

REQUEST FOR EXPRESSION OF INTEREST (REOI)

HIRING OF SHORT-TERM CONSULTANCY FIRM FOR AUDIT AND ISO/IEC 42001:2023 CERTIFICATION SERVICES

Punjab Safe Cities Authority (PSCA), established under Punjab Safe Cities Act 2016, ensures establishment, development and maintenance of an Integrated Command, Control, and Communication system for Police in major cities of the province for public safety. The Safe City is a concept for returning security and quality of life to today's complex cities through the use of technology, infrastructure, personnel and processes.

PSCA intends to hire services of a qualified, well experienced and competent Consultancy Firm for the AUDIT AND ISO/IEC 42001:2023 CERTIFICATION SERVICES. The Consultancy Firm shall provide services in accordance with the Terms of Reference (TORs) (**Annex-A**). The Consultancy Firm shall be hired on the basis of qualification and experience in accordance with Rule 46-A (Selection process of Consultancy Firm- in a short consultancy) read with Rule 45(2) of the Punjab Procurement Rules, 2014.

Interested Consultancy Firm should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The detailed Terms of Reference are attached as Annex-A. The technical evaluation criteria (Mandatory Requirements) is attached as **Annex-B**. The Financial Bid Performa is attached at **Annex-C**.

Technical (Mandatory Documents) & Financial Quotations along with all the supporting documents shall be submitted on or before **February 17, 2026 till 1400** hours. Expression of Interests will be opened on the same date at **1530** hours in the presence of bidders who may choose to attend with original CNIC.

For obtaining any further information or clarifications, please feel free to contact during office hours 0900 to 1600 (Monday to Friday) at procurement@psca.gop.pk , Tel: (+92) (42) (99051605-7) Ext: 2521.

**CHIEF PROCUREMENT OFFICER,
PUNJAB SAFE CITIES AUTHORITY,
PPIC3 Center, Qurban Police Lines,
Lahore**

Annex-A

TERMS OF REFERENCE

“EXTERNAL CERTIFICATION BODY (ISO 42001 CERTIFICATION)”

1. BACKGROUND

The Punjab Safe Cities Authority (PSCA), established under Punjab Safe Cities Act 2016, ensures establishment, development and maintenance of an integrated Command, Control, and Communication system (PPIC3) for Police in major cities of the province for public safety. The Safe City is a concept for returning security and quality of life to today’s complex cities through the use of technology, infrastructure, personnel and processes. In order to realize the vision of developing safe cities in the province, PPIC3 Centre has been developed for Punjab Police in the city of Lahore and other centers are being established in other larger cities of the province.

2. OBJECTIVE/PURPOSE OF THE ASSIGNMENT

The selected firm/certification body will be required to conduct certification audit based on **ISO/IEC 42001:2023** of PSCA’s Scope of AI Management System (AIMS).

3. SCOPE OF AIMS

Development, Deployment, monitoring, and oversight of AI-enabled surveillance and analytics systems under Punjab Safe Cities Authority for public safety, traffic management, law enforcement services, governance, and environmental monitoring.

4. SCOPE OF SERVICE

- Will conduct Stage-1 and Stage 2 Audits.
- Assess PSCA compliance with the requirements of the ISO/IEC 42001:2023 standard.
- Validate that the AIMS is effectively implemented, maintained, and continually improved.
- Evaluate the adequacy of controls related to AI systems within the scope.
- Identify any non-conformities, risks, or opportunities for improvement prior to certification.
- Support PSCA in achieving recognized certification, thereby enhancing its credibility, risk posture, and trust.

5. PROFILE OF CERTIFICATION BODY/FIRM

- Auditing firm must have experience of providing ISO 42001 Certification (international or local).
- Auditing firm must have experience of providing similar ISO Certification services to Pakistan Government Institutes or Departments (Preferably with Policing Departments).
- Auditing firm is accredited by Pakistan National Accreditation Council (PNAC).
- The auditing firm must have Lead Auditor with 10 years of experience in the field of ISO (IT relevant Audits).
- Lead Auditor is ISO 42001 Certified.

6. EXPECTED DELIVERABLES

- A comprehensive audit plan detailing the methodology, timelines, scope of audit activities (Stage 1 and Stage 2), and resource allocation.
- Delivered at least two (2) weeks prior to the commencement of the Stage 1 audit.
- Presentation materials and meeting summaries for both Stage 1 and Stage 2 opening and closing sessions.
- Documentation of key observations, discussion points, and audit protocols.
- A detailed report that includes:
 - Summary of audit findings and observations
 - Classification of non-conformities (major/minor)
 - Opportunities for improvement
- Report delivery within 7 business days after completion of Stage 2 audit.
- A formal recommendation for or against certification based on the audit outcome, to be provided within five working days after resolution of any non-conformities (If applicable).
- Issuance of the official certificate from international accreditation body (e.g., ANAB, UKAS, etc.) of conformity upon successful completion of the audit and closure of all non-conformities.

7. TIME PERIOD

The Certification Body shall be required to provide the required for a period of Three (03) years after signing of contract and as per requirements of PSCA.

8. PAYMENT TO THE CONSULTANT

The Payment schedule will be made as per the following milestones after issuance of satisfactory note by the Focal person/Concerned Unit Head of PSCA:

SN	Description	Year 1		Year 2		Year 3	
		Timeline for Completion	Payment	Timeline for Completion	Payment	Timeline for Completion	Payment
1	After Completion of Audit	Within 01 Month of Contract Signing	29%	Within 01 month of	32%	Within 01 month of	32%
2	After Issuance of Certificate	After two months of Audit/ Completion of Activity 1	7%	-	-	-	-

Annex-B

9. Mandatory Requirement

Following criteria shall be followed to evaluate the most suitable firm for the assignment:

Sr.#	Description	Yes/No
1	Legal Status of the bidder(s) (Signed & stamped) i.e., In case of Company registered under SECP or Registrar of Firms, Incorporation Certificate (showing its location and the date of registration), In case of Partnership Firm, Partnership Deed and/or Form C/D (whichever is applicable). In case of Sole Proprietorship Affidavit/undertaking on official letter head)	
2	Copy of Active & Valid Income Tax Registration (NTN)1 (Signed & stamped)	
3	Copy of Active & Valid General Sales Tax/Punjab Sales Tax (GST/PST)2 (Signed & stamped)	
4	Copy of Valid Professional Tax Certificate FY 2024-25 (Signed & stamped)	
7	Auditing firm is accredited by Pakistan National Accreditation Council (PNAC) (signed & stamped copy)	
8	Auditing firm has additional international accreditation for information security management system (e.g., UKAS, ANAB, etc.) (signed & stamped copy)	

Annex-C

10. FINANCIAL BID PERFORMA

Sr.#	Description	Total Price PKR (inclusive of all applicable taxes)	
		Estimate Price	Quoted Price
1.	HIRING OF SHORT-TERM CONSULTANCY FIRM FOR EXTERNAL CERTIFICATION BODY (ISO 27001 CERTIFICATION)	2,972,585/-	

Total Price PKR (Inclusive of all applicable Taxes) in Words: -----

Note:

1. The Consultancy Firm shall be declared **Lowest Evaluated** if it **qualified Evaluation Criteria: Mandatory Requirements** and **lowest financially** subject to fulfilment of all other terms & conditions.
2. A lump-sum price (inclusive of all applicable taxes) shall be calculated to financially evaluate the bid.
3. **Least Cost Selection Method** shall be adopted to evaluate the financial proposal.
4. The firm/company is required to complete the price schedule carefully and in case of any discrepancy or multiple price the bid shall not be considered.
5. In case of difference between amount in “words” and amount in “figures”, amount in “words” shall be considered final.
6. Alternative or other than this Performa or incomplete Performa shall not be acceptable.
7. All documents must be signed & stamped.