

HIRING OF INDIVIDUAL SHORT TERM CONSULTANT

Punjab Safe Cities Authority (PSCA) invites applications from qualified and experienced professionals as individual consultant for the following area on short-term consultancy basis:

Sr. No.	Name of Individual Consultancy	Qualification	Experience
01	Individual Consultant- (CHIEF INFORMATION SECURITY OFFICER)	Having Masters or Bachelor's Degree (16 years) in Computer Sciences/Software Engineering/Information Technology/Management Information System or equivalent from HEC recognized institutions or from any reputable foreign university. Candidates having certifications in CCISO, CISSP, CISM, CISA, CEH or OSCP will be preferred.	<ul style="list-style-type: none"> 10 years of relevant qualification experience.

Interested individuals may submit their application along with the copy of CV, educational documents, experience certificate, CNIC and passport size photograph latest by 28-11-2022 till 02:00 hours, through email, courier or by hand. Only shortlisted candidates will be called for an interview. The Remuneration will be offered on the basis of qualification and experience. The said Consultant will be selected in accordance with the provisions of Punjab Procurement Rules 2014 for short term consultancy. The detailed ToRs are attached as Annexure.

For submission of applications or obtaining any information, please feel free to contact at cons.services@psca.gop.pk, Contact: (+92) (42) (99051605-7) Website: www.pasca.gop.pk

Mention the name of the position in the subject line of email/ cover of the envelope.

**CHIEF LAW & PROCUREMENT OFFICER,
PUNJAB SAFE CITIES AUTHORITY,
PPIC3 Center, Qurban Police Lines,**

Lahore

Annex-A

**TERMS OF REFERENCE
INDIVIDUAL CONSULTANT
“CHIEF INFORMATION SECURITY OFFICER”**

1. BACKGROUND

The Punjab Safe Cities Authority (PSCA), established under Punjab Safe Cities Act 2016, ensures establishment, development and maintenance of an integrated Command, Control, and Communication system (PPIC3) for Police in major cities of the province for public safety. The Safe City is a concept for returning security and quality of life to today's complex cities through the use of technology, infrastructure, personnel and processes. In order to realize the vision of developing safe cities in the province, PPIC3 Centre has been developed for Punjab Police in the city of Lahore and other centers are being established in other larger cities of the province.

2. OBJECTIVE/PURPOSE OF THE ASSIGNMENT

The selected Individual Consultant will provide services pertaining to Information security.

3. SCOPE OF SERVICE

- Ensure that information assets and technologies are adequately protected in line with PSCA's Strategic Plan and business needs.
- Develop, Deliver an Information security governance framework along with standing operating procedure for Punjab Safe City Authority.
- Develop the mechanism to detect, report, and mitigate incidents that may impair adequate data and infrastructure security.

- Conduct IT security risk assessments and ensure that the senior management is timely communicated.
- Deliver regular end-user information security awareness training for police communication officers and police technical officers.
- Design, and develop an information security framework and ensure the organization complies with the local legal and regulatory law for information exchange with stakeholders.
- Strengthen monitoring mechanisms and controls, especially from cyber threats.
- Perform Risk assessment on all new and existing service delivery contracts to maximize value for money and effective service delivery.
- Submit monthly progress reports and deliverables to Chief Technology Officer.
- Responsible to do any task given by the reporting officer or senior management.

4. PROFILE OF CONSULTANT

The Consultants will be assigned from the list of shortlisted consultants fulfilling the minimum qualifications i.e. Having Masters or Bachelor's Degree (16 years) in Computer Sciences/Software Engineering/Information Technology/ Management Information System or equivalent from HEC recognized institutions or from any reputable foreign university. Candidates having certifications in CCISO, CISSP, CISM, CISA, CEH or OSCP will be preferred.

Experience: 10 years of relevant qualification experience.

5. EXPECTED DELIVERABLES

A monthly progress report on Consultants work would be prepared and submitted, including tasks listed under "Scope of Services", above.

6. TIME PERIOD

The Consultants will be engaged for a period as desired by Competent Authority within applicable rules.

7. PAYMENT TO THE CONSULTANT

The payment to the Consultants will be made on a monthly basis upon submission of claim based on the services/ deliverables by the end of each month.