90	Mudguard Shield	Genuine	No	20
91	Oil Filter	Genuine	No	400
92	Oil Gauge Stick	Genuine	No	8
93	Oil Gauge Switch	Genuine	No	8
94	Oil Pump	Genuine	No	4
95	Piston	Genuine	Set	4
96	Piston Ring	Genuine	Set	4
97	Plug	Genuine	Set	150
98	Power Window Machine	Genuine	No	12
99	Radiator	Genuine	No	8
100	Radiator Bottle	Genuine	No	8
101	Radiator Cup	Genuine	No	8
102	Radiator Fan / Motor Replacement	Genuine	No	10
103	Radiator Remove & Reinstall Service	Genuine	No	10
104	Radiator Wash & Service	Genuine	No	12
105	Seat Poshish	Genuine	Set	8
106	Self-Starter Service	Genuine	No	12
107	Service Car	Genuine	No	700
108	Shock Absorber - Front	Genuine	No	24
109	Shock Absorber - Rear	Genuine	No	24

110	Shock Absorber Replacement Each - Front	Genuine	No	24
111	Shock Absorber Replacement Each - Rear	Genuine	No	24
112	Side Mirror	Genuine	No	8
113	Silencer	Genuine	No	16
114	Silencer Baffler (Dholki)	Genuine	No	16
115	Silencer Bush	Genuine	No	24
116	Silencer Cover	Genuine	No	16
117	Silencer Washing	Genuine	No	24
118	Speaker	Genuine	No	10
119	Steering Control Assembly	Genuine	No	8
120	Steering Indicator Assembly	Genuine	No	4
121	Steering Rack Removing Refitting	Genuine	No	24
122	Sun Shade	Genuine	No	12
123	Sun Shed	Genuine	Set	12
124	Suspension Overhauling - Front	Genuine	No	24
125	Thottle Body Service	Genuine	No	34
126	Tie Rod End	Genuine	No	10
127	Timing Bearing	Genuine	No	8
128	Timing Belt	Genuine	No	20
129	Tire Rotation	Genuine	No	70
130	Tyre Nozzle	Genuine	No	100
131	Tyre Puncher	Genuine	No	300
132	V Belt Replacement	Genuine	No	34
133	Water Body	Genuine	No	8
134	Water Pump Replacement	Genuine	No	10
135	Wheel Alignment	Genuine	No	150
136	Wheel Alignment	Genuine	No	100
137	Wheel Balancing (Steel Rim) 4 Wheel	Genuine	No	100
138	Wheel Bearing - Front	Genuine	No	50
139	Wheel Bearing - Rear	Genuine	No	50
140	Wheel Bearings Front - Replacement Each	Genuine	No	60
141	Wheel Bearings Rear - Replacement Each	Genuine	No	60
142	Wheel Brake Service - Front	Genuine	No	96
143	Wheel Brake Service - Rear	Genuine	No	96
144	Wheel Calliper - Front	Genuine	No	24
145	Wheel Calliper - Rear	Genuine	No	24
146	Wheel Cambering - Front	Genuine	No	50
147	Wheel Cup	Genuine	No	50
148	Wheel Disk Plate Rear	Genuine	No	6

149	Wheel Hub - Front	Genuine	No	12
150	Wheel Hub - Rear	Genuine	No	12
151	Wheel Rim Steel	Genuine	No	12
152	Wheel Stud	Genuine	No	100
153	Wiper Blade	Genuine	No	48
154	Wiper Blade Arm With Wiper Blade	Genuine	Set	16
155	Wiper Machine Assembly Complete	Genuine	No	8
156	Z Link	Genuine	No	24

HILUX – III

Sr. #	Description	Type	Unit	QTY
1	Adjustment of Rear Shock Absorber	Genuine	No	40
2	Air Filter	Genuine	No	100
3	Air Valve	Genuine	Set	6
4	Air Valve	Genuine	No	20
5	Air Valve and Guide Pipe of Air Valve	Genuine	No	6
6	Air Valve Spring	Genuine	No	6
7	Assembly and Adjustment of Engine	Genuine	No	60
8	Back Light	Genuine	No	12
9	Balance Device	Genuine	No	15
10	Battery	Genuine	No	12
11	Bearing, Oil Seal	Genuine	No	20
12	Bike Wash	Genuine	No	300
13	Camshaft	Genuine	No	6
14	Chain Cover	Genuine	No	12
15	Chain Grari	Genuine	Set	12
16	Check and Adjust Driving Chain	Genuine	No	100
17	Check and Adjust Rear Brake	Genuine	No	100
18	Clutch and Break	Genuine	No	20
19	Clutch Box	Genuine	No	5
20	Clutch Cable	Genuine	No	20
21	Clutch Hub	Genuine	No	12
22	Clutch Lever	Genuine	No	20
23	Compression Pressure	Genuine	No	10
24	Crank	Genuine	No	6
25	Cylinder and Piston	Genuine	No	6
26	Cylinder Head	Genuine	No	6
27	Disassembly of Exhaust Pipe and Lead Wire	Genuine	No	8

28	Drive Chain	Genuine	No	24
29	Elastic Circlip, Washer	Genuine	No	20
30	Electric Coil	Genuine	No	10
31	Electric Wiring	Genuine	No	12
32	Engine Gary	Genuine	No	6
33	Engine Oil	Genuine	Ltr	150
34	Engine Oil Filter	Genuine	No	120
35	Engine Oil Pump	Genuine	No	10
36	Front Brake	Genuine	No	48
37	Front Brake Pad	Genuine	No	48
38	Front Fork	Genuine	No	24
39	Front Fork Assembling	Genuine	No	24
40	Front Light	Genuine	No	12
41	Front Suspension	Genuine	No	12
42	Fuel Tank	Genuine	No	5
43	Gear Bearing	Genuine	No	12
44	Handle	Genuine	No	12
45	Horn	Genuine	Set	20
46	Indicator	Genuine	No	50
47	Key Switch & Lock	Genuine	No	10
48	Kick Starter	Genuine	No	12
49	Main Fotres	Genuine	No	10
50	Piston Pin	Genuine	No	6
51	Piston Ring	Genuine	Set	6
52	Plug Holder	Genuine	No	20
53	Rear Bearing	Genuine	Set	24
54	Rear Brake Hub	Genuine	No	48
55	Rear Shock Absorber and Rear Arm	Genuine	No	8
56	Replacing Brake Fluid	Genuine	Ltr	20
57	Seat Cover	Genuine	No	12
58	Seat New	Genuine	No	10
59	Self Repairing	Genuine	No	8
60	Shift Cam, Shifting Fork	Genuine	No	20
61	Side Cover	Genuine	Set	10
62	Side Mirror	Genuine	No	24
63	Silencer	Genuine	No	5
64	Spark Plug	Genuine	Set	60
65	Speedo Meter Cable	Genuine	No	20

66	Speedometer Gear Assy	Genuine	No	12
67	Steel Rim	Genuine	No	1
68	Steering Device	Genuine	No	12
69	Steering Shaft and Handle	Genuine	No	12
70	Tank Cup	Genuine	No	20
71	Throttle Cable	Genuine	No	22
72	Transmission	Genuine	No	6
73	Transmission Oil	Genuine	Ltr	12
74	Tube for Tyre	Genuine	No	50
75	Tyre Puncture	Genuine	No	800
76	Wheel Bearing	Genuine	Set	24

LOT # 3

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL BIKES

Sr. #	Description	Type	Unit	QTY
1	Adjustment of Rear Shock Absorber	Genuine	No	40
2	Air Filter	Genuine	No	100
3	Air Valve	Genuine	Set	6
4	Air Valve	Genuine	No	20
5	Air Valve and Guide Pipe of Air Valve	Genuine	No	6
6	Air Valve Spring	Genuine	No	6
7	Assembly and Adjustment of Engine	Genuine	No	60
8	Back Light	Genuine	No	12
9	Balance Device	Genuine	No	15
10	Battery	Genuine	No	12
11	Bearing, Oil Seal	Genuine	No	20
12	Bike Wash	Genuine	No	300
13	Camshaft	Genuine	No	6
14	Chain Cover	Genuine	No	12
15	Chain Grari	Genuine	Set	12
16	Check and Adjust Driving Chain	Genuine	No	100
17	Check and Adjust Rear Brake	Genuine	No	100
18	Clutch and Break	Genuine	No	20
19	Clutch Box	Genuine	No	5
20	Clutch Cable	Genuine	No	20
21	Clutch Hub	Genuine	No	12
22	Clutch Lever	Genuine	No	20

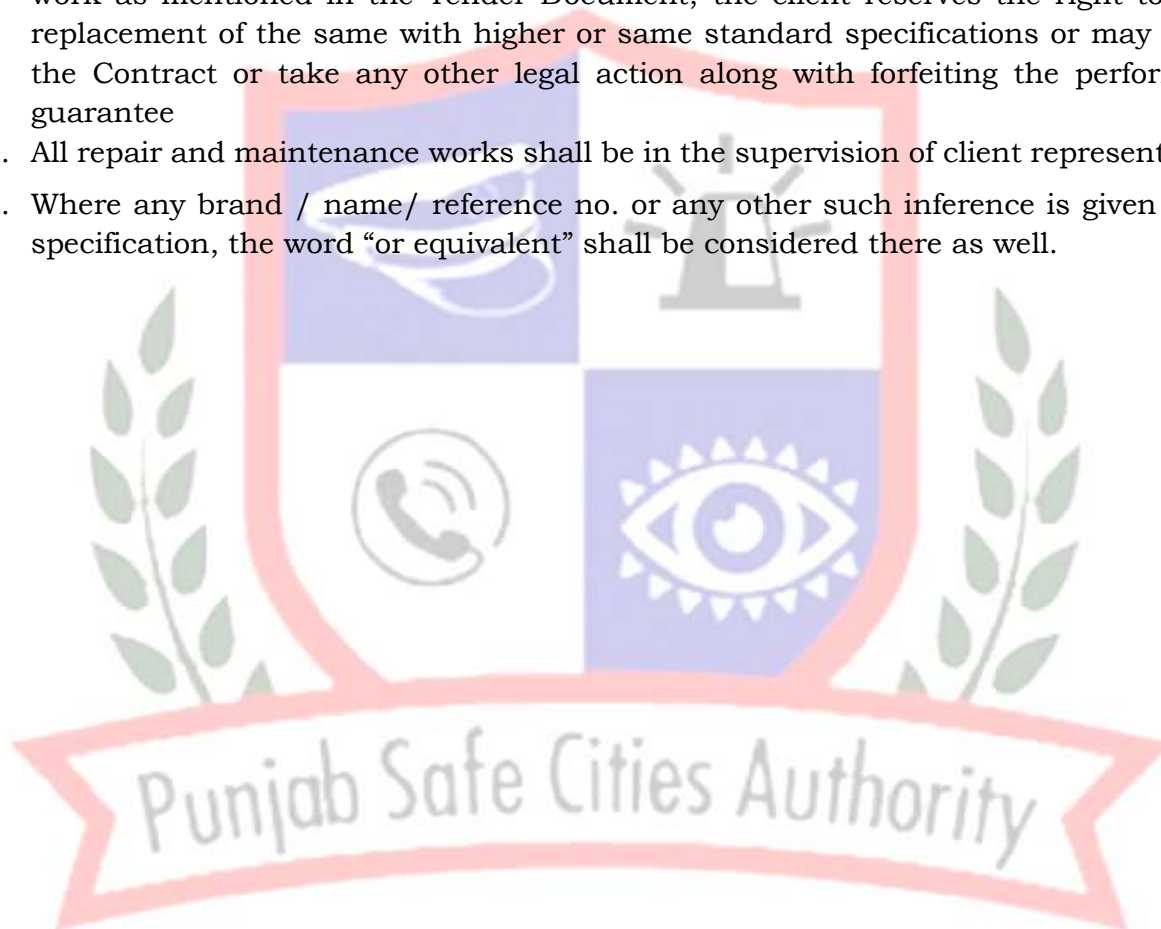
23	Compression Pressure	Genuine	No	10
24	Crank	Genuine	No	6
25	Cylinder and Piston	Genuine	No	6
26	Cylinder Head	Genuine	No	6
27	Disassembly of Exhaust Pipe and Lead Wire	Genuine	No	8
28	Drive Chain	Genuine	No	24
29	Elastic Circlip, Washer	Genuine	No	20
30	Electric Coil	Genuine	No	10
31	Electric Wiring	Genuine	No	12
32	Engine Gary	Genuine	No	6
33	Engine Oil	Genuine	Ltr	150
34	Engine Oil Filter	Genuine	No	120
35	Engine Oil Pump	Genuine	No	10
36	Front Brake	Genuine	No	48
37	Front Brake Pad	Genuine	No	48
38	Front Fork	Genuine	No	24
39	Front Fork Assembling	Genuine	No	24
40	Front Light	Genuine	No	12
41	Front Suspension	Genuine	No	12
42	Fuel Tank	Genuine	No	5
43	Gear Bearing	Genuine	No	12
44	Handle	Genuine	No	12
45	Horn	Genuine	Set	20
46	Indicator	Genuine	No	50
47	Key Switch & Lock	Genuine	No	10
48	Kick Starter	Genuine	No	12
49	Main Fotres	Genuine	No	10
50	Piston Pin	Genuine	No	6
51	Piston Ring	Genuine	Set	6
52	Plug Holder	Genuine	No	20
53	Rear Bearing	Genuine	Set	24
54	Rear Brake Hub	Genuine	No	48
55	Rear Shock Absorber and Rear Arm	Genuine	No	8
56	Replacing Brake Fluid	Genuine	Ltr	20
57	Seat Cover	Genuine	No	12
58	Seat New	Genuine	No	10
59	Self Repairing	Genuine	No	8
60	Shift Cam, Shifting Fork	Genuine	No	20
61	Side Cover	Genuine	Set	10
62	Side Mirror	Genuine	No	24
63	Silencer	Genuine	No	5
64	Spark Plug	Genuine	Set	60

65	Speedo Meter Cable	Genuine	No	20
66	Speedometer Gear Assy	Genuine	No	12
67	Steel Rim	Genuine	No	1
68	Steering Device	Genuine	No	12
69	Steering Shaft and Handle	Genuine	No	12
70	Tank Cup	Genuine	No	20
71	Throttle Cable	Genuine	No	22
72	Transmission	Genuine	No	6
73	Transmission Oil	Genuine	Ltr	12
74	Tube for Tyre	Genuine	No	50
75	Tyre Puncture	Genuine	No	800
76	Wheel Bearing	Genuine	Set	24



Note:

1. Every provided parts must have warranty (validity till subject to manufacturer warranty period) otherwise Bidder /Service Provider is liable to replace parts free to cost.
2. The successful bidder / contractor shall be bound to deliver the services/goods as per requirement/specification or any alteration in case of request by the client at any stage.
3. Client/PSCA reserves the right to change/increase or decrease the scope of work/ quantities or numbers or items / or Lot (s) –if applicable- or specification and quantities or cancel the bid/tender at any point of time without violating any laws.
4. If the delivered services/ goods, not found as per standard specifications/scope of work as mentioned in the Tender Document, the client reserves the right to claim replacement of the same with higher or same standard specifications or may cancel the Contract or take any other legal action along with forfeiting the performance guarantee
5. All repair and maintenance works shall be in the supervision of client representative.
6. Where any brand / name/ reference no. or any other such inference is given in the specification, the word "or equivalent" shall be considered there as well.



Section-IV

SCHEDULE OF REQUIREMENTS

TABLE 1 **DELIVERY SCHEDULE**

Sr. No.	Delivery Time Period
1	24/7



Section VI

1. Bidding Forms

a. BID SUBMISSION FORM

Date: _____

No: _____

To
[PUNJAB SAFE CITIES AUTHORITY]

Having examined the bidding documents including Addenda Nos. [], the receipt of which is hereby duly acknowledged and affirmed in toto, we, the undersigned, offer to render [Project Title] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] against each bid (lot- if any) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, we ensure to provide the services in accordance with the delivery schedule specified in the Schedule of Requirements, and, prior to execution of the contract no right accrue.

If our Bid is accepted, we will obtain the **guarantee of a bank in a sum equivalent to 10% percent of the Contract Price** for the due performance of the Contract, in the form prescribed/ required by the PUNJAB SAFE CITIES AUTHORITY.

We agree to abide by this Bid for a period of 180 days from the date fixed for Bid opening or as required by PSCA under relevant clauses of the Instructions to Bidders, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period.

We further affirmed that all the information/documents attached with the bidding document/bid are genuine/original/true copies and no document/information is fabricated or bogus.

Until a formal Contract is prepared, signed and executed, this Bid, together with the written acceptance thereof and notification of award, issued by PSCA (if any) shall constitute a binding Contract between us.

In any case of doubt and at any stage of procurement process or thereafter for the verification purpose the Punjab Safe Cities Authority (PSCA) has right to seek the clarification from the undersigned and call any document / record to authenticate/verification of the submitted document from undersigned or any institution. Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
---------------------------	---------------------	-----------------------------------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
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(if none, state "none")

We understand and no objection that PSCA is not bound to accept the lowest or any received bid and may cancel the process at any time.

Dated this _____ day of _____ 20_____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____

b. UNDERTAKING

I _____ S/O _____ CNIC # _____
resident of _____ on behalf of (*Name of bidder/ Contractor/ JV/ Consortium*) address _____ being its
_____ (*designation*) declares solemnly on oath that all the
information/ documents deposited/ attached with the bidding documents are
true and genuine.

The bidder/ undersigned has read and understand all the terms & conditions of
the bidding document/ amendments etc and accept each and every condition
thoroughly.

The bidder/company/ undersigned has no objection on any term & conditions
of the entire bidding documents and shall never challenge these term &
conditions after submitting of my / our bid before any court/forum. I/ we /
undersigned shall follow the instructions of PSCA regarding this bidding process
till the completion of this assignment.

All above contents are true and correct to the best of my knowledge and behalf.

Notarized this _____ day of 20_____

Signature: _____

Stamp: _____

Note: Bidder/Contractor is required to fill this undertaking and submit with
your bid and in case of failure bid shall be rejected straight forward.

1. Price Schedule

LOT # 1

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL BUSES

Sr. #	Description	Type	Unit	Qty	Per Unit Amount Rs	Total Amount Rs
1	AC Blower Motor	Genuine	No	24		
2	AC Dryer Filter	Genuine	No	6		
3	AC Compressor	Genuine	No	2		
4	AC Compressor Clutch Unit	Genuine	No	4		
5	AC Cut-out	Genuine	No	15		
6	AC Discharge Pipe	Genuine	No	8		
7	AC Fan Belt	Genuine	Set	32		
8	AC Inspection Valve	Genuine	No	2		
9	AC Penal	Genuine	No	2		
10	AC Pipe	Genuine	No	8		
11	AC Pipe O Ring Kit	Genuine	No	8		
12	AC Service	Genuine	No	4		
13	AC Switch	Genuine	No	8		
14	AC Wiring	Genuine	No	4		
15	Accelerator Cable	Genuine	No	32		
16	Air Compressor	Genuine	No	2		
17	Air Filter	Genuine	Set	60		
18	Back Light Cover Crystal	Genuine	No	30		
19	Battery	Genuine	No	24		
20	Beam Grip	Genuine	No	24		
21	Blub	Genuine	No	150		
22	Blub Holder	Genuine	No	100		
23	Body Siliver Gola	Genuine	No	8		
24	Bolt	Genuine	No	100		
25	Brake Booster Kit Complete	Genuine	No	2		
26	Brake Lining (Leather) - Front - Complete	Genuine	Set	8		
27	Brake Lining (Leather) - Rear - Complete	Genuine	Set	8		
28	Brake Oil	Genuine	Bottle	200		
29	Brake Pedal Valve Cover	Genuine	No	10		
30	Brake Shoes - Front/Rear	Genuine	No	4		
31	Brake Valve Kit	Genuine	No	6		
32	Bumper Light (Extra) Complete	Genuine	Set	8		
33	Cam Shaft	Genuine	No	1		
34	Carbon Bush Holder Rectifier	Genuine	No	8		
35	Centre Rubber & Bearing Complete	Genuine	No	4		
36	Chain Cuppi	Genuine	No	2		
37	Clutch Bearing	Genuine	No	8		
38	Clutch Booster Complete	Genuine	No	4		

39	Clutch Cylinder - Upper	Genuine	No	4		
40	Clutch Kit Complete - Upper	Genuine	No	8		
41	Clutch Plate Complete	Genuine	No	8		
42	Compressor Oil	Genuine	Ltr	40		
43	Compressor Seal Kit	Genuine	No	4		
44	Condenser Fan	Genuine	No	10		
45	Condenser Fan Motor	Genuine	No	32		
46	Compound Polish	Genuine	No	8		
47	Coolant	Genuine	Ltr	160		
48	Diggi Lock	Genuine	No	20		
49	Deferential Over Hauling Kit	Genuine	No	1		
50	Door Bearing	Genuine	No	8		
51	Double Point Switch Horn	Genuine	No	12		
52	Driver Door Lock	Genuine	No	6		
53	Driver Door Lock Repairing Kit	Genuine	No	6		
54	Engine Fan	Genuine	No	6		
55	Engine Liner Kit	Genuine	No	1		
56	Enter Cooler Washing & Service	Genuine	No	8		
57	Exhaust (Hawadan)	Genuine	No	8		
58	Fan Belt	Genuine	Set	24		
59	Flying Wheel	Genuine	No	2		
60	Fog Light	Genuine	Set	8		
61	Front & Back Screen Rubber	Genuine	Set	4		
62	Fuel Filter - Engine Side	Genuine	No	200		
63	Fuel Filter - Tank Side	Genuine	No	150		
64	Fuel Tank	Genuine	No	3		
65	Fuel Tank Cup With Out Lock	Genuine	No	8		
66	Fuel Pump Gain Kit	Genuine	No	8		
67	Fuse	Genuine	No	30		
68	Gas Free on 134	Genuine	Kg	100		
69	Gas Kit	Genuine	No	2		
70	Gear Box Over Hauling Kit	Genuine	No	1		
71	Gear Liver Bush	Genuine	No	8		
72	Gear Liver Kit	Genuine	No	8		
73	Gear Oil	Genuine	Ltr	150		
74	Generator	Genuine	No	5		
75	Generator Over Hauling Kit	Genuine	No	10		
76	Head Light Cut-out	Genuine	No	40		
77	Head Light Round	Genuine	No	16		
78	Head Light Tube	Genuine	No	48		
79	Head Valve & Seats	Genuine	Set	2		
80	Heater Pipe	Genuine	No	8		
81	Horn (Electric)	Genuine	No	8		
82	Horn (Music)	Genuine	No	8		
83	Horn Button	Genuine	No	8		
84	Horn Music Kit	Genuine	No	8		
85	Hose Pipe Clump	Genuine	No	32		
86	Hose Pipe Lower	Genuine	No	24		

87	Hose Pipe Upper	Genuine	No	24		
88	Hydraulic Filter	Genuine	No	4		
89	Hydraulic Oil	Genuine	Ltr	50		
90	Hydraulic Pipe	Genuine	No	8		
91	Indicator Cover	Genuine	No	16		
92	Langoti for Tyre	Genuine	No	20		
93	Leaf Spring Bush	Genuine	No	24		
94	Leaf Spring Centre Bolt	Genuine	No	24		
95	Leaf Spring Clump	Genuine	No	24		
96	Leaf Spring Patta Large - Front	Genuine	No	16		
97	Leaf Spring Patta Large - Rear	Genuine	No	16		
98	Leaf Spring Patta Small - Front	Genuine	No	16		
99	Leaf Spring Patta Small - Rear	Genuine	No	16		
100	Leaf Spring Pin	Genuine	No	24		
101	Leaf Spring Pin Double Nut	Genuine	No	24		
102	Leaf Spring Pin Warshal	Genuine	No	24		
103	Leaf Spring U Bolt Rakab	Genuine	No	24		
104	LED Light	Genuine	No	50		
105	Lifti Pump Boki	Genuine	No	8		
106	Lifti Pump Valve ND	Genuine	No	8		
107	Main Begin	Genuine	Set	2		
108	Main Pressure Pipe	Genuine	No	8		
109	Main Wiring	Genuine	No	2		
110	Meter Tube	Genuine	No	16		
111	Mobile Oil	Genuine	Ltr	2,500		
112	Nozzle	Genuine	Set	4		
113	Oil Filter	Genuine	No	150		
114	Oil Pump	Genuine	No	2		
115	Plunger Delivery Valve	Genuine	Set	4		
116	Power Steering Over Hauling Kit	Genuine	No	4		
117	Power Steering Pump	Genuine	No	4		
118	Pressure Plate	Genuine	No	4		
119	Pressure Safety Valve	Genuine	No	4		
120	Profiler Shaft Universal Joint	Genuine	No	4		
121	Radiator 4 Rpw	Genuine	No	4		
122	Radiator Service	Genuine	No	4		
123	Ring	Genuine	Set	2		
124	Roof Indicator	Genuine	No	32		
125	RPM Meter Kit	Genuine	No	4		
126	Self-Starter	Genuine	No	2		
127	Service Bus	Genuine	No	200		
128	Shield Luppi	Genuine	No	100		
129	Shock Absorber - Front	Genuine	No	8		
130	Shock Absorber - Rear	Genuine	No	8		
131	Shock Absorber Bush	Genuine	No	40		
132	Show Light	Genuine	No	28		
133	Side Mirror	Genuine	No	8		
134	Side Mirror Complete	Genuine	No	4		

135	Silencer	Genuine	No	4		
136	Silencer Baffler (Dholki)	Genuine	No	2		
137	Silencer Washer	Genuine	No	16		
138	Silicon	Genuine	No	50		
139	Speaker	Genuine	No	8		
140	Steering Indicator Assembly	Genuine	No	2		
141	Tie Clump	Genuine	No	100		
142	Tie Rod End	Genuine	No	4		
143	Tie Rod End Kit	Genuine	No	4		
144	Tube for Tyre	Genuine	No	30		
145	Tyre Puncher	Genuine	No	250		
146	Wheel Allayment	Genuine	No	16		
147	Wheel Bearing - Front	Genuine	No	4		
148	Wheel Bearing - Rear	Genuine	No	4		
149	Wheel Bolt	Genuine	No	100		
150	Wheel Cylinder Boot	Genuine	No	64		
151	Wheel Cylinder Washer	Genuine	No	64		
152	Wheel Drum - Rear	Genuine	No	4		
153	Wheel Grease - MP3 + MP4	Genuine	Kg	300		
154	Wheel Hub Oil Seal	Genuine	No	32		
155	Wheel Bari	Genuine	No	8		
156	Wheel Pana	Genuine	No	8		
157	Wheel Rim Steel	Genuine	No	16		
158	Wheel Spring Double - Rear	Genuine	No	12		
159	Wiper Arms	Genuine	Set	8		
160	Wiper Blade	Genuine	Set	16		
161	Wiper Blade Motor	Genuine	No	4		
162	Air Filter Cleaning, Air Checking & Filling	Genuine	No	300		
Grand Total (including All Taxes)						



LOT # 2

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL CARS SUZUKI WAGON R / SUZUKI CULTUS / HILUX

SUZUKI WAGON R / SUZUKI CULTUS - I

Sr. #	Description	Type	Unit	Qty	Per Unit Amount Rs	Total Amount Rs
1	AC Belts	Genuine	No	16		
2	AC Blower Switch Remove & Reinstall	Genuine	No	10		
3	AC Compressor	Genuine	No	8		
4	AC Compressor Clutch Unit	Genuine	No	8		
5	AC Condenser	Genuine	No	16		
6	AC Cooling Coil	Genuine	No	8		
7	AC Cut-out	Genuine	No	10		
8	AC Discharge Pipe	Genuine	No	10		
9	AC Dryer Filter	Genuine	No	17		
10	AC Fan Belt	Genuine	No	17		
11	AC Inspection Valve	Genuine	No	8		
12	AC Pipe	Genuine	No	16		
13	AC Pipe O Ring Kit	Genuine	No	16		
14	AC Service Compressor Remove & Reinstall	Genuine	No	18		
15	AC Service With Gas R134a	Genuine	No	34		
16	AC Switch	Genuine	No	16		
17	AC Wiring	Genuine	No	16		
18	Accelerator Cable	Genuine	No	18		
19	Adjuster Pulli Bearing	Genuine	No	8		
20	Air Filter	Genuine	No	300		
21	Alternator Service	Genuine	No	10		
22	Automatic Rely	Genuine	No	8		
23	Battery	Genuine	No	17		
24	Blub	Genuine	No	100		
25	Blub Holder	Genuine	No	100		
26	Brake Disc. Pad Front	Genuine	Set	60		
27	Brake Mater Cylinder Replacement	Genuine	No	10		
28	Brake Oil	Genuine	Ltr	50		
29	Brake Shoe - Rear	Genuine	Set	60		
30	Bumper Opening Fitting Each	Genuine	No	16		
31	C.V. Joint Replacement Each Side	Genuine	No	20		

32	Centre Locking Motor Each	Genuine	No	17		
33	Chimty Bush	Genuine	No	32		
34	Chimty With Boll Joint	Genuine	No	16		
35	Clutch Bearing	Genuine	No	17		
36	Clutch Plate	Genuine	No	16		
37	Combination Switch Replacement	Genuine	No	10		
38	Compound Polish Full Vehicle	Genuine	No	17		
39	Computer	Genuine	No	2		
40	Computer Scanning	Genuine	No	30		
41	Coolant	Genuine	Ltr	50		
42	Cylinder Head Gasket Replacement	Genuine	No	10		
43	Dashboard Remove & Reinstall	Genuine	No	28		
44	Disc Plate - Front	Genuine	No	12		
45	Door Key	Genuine	No	10		
46	Door Lock	Genuine	No	16		
47	Engine Foundation	Genuine	No	20		
48	Engine Gasket	Genuine	No	16		
49	Engine Mounting Replacement Each	Genuine	No	16		
50	Engine Oil	Genuine	Ltr	1,000		
51	Engine Remove & Reinstall	Genuine	No	10		
52	Engine Sensor	Genuine	No	20		
53	Engine Tune Up	Genuine	No	120		
54	Fan Belt	Genuine	No	20		
55	Flesher Cut Out	Genuine	No	8		
56	Floor Mating	Genuine	No	17		
57	Flying Wheel Bearing	Genuine	No	16		
58	Foot Mat Carpet	Genuine	Set	4		
59	Front Bonnet Cable	Genuine	No	16		
60	Front Exhaust Pipe & Packing Replacement	Genuine	No	16		
61	Fuel Filter Replacement	Genuine	No	10		
62	Fuel Gauge Replacement	Genuine	No	10		
63	Fuel Pump	Genuine	No	6		
64	Fuel Pump Replacement	Genuine	No	10		
65	Fuel Tank	Genuine	No	4		
66	Fuel Tank Cap	Genuine	No	8		
67	Gear Box Over Hauling Kit	Genuine	No	2		
68	Gear Mounting	Genuine	No	8		
69	Gear Oil	Genuine	Ltr	140		
70	Gear Remove & Reinstall	Genuine	No	17		

71	General Service	Genuine	No	20		
72	Generator Automatic	Genuine	No	5		
73	Generator Bearing	Genuine	No	12		
74	Generator Belt	Genuine	No	16		
75	Generator Cut-out	Genuine	No	8		
76	Generator Over Hauling	Genuine	No	8		
77	Glass Handle Liver	Genuine	No	30		
78	Head Light Assy. Remove & Refill Each	Genuine	No	17		
79	Head Light Cut Out	Genuine	No	8		
80	Head Light Tube	Genuine	No	50		
81	Head Valve	Genuine	Set	8		
82	Head Valve Guaid	Genuine	Set	8		
83	Head Valve Seal	Genuine	Set	8		
84	Head Valve Seats	Genuine	Set	8		
85	Heater Coil	Genuine	No	8		
86	Horn	Genuine	No	17		
87	Horn Remove & Reinstall / Repair	Genuine	No	17		
88	Interior Cleaning Without Carpet	Genuine	No	20		
89	Jack	Genuine	No	8		
90	Main & Begin	Genuine	Set	8		
91	Main Oil Seal	Genuine	No	8		
92	Main Wiring	Genuine	No	4		
93	Mud Flap	Genuine	Set	17		
94	Mudguard Shield	Genuine	No	10		
95	Oil Filter	Genuine	No	300		
96	Oil Gauge Stick	Genuine	No	8		
97	Oil Pump	Genuine	No	8		
98	Piston	Genuine	Set	4		
99	Plug	Genuine	Set	80		
100	Pressure Plate	Genuine	No	16		
101	Radiator	Genuine	No	10		
102	Radiator Bottle	Genuine	No	10		
103	Radiator Cup	Genuine	No	16		
104	Radiator Fan / Motor Replacement	Genuine	No	10		
105	Radiator Remove & Reinstall Service	Genuine	No	10		
106	Radiator Wash & Service	Genuine	No	17		
107	Ring Piston	Genuine	Set	8		
108	Seat Poshish	Genuine	Set	17		
109	Self Starter Service	Genuine	No	10		

110	Service Car	Genuine	No	550		
111	Shock Absorber - Front	Genuine	No	20		
112	Shock Absorber - Rear	Genuine	No	20		
113	Shock Absorber Replacement Each - Front	Genuine	No	20		
114	Shock Absorber Replacement Each - Rear	Genuine	No	20		
115	Side Mirror	Genuine	No	16		
116	Silencer	Genuine	No	12		
117	Silencer Baffler (Dholki)	Genuine	No	12		
118	Silencer Bush	Genuine	No	16		
119	Silencer Cover	Genuine	No	12		
120	Silencer Washing	Genuine	No	17		
121	Speaker	Genuine	No	10		
122	Steering Assembly	Genuine	No	17		
123	Steering Control Assembly	Genuine	No	8		
124	Steering Indicator Assembly	Genuine	No	4		
125	Steering Rack Removing Refitting	Genuine	No	17		
126	Sun Shade	Genuine	No	8		
127	Suspension Overhauling - Front	Genuine	No	17		
128	Tail Light Replacement Each	Genuine	No	14		
129	Thottle Body Service	Genuine	No	70		
130	Tie Rod End	Genuine	No	16		
131	Timing Bearing	Genuine	No	12		
132	Timing Belt	Genuine	No	16		
133	Tire Rotation	Genuine	No	40		
134	Tyre Nozzle	Genuine	No	100		
135	Tyre Puncher	Genuine	No	300		
136	Universal Joint	Genuine	No	20		
137	V Belt Replacement	Genuine	No	16		
138	Water Body	Genuine	No	4		
139	Water Body Pulli	Genuine	No	10		
140	Water Pump Replacement	Genuine	No	10		
141	Wheel Alignment	Genuine	No	80		
142	Wheel Balancing (Steel Rim) 4 Wheel	Genuine	No	100		
143	Wheel Bearing - Front	Genuine	No	50		
144	Wheel Bearing - Rear	Genuine	No	50		
145	Wheel Bearings Front - Replacement Each	Genuine	No	200		
146	Wheel Bearings Rear - Replacement Each	Genuine	No	200		
147	Wheel Brake Service - Front	Genuine	No	64		
148	Wheel Brake Service - Rear	Genuine	No	64		

149	Wheel Calliper - Front	Genuine	No	50		
150	Wheel Cambering - Front	Genuine	No	20		
151	Wheel Cup	Genuine	No	48		
152	Wheel Hub - Front	Genuine	No	20		
153	Wheel Rim Steel	Genuine	No	10		
154	Wheel Stud	Genuine	No	50		
155	Wiper Blade	Genuine	Set	34		
156	Wiper Blade Arm With Wiper Blade	Genuine	Set	12		
157	Wiper Machine Assembly Complete	Genuine	No	8		
GRAND TOTAL (INCLUDING ALL TAXES)						

TOYOTA XLI & GLI – II

Sr. #	Description	Type	Unit	Qty	Per Unit Amount Rs	Total Amount Rs
1	AC Dryer Filter	Genuine	No	10		
2	AC Compressor	Genuine	No	12		
3	AC Compressor Clutch Unit	Genuine	No	12		
4	AC Condenser	Genuine	No	6		
5	AC Cooling Coil	Genuine	No	8		
6	AC Cut-out	Genuine	No	8		
7	AC Discharge Pipe	Genuine	No	12		
8	AC Fan Belt	Genuine	No	24		
9	AC Filter	Genuine	No	34		
10	AC Inspection Valve	Genuine	No	6		
11	AC Pipe	Genuine	No	24		
12	AC Pipe O Ring Kit	Genuine	No	16		
13	AC Service Compressor Remove & Reinstall	Genuine	No	16		
14	AC Service With Gas R134a	Genuine	No	24		
15	AC Switch	Genuine	No	16		
16	AC Wiring	Genuine	No	16		
17	Adjuster Pulli Bearing	Genuine	No	8		
18	Air Cleaner Box	Genuine	No	4		
19	Air Filter	Genuine	No	300		
20	Air Press	Genuine	Set	12		
21	Alternator Service	Genuine	No	10		
22	Automatic Rely	Genuine	No	10		
23	Battery	Genuine	No	24		
24	Blub	Genuine	No	100		

25	Blub Holder	Genuine	No	100		
26	Brake Disc. Pad Front	Genuine	Set	60		
27	Brake Mater Cylinder Replacement	Genuine	No	5		
28	Brake Oil	Genuine	Bottle	50		
29	Brake Shoe - Rear	Genuine	Set	60		
30	C.V. Joint Replacement Each Side	Genuine	No	8		
31	Centre Locking Motor Each	Genuine	No	12		
32	Chikkar Mat	Genuine	Set	16		
33	Chimty With Boll Joint	Genuine	No	16		
34	Clutch Bearing	Genuine	No	8		
35	Clutch Pressure Plate	Genuine	Set	10		
36	Compound Polish Full Vehicle	Genuine	No	12		
37	Compressor Belts	Genuine	No	24		
38	Computer	Genuine	No	3		
39	Computer Scanning	Genuine	No	24		
40	Coolant	Genuine	Ltr	100		
41	Cut Bush	Genuine	No	50		
42	Cylinder Head Gasket Replacement	Genuine	No	10		
43	Dashboard Remove & Reinstall	Genuine	No	24		
44	Endi	Genuine	No	50		
45	Engine Foundation	Genuine	No	24		
46	Engine Gasket	Genuine	No	10		
47	Engine Mounting Replacement Each	Genuine	No	24		
48	Engine Oil	Genuine	Ltr	1,650		
49	Engine Remove & Reinstall	Genuine	No	10		
50	Engine Sensor	Genuine	No	20		
51	Engine Tune Up	Genuine	No	34		
52	Fan Belt	Genuine	No	24		
53	Fan Belt	Genuine	No	24		
54	Flesher Cut Out	Genuine	No	8		
55	Floor Mating	Genuine	No	24		
56	Flying Wheel Bearing	Genuine	No	24		
57	Foot Mat Carpet	Genuine	No	12		
58	Front Bonnet Cable	Genuine	No	12		
59	Front Exhaust Pipe & Packing Replacement	Genuine	No	24		
60	Fuel Filter Replacement	Genuine	No	10		
61	Fuel Gauge Replacement	Genuine	No	10		
62	Fuel Pump	Genuine	No	12		

63	Fuel Pump Replacement	Genuine	No	10		
64	Fuel Tank	Genuine	No	4		
65	Fuel Tank Cap	Genuine	No	12		
66	Gear Mounting	Genuine	No	15		
67	Gear Oil	Genuine	Ltr	200		
68	Gear Remove & Reinstall	Genuine	No	24		
69	General Service	Genuine	No	10		
70	Generator Automatic	Genuine	No	2		
71	Generator Bearing	Genuine	No	15		
72	Generator Belt	Genuine	No	24		
73	Generator Cut-out	Genuine	No	10		
74	Generator Over Hauling	Genuine	No	12		
75	Glass Handle Liver	Genuine	No	10		
76	Head Light Cut Out	Genuine	No	8		
77	Head Light Tube	Genuine	No	50		
78	Head Valve	Genuine	Set	4		
79	Head Valve Guaid	Genuine	Set	4		
80	Head Valve Seal	Genuine	Set	4		
81	Head Valve Seats	Genuine	Set	4		
82	Heater Coil	Genuine	No	4		
83	Horn	Genuine	No	24		
84	Interior Cleaning Without Carpet	Genuine	No	10		
85	Jack	Genuine	No	8		
86	Lower Arm Bush	Genuine	No	50		
87	Main & Begin	Genuine	Set	4		
88	Main Oil Seal	Genuine	No	4		
89	Main Wiring	Genuine	No	4		
90	Mudguard Shield	Genuine	No	20		
91	Oil Filter	Genuine	No	400		
92	Oil Gauge Stick	Genuine	No	8		
93	Oil Gauge Switch	Genuine	No	8		
94	Oil Pump	Genuine	No	4		
95	Piston	Genuine	Set	4		
96	Piston Ring	Genuine	Set	4		
97	Plug	Genuine	Set	150		
98	Power Window Machine	Genuine	No	12		
99	Radiator	Genuine	No	8		
100	Radiator Bottle	Genuine	No	8		

101	Radiator Cup	Genuine	No	8		
102	Radiator Fan / Motor Replacement	Genuine	No	10		
103	Radiator Remove & Reinstall Service	Genuine	No	10		
104	Radiator Wash & Service	Genuine	No	12		
105	Seat Polish	Genuine	Set	8		
106	Self-Starter Service	Genuine	No	12		
107	Service Car	Genuine	No	700		
108	Shock Absorber - Front	Genuine	No	24		
109	Shock Absorber - Rear	Genuine	No	24		
110	Shock Absorber Replacement Each - Front	Genuine	No	24		
111	Shock Absorber Replacement Each - Rear	Genuine	No	24		
112	Side Mirror	Genuine	No	8		
113	Silencer	Genuine	No	16		
114	Silencer Baffle (Dholki)	Genuine	No	16		
115	Silencer Bush	Genuine	No	24		
116	Silencer Cover	Genuine	No	16		
117	Silencer Washing	Genuine	No	24		
118	Speaker	Genuine	No	10		
119	Steering Control Assembly	Genuine	No	8		
120	Steering Indicator Assembly	Genuine	No	4		
121	Steering Rack Removing Refitting	Genuine	No	24		
122	Sun Shade	Genuine	No	12		
123	Sun Shed	Genuine	Set	12		
124	Suspension Overhauling - Front	Genuine	No	24		
125	Throttle Body Service	Genuine	No	34		
126	Tie Rod End	Genuine	No	10		
127	Timing Bearing	Genuine	No	8		
128	Timing Belt	Genuine	No	20		
129	Tire Rotation	Genuine	No	70		
130	Tyre Nozzle	Genuine	No	100		
131	Tyre Puncher	Genuine	No	300		
132	V Belt Replacement	Genuine	No	34		
133	Water Body	Genuine	No	8		
134	Water Pump Replacement	Genuine	No	10		
135	Wheel Alignment	Genuine	No	150		
136	Wheel Alignment	Genuine	No	100		
137	Wheel Balancing (Steel Rim) 4 Wheel	Genuine	No	100		
138	Wheel Bearing - Front	Genuine	No	50		

139	Wheel Bearing - Rear	Genuine	No	50		
140	Wheel Bearings Front - Replacement Each	Genuine	No	60		
141	Wheel Bearings Rear - Replacement Each	Genuine	No	60		
142	Wheel Brake Service - Front	Genuine	No	96		
143	Wheel Brake Service - Rear	Genuine	No	96		
144	Wheel Calliper - Front	Genuine	No	24		
145	Wheel Calliper - Rear	Genuine	No	24		
146	Wheel Cambering - Front	Genuine	No	50		
147	Wheel Cup	Genuine	No	50		
148	Wheel Disk Plate Rear	Genuine	No	6		
149	Wheel Hub - Front	Genuine	No	12		
150	Wheel Hub - Rear	Genuine	No	12		
151	Wheel Rim Steel	Genuine	No	12		
152	Wheel Stud	Genuine	No	100		
153	Wiper Blade	Genuine	No	48		
154	Wiper Blade Arm With Wiper Blade	Genuine	Set	16		
155	Wiper Machine Assembly Complete	Genuine	No	8		
156	Z Link	Genuine	No	24		
Grand Total (Including All Taxes)						



HILUX - III

Sr. #	Description	Type	Unit	QTY	Per Unit Amount Rs	Total Amount Rs
1	Adjustment of Rear Shock Absorber	Genuine	No	40		
2	Air Filter	Genuine	No	100		
3	Air Valve	Genuine	Set	6		
4	Air Valve	Genuine	No	20		
5	Air Valve and Guide Pipe of Air Valve	Genuine	No	6		
6	Air Valve Spring	Genuine	No	6		
7	Assembly and Adjustment of Engine	Genuine	No	60		
8	Back Light	Genuine	No	12		
9	Balance Device	Genuine	No	15		
10	Battery	Genuine	No	12		
11	Bearing, Oil Seal	Genuine	No	20		
12	Bike Wash	Genuine	No	300		
13	Camshaft	Genuine	No	6		
14	Chain Cover	Genuine	No	12		
15	Chain Grari	Genuine	Set	12		
16	Check and Adjust Driving Chain	Genuine	No	100		
17	Check and Adjust Rear Brake	Genuine	No	100		
18	Clutch and Break	Genuine	No	20		
19	Clutch Box	Genuine	No	5		
20	Clutch Cable	Genuine	No	20		
21	Clutch Hub	Genuine	No	12		
22	Clutch Lever	Genuine	No	20		
23	Compression Pressure	Genuine	No	10		
24	Crank	Genuine	No	6		
25	Cylinder and Piston	Genuine	No	6		
26	Cylinder Head	Genuine	No	6		
27	Disassembly of Exhaust Pipe and Lead Wire	Genuine	No	8		
28	Drive Chain	Genuine	No	24		
29	Elastic Circlip, Washer	Genuine	No	20		
30	Electric Coil	Genuine	No	10		
31	Electric Wiring	Genuine	No	12		
32	Engine Gary	Genuine	No	6		
33	Engine Oil	Genuine	Ltr	150		
34	Engine Oil Filter	Genuine	No	120		

35	Engine Oil Pump	Genuine	No	10		
36	Front Brake	Genuine	No	48		
37	Front Brake Pad	Genuine	No	48		
38	Front Fork	Genuine	No	24		
39	Front Fork Assembling	Genuine	No	24		
40	Front Light	Genuine	No	12		
41	Front Suspension	Genuine	No	12		
42	Fuel Tank	Genuine	No	5		
43	Gear Bearing	Genuine	No	12		
44	Handle	Genuine	No	12		
45	Horn	Genuine	Set	20		
46	Indicator	Genuine	No	50		
47	Key Switch & Lock	Genuine	No	10		
48	Kick Starter	Genuine	No	12		
49	Main Fotres	Genuine	No	10		
50	Piston Pin	Genuine	No	6		
51	Piston Ring	Genuine	Set	6		
52	Plug Holder	Genuine	No	20		
53	Rear Bearing	Genuine	Set	24		
54	Rear Brake Hub	Genuine	No	48		
55	Rear Shock Absorber and Rear Arm	Genuine	No	8		
56	Replacing Brake Fluid	Genuine	Ltr	20		
57	Seat Cover	Genuine	No	12		
58	Seat New	Genuine	No	10		
59	Self Repairing	Genuine	No	8		
60	Shift Cam, Shifting Fork	Genuine	No	20		
61	Side Cover	Genuine	Set	10		
62	Side Mirror	Genuine	No	24		
63	Silencer	Genuine	No	5		
64	Spark Plug	Genuine	Set	60		
65	Speedo Meter Cable	Genuine	No	20		
66	Speedometer Gear Assy	Genuine	No	12		
67	Steel Rim	Genuine	No	1		
68	Steering Device	Genuine	No	12		
69	Steering Shaft and Handle	Genuine	No	12		
70	Tank Cup	Genuine	No	20		
71	Throttle Cable	Genuine	No	22		

72	Transmission	Genuine	No	6		
73	Transmission Oil	Genuine	Ltr	12		
74	Tube for Tyre	Genuine	No	50		
75	Tyre Puncture	Genuine	No	800		
76	Wheel Bearing	Genuine	Set	24		
Grand Total (Including All Taxes)						

GRAND TOTAL FOR LOT # 2

Ser	Description	Grand total (including all taxes)
1	Suzuki Wagon R / Suzuki Cultus - I	
2	Toyota XLI & GLI – II	
3	HILUX - III	
Grand Total (Including All Taxes)		

LOT # 3

ESTIMATED ANNUAL REQUIREMENT FOR REPAIR & MAINTENANCE OF OFFICIAL BIKES

Sr. #	Description	Type	Unit	Qty	Per Unit Amount Rs	Total Amount Rs
1	Adjustment of Rear Shock Absorber	Genuine	No	40		
2	Air Filter	Genuine	No	100		
3	Air Valve	Genuine	Set	6		
4	Air Valve	Genuine	No	20		
5	Air Valve and Guide Pipe of Air Valve	Genuine	No	6		
6	Air Valve Spring	Genuine	No	6		
7	Assembly and Adjustment of Engine	Genuine	No	60		
8	Back Light	Genuine	No	12		
9	Balance Device	Genuine	No	15		
10	Battery	Genuine	No	12		
11	Bearing, Oil Seal	Genuine	No	20		
12	Bike Wash	Genuine	No	300		
13	Camshaft	Genuine	No	6		
14	Chain Cover	Genuine	No	12		
15	Chain Grari	Genuine	Set	12		

16	Check and Adjust Driving Chain	Genuine	No	100		
17	Check and Adjust Rear Brake	Genuine	No	100		
18	Clutch and Break	Genuine	No	20		
19	Clutch Box	Genuine	No	5		
20	Clutch Cable	Genuine	No	20		
21	Clutch Hub	Genuine	No	12		
22	Clutch Lever	Genuine	No	20		
23	Compression Pressure	Genuine	No	10		
24	Crank	Genuine	No	6		
25	Cylinder and Piston	Genuine	No	6		
26	Cylinder Head	Genuine	No	6		
27	Disassembly of Exhaust Pipe and Lead Wire	Genuine	No	8		
28	Drive Chain	Genuine	No	24		
29	Elastic Circlip, Washer	Genuine	No	20		
30	Electric Coil	Genuine	No	10		
31	Electric Wiring	Genuine	No	12		
32	Engine Gary	Genuine	No	6		
33	Engine Oil	Genuine	Ltr	150		
34	Engine Oil Filter	Genuine	No	120		
35	Engine Oil Pump	Genuine	No	10		
36	Front Brake	Genuine	No	48		
37	Front Brake Pad	Genuine	No	48		
38	Front Fork	Genuine	No	24		
39	Front Fork Assembling	Genuine	No	24		
40	Front Light	Genuine	No	12		
41	Front Suspension	Genuine	No	12		
42	Fuel Tank	Genuine	No	5		
43	Gear Bearing	Genuine	No	12		
44	Handle	Genuine	No	12		
45	Horn	Genuine	Set	20		
46	Indicator	Genuine	No	50		
47	Key Switch & Lock	Genuine	No	10		
48	Kick Starter	Genuine	No	12		
49	Main Fotres	Genuine	No	10		
50	Piston Pin	Genuine	No	6		
51	Piston Ring	Genuine	Set	6		
52	Plug Holder	Genuine	No	20		
53	Rear Bearing	Genuine	Set	24		
54	Rear Brake Hub	Genuine	No	48		
55	Rear Shock Absorber and Rear Arm	Genuine	No	8		
56	Replacing Brake Fluid	Genuine	Ltr	20		
57	Seat Cover	Genuine	No	12		

58	Seat New	Genuine	No	10		
59	Self-Repairing	Genuine	No	8		
60	Shift Cam, Shifting Fork	Genuine	No	20		
61	Side Cover	Genuine	Set	10		
62	Side Mirror	Genuine	No	24		
63	Silencer	Genuine	No	5		
64	Spark Plug	Genuine	Set	60		
65	Speedo Meter Cable	Genuine	No	20		
66	Speedometer Gear Assy	Genuine	No	12		
67	Steel Rim	Genuine	No	1		
68	Steering Device	Genuine	No	12		
69	Steering Shaft and Handle	Genuine	No	12		
70	Tank Cup	Genuine	No	20		
71	Throttle Cable	Genuine	No	22		
72	Transmission	Genuine	No	6		
73	Transmission Oil	Genuine	Ltr	12		
74	Tube for Tyre	Genuine	No	50		
75	Tyre Puncture	Genuine	No	800		
76	Wheel Bearing	Genuine	Set	24		
Grand Total (Including All Taxes)						

Note:

1. The Bidder shall quote for complete required work/services / goods as provided above and incomplete bid shall not be considered. A lump-sum price shall be calculated / consider to financially evaluate the bid.
2. Lowest Evaluated bid price shall be considered / consider.
3. The Contractor/Bidder is required to complete the price schedule carefully and in case of any discrepancy or multiple price the bid shall not be considered.
4. In case of discrepancy between unit price and total, the unit price shall prevail.
5. All prices must be included with all prevailing taxes.
6. The Payment shall be made as per actual delivery and after the issuance of satisfactory delivery note/certificate from the concerned officer of PSCA.
7. The Successful Bidder may claim the Bill after complete delivery of services.
8. Client/PSCA has the right to change in the quantities of the required item or cancel the bid at any point of time
9. The Bidder is required to fill-up this Performa and submit to PSCA and sealed it separately in an envelope (lot wise-if applicable). No alternative or other than this Performa or incomplete Performa shall be acceptable.
10. In case other than this Performa used issued by the bidder for financial bid such bid / offers shall not be considered.
11. In case of any discrepancies / differences between unit price and total price, the unit price shall prevail and grand total shall be considered according to unit price.

Grand total in words for Lot I _____

Grand total in words for Lot II _____

Grand total in words for Lot III _____

Date _____

Signature of authorized person

Name: _____

(Company Seal)

In the capacity of

Duly authority by

**Note: No cutting or overwriting is allowed. Any cutting or overwriting or incomplete
informatory request will lead to rejection of this bid/offer (financial).**



Part-II (Section I)

1. CONTRACT FORM

THIS AGREEMENT made the ____ day of _____ 20____ between PSCA (hereinafter called "the Employer/Client") of the one part and *[name of Contractors]* of (hereinafter called "the Contractor") of the other part:

WHEREAS the PSCA invited bids for the services and viz., *[brief description of services]* and has accepted a bid by the Contractor for the supply of those items in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz.:
 - a. The Bid Form and the Price Schedule submitted by the Bidder;
 - b. The Schedule of Requirements;
 - c. The Scope of Services;
 - d. The General Conditions of Contract;
 - e. The Special Conditions of Contract; and
 - f. The PSCA Notification of Award.
 - g. The clarifications provided to the Contractors
3. The Client hereby covenants to pay the Contractor in consideration of the provision of the services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.
4. The Client may add, delete, and review any condition or clause of the contract at the time of signing with mutual consent without affecting the substance of the bid process/price. The contract may be extended for a reasonable period with the consent of the parties.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the PUNJAB SAFE CITIES AUTHORITY)

Signed, sealed, delivered by _____ the _____ (for _____ the Contractors/Bidder).

Section II

General Conditions of Contract

- 1. Definitions** 1.1. In this Contract, the following terms shall be interpreted as indicated:
- a. "Applicable Laws/ Rules" means the laws/ Rules of Islamic Republic of Punjab/Punjab, as they may be issued and enforced from time to time.
 - b. "Authority" means Punjab Safe Cities Authority, Lahore
 - c. "Bidder" means who accept all the terms & conditions of these bidding documents and submit its bid and participate as a competitor in the process of this procurement
 - d. "Bid" means a tender or an offer, in response to this invitation by a person, consultant, firm, company or an organization, consortium/ joint venture (if allowed) expressing his or its willingness to undertake to complete this project/ procurement/ task at a price decided between the parties accordingly.
 - e. "Bid Security" means the bank guarantee or other form of security submitted by a bidder together with a bid to secure the obligations of the bidder participating in a bidding proceedings
 - f. "Blacklisting" means debarring the bidder/ Contractor to participate in any procurement process on any ground provided in the document and uploaded its status on PPRA website or any other procurement site of the country/ world as blacklisted.
 - g. "Conflict of Interest" means
 - i. where a bidder/Contractor could be perceived as providing biased professional advice to a procuring agency to obtain an undue benefit for himself or those affiliated with him;
 - ii. receiving or giving any remuneration directly or indirectly in connection with the assignment except as providing in the contract;
 - iii. any engagement in consulting or other procurement activities of a Contractor that

- conflicts with his role or relationship with the procuring agency;
- iv. where an official of procuring agency engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect
- h.** "Contract" means the agreement entered into between the PSCA and the Contractor/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- i.** "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- j.** "Competent Authority" means the officer(s) empowered to approve the bidding process and the contract on behalf of PSCA.
- k.** "Company" means a company registered or deemed to be register under companies Act, 2018 or under any other authority or foreign company registered in Punjab.
- l.** "Contractor" means a legally established professional firm/ company/ or entity that may provide(s) the goods or services to the client under the contract
- m.** "Corrupt & Fraudulent Practices" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty. ; it may include any of the following:
- i. Coercive practice by impairing or harming or threatening to impair or harm, directly or indirectly, any party or property of the party to influence the action of the party to

- 
- achieve a wrongful gain or to cause a wrongful loss to another party;
- ii. Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
 - iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
 - iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - v. Obstructive practice by harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process;
- n.** "Day" means calendar day and "Year" means calendar year if otherwise not provided.
- o.** "Employer/Client" means the PSCA that signs the contract for the services/goods with the selected/qualified Contractor.
- p.** "Firm" means a firm register or deemed to be register with the office of registrar.

- q.** "GCC" means the General Conditions of Contract contained in this section.
- r.** "Goods" means required goods as mentioned in Technical Specifications or any other related item, material or goods required under the contract for the "REPAIR & MAINTENANCE OF OFFICIAL VEHICLES".
- s.** "Lot" means a collection or group of objects, items, things, desirables, works, services, or set of things required by procuring agency through this process of procurement/ bidding documents and evaluated (technically & financially) separately as per the prescribed evaluation criteria.
- t.** "Performance Guarantee" means the bank guarantee or other form of security submitted by the contractor to secure obligations under the contract in accordance with the requirement in the bidding document
- u.** "Province" means Punjab Province.
- v.** "SCC" means the Special Conditions of Contract.
- w.** "Contractor" means a legally established professional firm/ company or entity that may provide/provides the services to the client under the contract
- x.** "Supplier" means a legally established professional firm/ company/ or entity that may provide/provides the goods or services to the client under the contract
- y.** "Services" means the work to be performed by the firm/company or entity pursuant to the contract.
- z.** "PPRA Rules means the Punjab Procurement Rules 2014 amended to date or any other instructions of the Government relating to the procurement process.
- aa.** "Punjab Safe Cities Authority" means the organization hiring the services/the Employer/Client/PSCA.
- bb.** "The Project Site," where applicable, means the place or places named in SCC or directed by the PSCA.
- cc.** "Working Day" mean day when office is not closed due to any public notified holiday

dd. "Work" means all such work required or may be required by PSCA through this process of Procurement/Contract.

2.Application

2.1 These General Conditions shall apply to the extent that provisions of other parts of the Contract do not supersede them.

3. Scope of Services

3.1. Contractor shall be required to complete the assignment and provide all related services to PSCA as per description and requirement mentioned Section IV of the bidding document(s)

4. Use of Contract Documents and Information; Inspection and Audit

4.1 The Contractor/ Bidder shall not, without prior written consent of PSCA, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the PSCA in connection therewith, to any person other than a person employed by the PSCA in the performance of the Contract.

4.2 The Contractor/ Bidder shall permit the PSCA to inspect the Contractor/ Bidder's accounts and records relating to the performance of the Contractor/ Bidder and to have them audited by auditors appointed by the PSCA, if so required.

5.Performance Guarantee

5.1 Within seven (7) days of receipt of the notification of Contract award, the successful Contractor/Bidder shall furnish to the PSCA the performance security in the amount specified in SCC before the execution of the contract.

5.2 The proceeds of the performance guarantee shall be payable to the PSCA as compensation for any loss resulting from the Contractor's failure to complete its obligations under the Contract.

5.3 The performance security shall be denominated in the currency of the Contract acceptable to the PSCA and shall be in a form of:

a. Bank guarantee or an irrevocable letter of credit issued by a reputable bank located in Punjab, in the form provided in the bidding documents or another form acceptable to the Punjab Safe Cities Authority.

5.4 The performance security will be discharged by PSCA and returned to the Contractor not later than thirty (30) days following the date of completion of the Contractor's

performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

- 5.5 The Performance security shall be verified promptly from the concerned bank prior to signing the contract and in case of its non-confirmation, PSCA has right to blacklisting such Contractor/bidders.

6. Transportation

- 6.1 The Contractor is required to provide the desired services connected with the technical specifications as per the contract or required by PSCA or requirement to complete the assignment on a specified place of destination and such related costs shall be included in the Contract Price and cannot be claimed separately in addition to the contractual price.

7. Contractor's Responsibilities

- 7.1 Contractor shall ensure the delivery of the goods in accordance with the terms of the contract after approval of PSCA.

- 7.2. All terms & conditions provided in Part-1 of this bidding document, especially regarding Eligibility of Bidders shall be mutatis mutandis applicable in GCC Section.

8. Payment & Prices

- 8.1 The method and conditions of payment to be made to the Contractor under the Contract or the payment milestone.

9. Change Orders

- 9.1 PSCA at any time, by a written order given to the Contractors, may make any changes within the general scope of the contract in any one or more notwithstanding anything contrary to prevailing Laws / Rules.

10. Contract & its Commencements

- 10.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

- 10.2 The contract shall be commenced after verification of the Bank guarantee submitted by the Contractor from the concerned bank if otherwise not provided.

11. Delays in the Contractor's Performance

- 11.1 Delay in provision of goods by the Contractor in accordance with the time schedule prescribed by the PSCA in the Schedule of Requirements shall not be tolerated and in such default penalty for delaying goods shall be imposed @ 0.2% per day of the total contract amount with total cap of 10% of the total value of the Contract. Moreover, any penalty may be imposed by PSCA in case of any default by the Contractor in addition to initiating legal action against such defaulter. PSCA has

also right to stop its pending payment or forfeit its guarantee/security submitted to PSCA in this procurement or any other contract.

11.2 PSCA focal person shall conduct visit to the sites in order to monitor progress. The Contractor shall not obstruct visit of PSCA focal person and provide the reasonable facility to such person.

12. Termination for Default

12.1 PSCA, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractors, may terminate this Contract in whole or in part:

- (a) If the Contractor fails to perform the services within the period(s) specified in the Contract, or within any extension thereof granted by the PSCA pursuant to GCC relevant Clause or
- (b) If the Contractor fails to perform any other obligation(s) under the Contract.
- (c) If the Contractors, in the judgment of the PSCA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause: "Corrupt practice" means that defined in PPRA Rules 2014 or Act 2009 amended to date. However, PSCA shall follow the prevailing rules and law in case of termination of the contract, if required.

12.2 In the event PSCA terminates the Contract in whole or in part, PSCA may procure, upon such terms and in such manner as it deems appropriate goods / services similar to those undelivered, and such additional costs shall be payable by the Contractors. However, the Contractor shall continue performance of the Contract to the extent not terminated.

13. Force Majeure

13.1 Notwithstanding anything contrary provided in the provisions of GCC Clauses, the Contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

13.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable.

13.3 If a Force Majeure situation arises, the Contractor shall promptly notify the PSCA in writing of such condition and the cause thereof. Unless otherwise directed by the PSCA in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The benefit of Force Majeure shall be in favor of client (PSCA) if it happened anytime.

14. Termination for Insolvency

14.1 PSCA may at any time terminate the Contract by giving written notice to the Contractor if the Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Contractors, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Punjab safe cities authority.

15. Termination for Convenience

15.1 PSCA, by written notice to the Contractors or without such notice, may terminate the Contract, in total or in part, at any time before the accomplishment of the contract for its convenience. In case of issuing the notice of termination, PSCA shall specify that the termination is for the PSCA convenience, to what extent/ or whole of the contract with the Contractor is terminated, and the date upon which such termination becomes effective. In case of such termination the provided performance or rendered services before the period of such termination may be considered by PSCA if satisfied.

15.2 All enabling Laws of the land including clauses of PPRA Laws / Rules / Regulations shall be strictly followed in process of procurement or black listing or contract management etc.

16. Resolution of Disputes

16.1 PSCA /through its Chief Operating Officer (COO) and the Contractor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract within thirty (30) days.

16.3 In case of any objection therefore, the matter may be referred for adjudication / arbitration in accordance with Arbitration Act 1940.

17. Governing Language

17.1 The Contract shall be written in the language English. The version of the Contract written in the specified language shall govern its interpretation. All correspondence and

other documents pertaining to the Contract/ process which are exchanged by the parties shall be written in the same language. In case of any other language the authenticated translation duly attested may be added with bid and, In case of any ambiguity the language of original documents shall prevails.

18.Applicable Law

18.1 The Procurement process & Contract shall be commenced and competed in accordance with the applicable laws of Islamic Republic of Punjab/ Punjab.

19.Notices

19.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax or by email or any other modern devices (accepted by PSCA) and confirmed in writing to the other party's address specified in the bidding document and construed its receiving if not responded.

20.Taxes & Duties

20.1 Contractor/bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred until discharging of the contracted services Punjab safe cities authority.

21.Corrupt or Fraudulent Practices

21.1 PSCA requires that Contractor/Bidders, the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth in PPRA Rules /Act shall be applicable:

(a) PSCA will bar a firm/company/individual bidders/Contractors /consultants or what so ever named, in accordance with Blacklisting procedures under Punjab Procurement Rules 2014 in any case if deems so.

21.2 Furthermore, Contractor/ Bidders shall be aware of the provision stated in the General Conditions of Contract.

22.Blacklisting Mechanism

22.1. PSCA may, under the applicable Law (s) for a specified period, debar a bidder/ Contractor from participating in any public procurement process of PSCA, if the bidder or contractor has:

(a) acted in a manner detrimental to the public interest or good practices;

(b) consistently failed to perform his obligation under the contract;

(c) not performed the contract up to the mark;

(d) Indulged in any corrupt practice.

22.2 If PSCA debars a bidder/Contractor, the procuring agency:

(a) shall forward the decision to the Punjab Procurement Regulatory Authority (PPRA) for publication on the website of the PPRA; and

(b) May request the PPRA to debar the bidder or contractor for procurement of all procuring agencies.

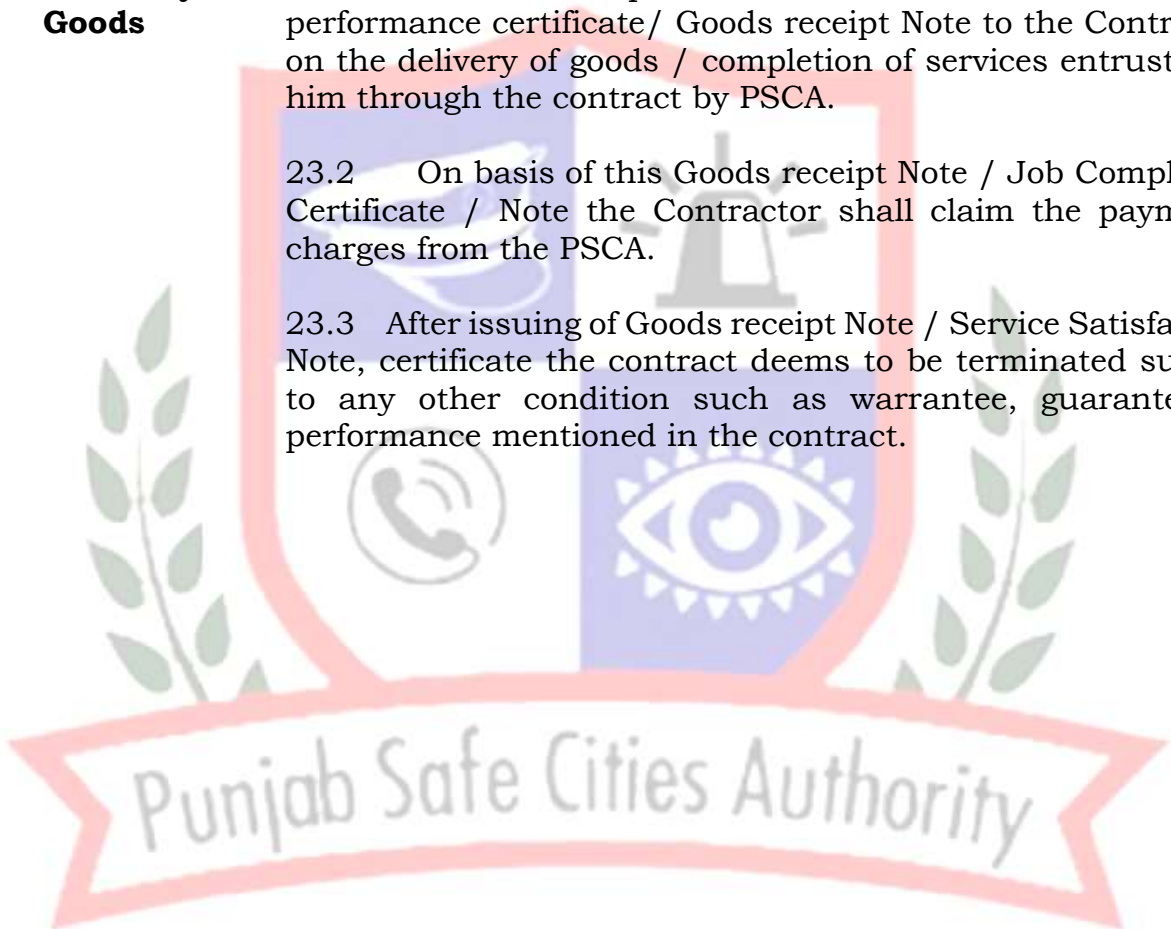
22.3 PSCA has right to take any legal action against the bidder/ company if he is found involve in corrupt practice in addition to blacklisting.

23. Delivery Of Goods

23.1 The authorized person of PSCA shall issue a satisfactory performance certificate/ Goods receipt Note to the Contractor on the delivery of goods / completion of services entrusted to him through the contract by PSCA.

23.2 On basis of this Goods receipt Note / Job Completion Certificate / Note the Contractor shall claim the payment/ charges from the PSCA.

23.3 After issuing of Goods receipt Note / Service Satisfactory Note, certificate the contract deems to be terminated subject to any other condition such as warrantee, guarantee or performance mentioned in the contract.



Section III

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

1. Definitions

- a) The PSCA: *The procuring agency*
- b) The country: *Islamic Republic of Punjab*
- c) The Contractor/Contractor: *Whose bid is responsive technically/financially & lowest evaluated acceptable to PSCA.*

2. Performance Guarantee

The amount of performance security, i.e. (Which shall be within 10% of the contract price) in the shape of non-recourse, irrevocable and unconditional bank guarantee from scheduled bank of Punjab/ having setup in Punjab on the prescribed format attached with the bidding document shall be submitted by the winner/ lowest evaluated bidder to PSCA after issuing of the letter of acceptance with in seven (7) working days (in official hour). In case of fail to deposit the required performance security with in prescribed time/ extended time in writing, PSCA has the right to reject the bid of such bidder and forfeit his bid security in addition to initiate other legal action against him. The performance security may be released after the completion of the satisfactory services as per the contract or as per the satisfaction of PSCA.

Moreover, PSCA may ask the contractor for signing/ submission of indemnity bond at the time of releasing of performance guarantee to the contractor.

3. Bid Validity

The bid validity time period is 180 days from the date of opening of bid (s). In case of any extreme reason PSCA may extend the bid validity period for the same period as per applicable Law (s). In case of any fraud, false document or discrepancy PSCA reserves the right to initiate a legal proceeding including blacklisting of bidder/Contractor as per procurement procedure/PPRA Rules 2014 (amended).

4. Payment Mechanism:

The contractor shall be paid by PSCA against invoice for the satisfactorily delivered goods / services for/to the PSCA.

Payment shall be made in Pak Rupees and subject to certification of invoice and issuance of satisfactory certificate/ Goods /Services receipt Note by PSCA (*unit head/focal person of assignment of relevant user*

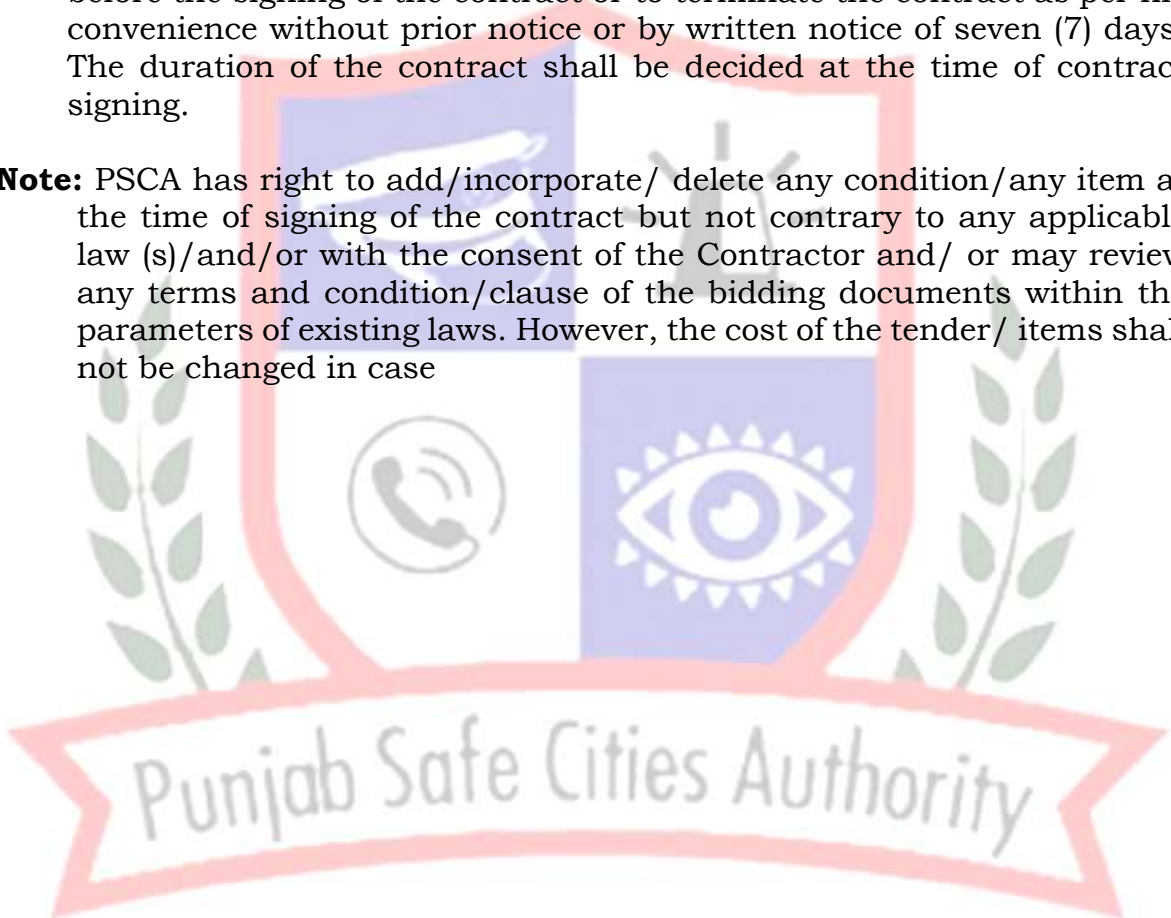
department) that the goods have been received satisfactorily, pursuant to the performance indicators.

In case of any mala fide, deceptive and fraudulent tactics used in delaying/suspension of the said delivery of goods, the Client reserves the right to forfeit Performance Guarantee as per relevant provision of bidding document and takes necessary Legal Action against the Contractor as per applicable laws.

5. Termination

PSCA has the right to scrape the procurement process at any stage before the signing of the contract or to terminate the contract as per his convenience without prior notice or by written notice of seven (7) days. The duration of the contract shall be decided at the time of contract signing.

Note: PSCA has right to add/incorporate/ delete any condition/any item at the time of signing of the contract but not contrary to any applicable law (s)/and/or with the consent of the Contractor and/ or may review any terms and condition/clause of the bidding documents within the parameters of existing laws. However, the cost of the tender/ items shall not be changed in case



PERFORMANCE SECURITY FORM

To:

[Client Address]

WHEREAS [name of Contractor] (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. [Reference number of the contract] dated _____ 20____ to supply [description of services] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of ____ 20____.

Signature and seal of the Guarantors

[Name of bank or financial institution]

[Address]

[Date]

UNDERTAKING
FOR
NON-DISCLOSURE OF INFORMATION

1. With reference to goods/services/works required by Punjab Safe Cities Authority (PSCA) for

_____ ,
it is hereby asseverated & acknowledged that the confidential/sensitive or any other restricted information provided/acquired by PSCA during the period of our contract period shall be solely used for the intended purpose only. The undersigned contractor shall be under obligation not to share any confidential data or such data/information prohibited by PSCA with any person/ kinsman during or after the completion/termination of my contract agreement/assignment.

2. If there is a requirement for sharing of any information/data etc., related to PSCA with any other person, authority, department, entity or public or private institution, company etc., the undersigned contractor shall not share any information/data without prior permission from the competent authority of PSCA, for such purpose.
3. In case of any breach related to non-disclosure of data, undersigned contractor shall be bound to accept the responsibility and to pay any damages/loss determined by Chief Operating Officer of PSCA or any other penalty imposed by PSCA. Moreover, PSCA reserves the right to initiate any legal proceedings against the undersigned before the Court of Competent Jurisdiction and in such case the undersigned shall bear all the expenditures borne by the PSCA in relation to the Court proceedings.
4. The above undertaking is correct and true to the best of my knowledge and belief. We have read and understood the above contents and accepted/signed the same without any duress, undue influence or pressure, coercion and with my free consent.

Signatures _____ Name _____

(INTEGRITY PACT)

Beneficial Owner

Contract No: _____ **Dated:** _____

Contract Value: _____

Contract Title: _____

[Name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan/ Punjab (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan / Punjab either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever from GoP, except that which has been expressly declared pursuant hereto.

[Name of Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

[Name of Contractor] confirm and solemn on oath that I/ we have never been a part of any business with procuring agency other than as a contractor accordingly and I /we are the original benefited owner for this contract . I / we affirm that no other sleeping or unidentified person within or outside the procuring agency is / are the beneficiary for this procurement / Contract.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Contractor] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from GoP.

Name of Buyer:

Name of Seller/Contractor:

Signature:

Signature:

[Seal]

[Seal]



DOCUMENT CHECKLIST

Bidder should provide these and other documents if mention in the bidding documents

SR. #	DOCUMENTS REQUIRED	ATTACHED
TECHNICAL PROPOSAL		
1.	Bidding Forms	
2.	Legal Status of the bidder (Incorporation Certificate- <i>showing its location and the date of registration etc.</i> -, partnership deed & Form C/D (as applicable) Affidavit and any other valid supporting document in case of sole proprietorship)	
3.	Proof of valid Income Tax Registration (NTN).	
4.	Proof of valid Punjab Sales Tax & General Sales Tax.	
5.	Proof of valid Professional Tax Certificate. (FY 2022-23)	
6.	Bidding Document Fee – Evidence shall be pasted outside of the main envelope, the evidence shall be presented at the time of bid submission for each Lot.	
7.	Bid Security (Original) attached with Technical Bid/proposal for each Lot.	
8.	Signed & stamped bidding document and all attachments (All type of appendices & statements).	
9.	Submission of undertaking of legal duly stamped (PKRs. 100/=one hundred Rupees) and signed that the firm, company, is not blacklisted or involve in any corrupt or illegal practice or banned or declared ineligible / blacklisted by any procuring agency/PPRA.	
10.	Undertaking For Non-Disclosure Of Information (Signed & stamped)	
11.	The valid authorization letter from the bidder to its representative to attend the bid opening meeting on bidder's behalf and original identity card or any other legal proof of the bidder/representative.	
12.	Proof of Relevant Experience.	
13.	Audited Financial Statement or Bank Statement for the last year from 1st July, 2021 to 30th June, 2022. (Signed & stamped)	
FINANCIAL PROPOSAL		
14.	Price Schedule	