

**REQUEST FOR EXPRESSION OF INTEREST (REOI)  
HIRING OF INDIVIDUAL SHORT TERM CONSULTANT**

Punjab Safe Cities Authority (PSCA) invites applications from qualified and experienced professionals as individual consultant for the following area on short-term consultancy basis:

Sr.	Name of Post	Location	Job Type	Qualifications/Experiences
1.	CONSULTANT (EXECUTIVE OFFICER ELECTRICAL)	Lahore	Full Time	<ul style="list-style-type: none"> <li>Bachelors in Electrical Engineering (PEC registered). PMP certification or equivalent project management qualification will be an added advantage.</li> <li>Minimum 7 years of experience in installation, commissioning, and integration of electrical systems (preferably in industrial, data center, or infrastructure projects)</li> </ul>

Interested individuals may submit their application along with the copy of CV, educational documents, experience certificates, CNIC and passport size photograph latest by 10-12-2025 till 14:00 hours, through email, courier or by hand. Only shortlisted candidates will be called for an interview. The Remuneration will be offered on the basis of qualification and experience. The said Consultant will be selected in accordance with the provisions of Punjab Procurement Rules 2014 for short term consultancy. The detailed ToRs are attached as Annexure. No TADA may be claimed by the applicants.

For submission of applications or obtaining any information, please feel free to contact at cons.services@psc.a.gop.pk Contact: (+92) (42) (99051605-7) Website: www.pscs.a.gop.pk

**Mention the Name of the Consultancy in subject line/on outer Envelope. The CV/application will not be considered otherwise.**

**CHIEF PROCUREMENT OFFICER,  
PUNJAB SAFE CITIES AUTHORITY,  
PPIC3 Center, Qurban Police Lines, Lahore**

**Annex-A**

**TERMS OF REFERENCE**  
**“INDIVIDUAL CONSULTANT”**  
**(EXECUTIVE OFFICER ELECTRICAL)**

**1. BACKGROUND**

The Project Management Office (PMO) is implementing multiple strategic initiatives, including the Islamabad Safe City Project, Safer Jails Project, and Faisalabad Industrial Estate Project. These projects aim to enhance security infrastructure, operational efficiency, and inter-agency coordination within the province. To ensure effective planning, execution, and monitoring of these initiatives, the services of an experienced Project Management Consultant are required.

**2. OBJECTIVE/PURPOSE OF THE ASSIGNMENT**

The Executive Officer – Electrical Engineer will be responsible for planning, supervising, and executing electrical installation, commissioning, and integration activities for infrastructure and technology-based projects. The role requires ensuring that all works are carried out in compliance with local and international electrical standards and safety regulations. The position demands strong technical, analytical, and project management skills to ensure quality, reliability, and timely project delivery.

**3. SCOPE OF SERVICE**

- Plan, design, execute, and commission electrical systems, including HT/LT panels, ATS/Control panels, transformers, UPS systems, grounding systems, power distribution networks, and electrical appliances.
- Prepare and review technical documents, method statements, and Inspection Test Plans (ITPs) in accordance with project specifications.
- Develop and review electrical drawings using AutoCAD, ETAP, or similar electrical design software.
- Ensure that all electrical systems are installed, tested, and commissioned as per approved drawings, specifications, and relevant standards.
- Maintain a strong working knowledge of PEC, IEC, IEEE, NEC, ISO, NFPA, and HSE standards, ensuring compliance across all project activities.
- Conduct technical evaluations of electrical materials and equipment in coordination with the procurement team.
- Provide progress reports, technical assessments, and risk analysis to management and stakeholders.
- Coordinate closely with civil, mechanical, and technology teams to support integrated system deployment.
- Inspect, verify, and certify electrical installations prior to commissioning and handover.
- Supervise and manage vendors, subcontractors, and site teams to ensure

compliance with project quality, safety, and performance standards.

#### **4. PROFILE OF CONSULTANT**

The Consultant will be selected from the list of shortlisted consultants fulfilling the minimum requirement.

#### **5. NUMBER OF CONSULTANTS**

There will be one (01) consultant.

#### **6. EXPECTED DELIVERABLES**

A monthly progress report on Consultant work will be prepared and submitted including tasks listed under, "Scope of Services" above.

#### **7. TIME PERIOD**

The Consultant will be engaged for a period as decided by Competent Authority.

#### **8. PAYMENT TO THE CONSULTANT**

The payment to the Consultant will be made on monthly basis upon submission of claim based on the services/ deliverables by the end month.