

**REQUEST FOR EXPRESSION OF INTEREST (REOI)
HIRING OF INDIVIDUAL SHORT TERM CONSULTANT**

Punjab Safe Cities Authority (PSCA) invites applications from qualified and experienced professionals as individual consultant for the following area on short-term consultancy basis:

Sr.	Name of Post	Location	Job Type	Qualifications/Experiences
1.	Consultant (Chief Consultancy Services)	Lahore	Full Time	<ul style="list-style-type: none"> Bachelor's/Master's in Engineering / Project Management / Public Policy. Minimum of 8 years' post-qualification experience, including at least 5 years in managing large-scale public sector consultancy or security infrastructure projects. Proven experience in project planning, execution, monitoring, and stakeholder engagement. Strong analytical, communication, and leadership skills. Familiarity with government procurement, reporting, and regulatory frameworks.

Interested individuals may submit their application along with the copy of CV, educational documents, experience certificates, CNIC and passport size photograph latest by 10-12-2025 till 14:00 hours, through email, courier or by hand. Only shortlisted candidates will be called for an interview. The Remuneration will be offered on the basis of qualification and experience. The said Consultant will be selected in accordance with the provisions of Punjab Procurement Rules 2014 for short term consultancy. The detailed ToRs are attached as Annexure. No TADA may be claimed by the applicants.

For submission of applications or obtaining any information, please feel free to contact at cons.services@psca.gop.pk Contact: (+92) (42) (99051605-7) Website: www.pasca.gop.pk

Mention the Name of the Consultancy in subject line/on outer Envelope.The CV/application will not be considered otherwise.

**CHIEF PROCUREMENT OFFICER,
PUNJAB SAFE CITIES AUTHORITY,
PPIC3 Center, Qurban Police Lines, Lahore**

Annex-A

TERMS OF REFERENCE
“INDIVIDUAL CONSULTANT
(Chief Consultancy Services)

1. BACKGROUND

The Project Management Office (PMO) is implementing multiple strategic initiatives, including the Islamabad Safe City Project, Safer Jails Project, and Faisalabad Industrial Estate Project. These projects aim to enhance security infrastructure, operational efficiency, and inter-agency coordination within the province. To ensure effective planning, execution, and monitoring of these initiatives, the services of an experienced Project Management Consultant are required.

2. OBJECTIVE/PURPOSE OF THE ASSIGNMENT

The objective of this consultancy is to provide professional project management and advisory support to the PMO team for the ongoing consultancy projects. The Consultant will offer strategic guidance, ensure project alignment with approved timelines and budgets, and maintain effective coordination with all relevant stakeholders.

3. SCOPE OF SERVICE

- Provide strategic direction and leadership across all project domains.
- Act as the primary liaison between the PMO, and with all other relevant stakeholders.
- Review and approve project design, technical, and financial documents.
- Monitor project Key Performance Indicators (KPIs) and ensure compliance with contractual and regulatory requirements.
- Lead coordination among consultants, contractors, and government stakeholders.
- Develop and implement risk management strategies and mitigation measures.
- Ensure adherence to approved project timelines, budgets, and performance standards.
- Prepare and present high-level progress reports, briefs, and presentations for management and stakeholders.

4. PROFILE OF CONSULTANT

The Consultant will be selected from the list of shortlisted consultants fulfilling the minimum requirement.

5. NUMBER OF CONSULTANTS

There will be one (01) consultant.

6. EXPECTED DELIVERABLES

- Monthly progress reports detailing activities undertaken, milestones achieved, challenges faced, and recommendations.
- Periodic briefings and presentations to stakeholders summarizing project status, risks, and strategic actions.
- Submission of technical and financial review notes, where applicable.
- All deliverables must be submitted in both hard and soft copy to the PMO by the end of each month.

7. TIME PERIOD

The Consultant will be engaged for a period as decided by Competent Authority.

8. PAYMENT TO THE CONSULTANT

The Consultant will be paid on a monthly basis, subject to satisfactory performance and submission of deliverables. Payments shall be made upon submission of a valid invoice and approval of monthly reports by the PMO.

9. REPORTING AND COORDINATION

The Consultant will report directly to the Project Director, PMO, and will coordinate closely with concerned departments, consultants, and contractors involved in project implementation.